

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
JULY 5TH, 2016
8:30 am

The Commissioner Meeting was called to order at 8:30 am by Chairman LeRoy Rude. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman LeRoy Rude, Vice-Chairman Dan Marquardt, Commissioners, Jeff Beyer, Lance Kjelshus, Charlie Adams, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda – Commissioner's reports was added to other business and a motion was made to approve the Agenda by Marquardt, seconded by Beyer. Motion carried.

Minutes – A motion was made to approve the minutes from June 7th by Beyer, seconded by Adams. Motion carried. A motion was made to approve the minutes from the June 20th, 2016 meeting by Kjelshus, seconded by Marquardt. Motion carried.

Consent Agenda – The monthly reports were reviewed and a motion was made to approve the reports and the Pledge of Securities by Adams, seconded by Kjelshus. Motion carried.

Bills – The July bills were reviewed; 24208 Bottineau Clinic Pharmacy (6/14) 95.77 24209 Burleigh Co Sheriff Dept 63.00 24211 Dakota Fire Extinguishers 389.97 24212 VOID 0.00 24213 Farstad Oil Co 2475.45 24214 Field Support Services 2750.00 24215 GCR Tires & Services 268.00 24217 Heart of America CSP 10000.00 24219 MidContinent Comm 73.95 24220 Mikkelsen Aggregate 7440.00 24221 The Mirror 26.00 24222 O'Keeffe Oil 2130.79 24223 Ottertail Power Co 667.48 24224 Redwood Toxicology Lab 135.00 24225 Renville County 25.00 24226 Sawmill Lumber 4035.00 24227 ShopKo 188.12 24228 Souris River Coop 2188.02 24229 State Bank of Bottineau Ins 333.00 24230 Take 5 Water Store 200.00 24231 TBA Supply 50.00 24232 Team Electronics 1628.00 24234 Tweed Country Ag 655.32 24235 United Laboratories 383.52 24236 Ward Co Sheriff Dept 66.00 24237 Westhope Airport 160.48 900643 Paystubz (6/14) 462.00 24239 Avery Dennison (6/16) 224.12 24240 Baker & Taylor 293.41 24241 Bee-Line Service 420.33 24242 DEMCO 186.92 24243 Gale/Cenage Learning 106.46 24245 Information Systems Corp 141.65 24246 Keller's Briteway 80.00 24247 Librarian's Choice 814.02 24248 Midwest Tape 461.79 24249 Minot Daily News 231.40 24250 The Mirror 26.00 24251 ND Assoc of Counties 14.00 24252 ShopKo 67.40 24253 Souris River Corp 37.41 24254 Spectrum/4J's 74.17 24255 Tei Landmark Audio 119.50 24256 Turtle Mtn Comm 196.55 900644 (6/16) ND Game & Fish 739.00 24257 Janaan Tyler (6/21) 269.08 24258 Cheryl Guidinger 231.78 24259 Irva Undlin 274.44 24260 Paulette Nett 214.50 24261 Janice Talley 150.00 24262 Maxine Nehring 191.75 24263 Vonda Olson 191.75 24264 Barbara Burud 191.75 24265 Doris Vollmer 260.95 24266 Dwight Olson 324.80 24267 Tami Neubauer 250.16 24268 Lana Lindstrom 272.84 24269 Vicki Brandjord 316.16 24270 Donna Feland 214.50 24271 James Snodgrass 246.90 24272 Glenda Nordmark 291.22 24273 Carolyn Miller 287.98 24274 Glenore Gross 282.02 24275 Jane E Hambleton 367.44 24279 North Central Rental & Leasing (6/23) 133134.00 24280 American Family Ins (6/30) 844.97 24281 Benson Law Office 1734.66 24283 Colonial Life & Accident 1769.10 24285 Messerli & Kramer P.A. 312.62 24286 Ann

