

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
AUGUST 2ND, 2016
8:40 A.M.

The Commissioner Meeting was called to order at 8:40 am by Chairman LeRoy Rude following the Social Service meeting. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman LeRoy Rude, Vice-Chairman Dan Marquardt, Commissioners Lance Kjelshus, Jeff Beyer, Charlie Adams, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda – Commissioner reports and liquor license transfers were added to other business and a motion was made to approve the Agenda as amended by Adams, seconded by Marquardt. Motion carried.

Minutes – Discussion that was held on implementing a Home Rule Charter will be added to the minutes and motion was made to approve the amended minutes from July 5th, 2016 by Kjelshus, seconded by Beyer. Motion carried.

Consent Agenda – A motion was made to approve the consent agenda by Marquardt, seconded by Adams. Motion carried.

Bills – The August bills were reviewed; 24418 Anderson Welding \$72.13 (7/15), 24419 AT&T \$318.10, 24420 B&M Laundry \$192.62, 24421 Bottineau Hometown Market \$79.77, 24422 Bottineau Farmers Elevator \$3,353.41, 24423 Bottineau Plumbing & Heating \$70.00, 24424 City of Antler \$89.00, 24425 City of Newburg \$32.50, 24426 Cobblestone Hotel & Suites \$300.00, 24427 Computer Projects of IL, Inc. \$2,765.40, 24428 D&B Body Shop \$74.70, 24429 D&L Storage \$260.00, 24430 Equipment Blades Inc. \$13,680.22, 24431 ESRI \$700.00, 24432 Farmers Union Oil Co-M \$269.01, 24433 Farmers Union Oil Co-W \$3,138.45, 24434 First District Health Unit \$88.00, 24435 Gustafson Oil \$206.67, 24437 Information Tech. Dept. \$814.55, 24438 Ketterlings Yard \$337.50, 24439 Lakeshore Lawns \$450.00, 24440 MidContinent Cable \$77.16, 24441 Moum's Tesoro \$447.07, 24442 ND Dept. of Transportation \$892.43, 24443 ND Game & Fish \$108.00, 24444 ND Insurance Dept. \$2,747.60, 24445 Don Nelson \$200.00, 24446 Nodak Store \$8.79