Monson Bottineau Co Treasurer 3886.90 24286 Ann Monson Bottineau Co Treasurer 2620.97 24287 ND Child Support Division 540.00 24288 NDPERS Retirement 400.00 24289 NDPERS 3457.95 24290 NDPERS-Dakota Plan 55426.36 24291 ND Public Employee Retirement 40880.87 24292 North Dakota United 314.48 24293 New York Life 142.89 24294 O'Keefe Oil 1621.56 24295 Ottertail Power Co 3040.31 24297 Dini Sisk 35.50 24298 The Standard Life Ins Co 1966.60 24299 UNUM Life Ins Co 302.86 900645 IRS (6/30) 31457.15 900646 IRS 42833.52 900647 IRS 50.00 24300 Advanced Business (7/7) 348.00 24301 Anderson Welding 40.00 24302 Lisa Atkinson 172.80 24303 AT&T 646.45 24304 Auto Value 5.88 24305 Guy Backman 20.00 24306 Basin Service 732.00 24307 Bechtold Paving Inc 4971.20 24308 Swain Benson 250.40 24309 Addie Berg 120.96 24310 Brock White 9900.21 24311 Butler Machinery 10087.45 24312 Cenex Credit Card 1624.96 24313 Cenex Propane Partners 473.60 24314 Century Link 502.40 24315 Circle Sanitation 57.50 24316 City of Bottineau 374.16 24317 City of Maxbass 55.00 24318 Sara Clemens 25.92 24319 Clute Office Equipment 198.82 24320 Comfort Suites 180.00 24321 James Condit 130.00 24322 Courant 2140.42 24323 Crop Production Services 5350.00 24324 Dakota Fire Extinguishers 481.80 24325 Deere Credit Inc 3650.00 24326 DSM, Inc 264.00 24327 Election Systems & Software 3995.80 24328 Family Bakery 24.00 24329 Farmers Union Oil Co-WC 1438.86 24330 First District Health Unit 22.00 24331 First District Health Unit 23960.26 24332 GCR Tires & Services 11134.23 24333 Ritchie Gimbel 250.00 24334 Gooseneck Imp 172.60 24335 HACTC 9170.00 24337 Jacob Halvorson 123.20 24338 Lisa Herbel 102.80 24339 Kim Herbel 70.00 24340 JLG Architects 61922.25 24341 Paul W Johnson 128.72 JS Wholesale 75.78 24343 Kelly Inn 240.30 24344 Darrel Keller 80.00 24345 Ketterlings Yard 200.00 24346 Kinetic Leasing 91916.65 24347 Brent Knoepfle 91.80 24348 Rodney Langehaug 90.00 24349 Keith LaRocque 40.00 24350 Lawson Products 898.24 24352 Karla Mattson 172.80 24353 MidContinent Comm 93.09 24354 MoJo Roast 271.80 24355 Ann Monson Bottineau Co Treasurer 246.97 24356 Myers Parts of Bottineau 197.79 24357 NDAAO Annual Conference 220.00 24358 ND Dept of Health 23.54 24359 ND State Radio Comm 240.00 24360 ND Telephone Co 291.38 24361 Newman Traffic Signs 569.17 24362 Nodak Supply 2173.53 24363 Northern Fuel Partners 12029.15 24364 North Central Electric 795.27 24365 NorMont Equipment Co 4867.72 24366 Northland Electric Inc 452.32 24367 Office of the Attorney General 775.00 24368 Office of State Tax Comm 7294.83 24369 O'Keefe Oil 412.59 24370 Onarheim's Construction 8000.00 24371 Deb Orvedal 50.00 24372 Penguin Management 1878.00 24373 Rodney Peterson 50.76 24374 Pitney Bowes 141.08 24375 Pro IT LLC 3346.00 24376 Productivity Plus Acct 227.46 24377 Red's Fixit Shop LLC 412.00 24378 Rolette County 158.20 24379 Ryan Chevrolet 6128.96 24380 ShopKo 188.41 24381 SimplexGrinnell 2297.79 24382 Bernadine Sisk 120.00 24383 Souris River Comm 1412.27 24384 Souris Basin Planning Council 332.10 24385 The Standard 446.73 24386 Swanston Equipment 1178.88 24387 TBA Supply 312.00 24388 Tennyson Garage 77.74 24389 Theels Inc 1583.25 24390 3D Specialties 511.75 24391 TrueNorth Steel 18019.20 24392 Turtle Mtn. Comm 4336.44 24393 Tweed Country Ag 2085.41 24394 Verizon 49.08 24395 Visa 217.58 24396 Visa 334.00 24397 Visa 1188.58 24398 Terry Volk 132.39 24399 Ward Co Sheriff Dept 117.40 24400 Waste Management 456.46 24401 Wex Bank 870.32 24402 Tanya Wieler 1000.00 24403 Wold Engineering 20520.95 24404 Wold Engineering 15066.57 24405 Donald Wolfe 577.80 24406 Border States Paving Inc (7/7) 301331.46 24407 Central Specialties Inc 256511.91 24408-24417 Social Service (7/7) 2704.10 41473-41562 Payroll (6/30) 218266.80 and a motion was made to pay the bills by Marquardt, seconded by Adams. Motion carried.

Brad Robertson, Wold Engineering, gave an update on the County Projects -

-COIB-0530(053) – Forfar Road Project – Central Specialties completed the chip seal and submitted progressive estimate #6 in the amount of \$256,511.91 and a motion was made to pay Estimate #6 by Kjelshus, seconded by Adams. Motion carried.

-COIB-0506(056) – Westhope West Project - Border States Paving has been installing culverts, and will be starting the week of July 11th in the City of Westhope. Border States Paving submitted a progressive estimate #1 in the amount of \$301,331.46 and a motion was made to pay Estimate #1 by Kjelshus, seconded by Marquardt. Motion carried.

-COIB-0527(054) - Landa Road Project- Farden is in the process of chip sealing and will finish up with a center line stripe.

-Knife River should be here in August/early September to pave the Lake Metigoshe bike path. There are warning panels that have been clipped and Brad is recommending that they should be removed as soon as possible as they could be a hazard. Discussion was held on paving the entrance into the lagoon area.

-Discussion was held on the speed limits on the Lake Loop Road at Lake Metigoshe and the NDDOT design standards which are based on safety.

-COIB-0537(053) - Souris Road project – Jim Diepolder made a counter offer on the right of way acquisition and it was the consensus of the board to deny Jim Diepolder’s offer.

Commissioner Rude asked Ritchie and Brad to look at the Long Lake Loop Road questioning the quality of the gravel due to the slick conditions when it’s raining.

Barry Williams submitted a petition to vacate a portion of the section line in Roland Township 163N, Range 75W from Section 7: SE 80 and Section 8: SW 80, from the south side of Lake Louise to Highway 43. The petition was accepted and will be publicized for public comment and a hearing will be held on August 2nd at 10:30 am.

Gail Wondrasek-Lane and Twila Glinz, Bottineau Historical Society, requested funding to install an air exchanger in the museum. Lisa will work with Gale on the possibility of doing a Certificate of Indebtness to get an advance on their mill levy.

Vern Jacobson, Roland Township, requested that the Lake Metigoshe paving project (\$3,200,000.00) be considered in the County’s budget.

Leanna Emmer, Circuit Rider for the ND Local Technical Assistance Program, gave a presentation on enforcing weight limits on the roads.

Department Head meeting – each department head gave an update on their office’s activity. Chairman Rude gave an update on the agenda items.

Nicki Weissman, EDC Director, submitted a copy of the Economic Development Corporation's budget request for 2017.

Meeting was adjourned at 12:00 pm.

Meeting reconvened at 1:15 pm.

Discussion was held on the payment schedule for the jail. The resolution will be done at the September Commissioner meeting.

A larger generator is needed with the jail expansion and a motion was made to sell the courthouse generator for \$20,000.00 to Central Plains Water District by Beyer, seconded by Kjelshus. Motion carried. A motion was made to purchase a 400 KW Standby Generator from Butler Machinery Company for \$101,482.00 by Kjelshus, seconded by Marquardt. Motion carried.

Ritchie Gimbel, Road Superintendent, discussed the complaints regarding the blade operator from the western part of the County. Ritchie also spoke about the advantages of using the carbine edges on the motor graders and the advantages of using them even though they cost more. Ritchie also reported that all culverts have been received for the Willow City to Towner road, County Road 51, and he's currently waiting on Fardens to do a mild milling of the road. Ritchie also talked about a machine that makes hot mix for fixing pavement.

Discussion was held on the township mileage reports. A motion was made to sign the Township mileage reports by Adams, seconded by Marquardt. Motion carried. A letter will be sent to the townships to provide an explanation on why there may be discrepancies.

Chairman Rude left the meeting at this time.

A request was received from Aaron Unterscher, the new Sheriff's deputy, to transfer 84.7 hours of sick leave from his previous employer and a motion was made to follow the personnel policy and approve 40 hours to be transferred, by Adams, seconded by Kjelshus. Motion carried.

Seven special event permits were received from KC's Dockside Bar and Grill and a motion was made to approve the permits by Beyer, seconded by Adams. Motion carried.

A motion was made to reappoint Gertie Indvik to the Social Service Board, and Amanda Fett to the Library Board and appoint Harley Getzlaff to the Zoning Board, and Scott Wagar to the Library Board by Kjelshus, seconded by Beyer. Motion carried.

Commissioner Adams reported that he attended the July 20th Lansford City council meeting and they expressed their appreciation for the County Road Department's assistance with the cleanup after the storm.

Discussion was held on implementing a Home Rule Charter, but due to time constraints, it was decided to not pursue this at this time.

As there was no further business a motion was made to adjourn the meeting at 3:45 pm by Beyer, seconded by Kjelshus. Motion carried.

LeRoy Rude, Chairman

Lisa Herbel, Auditor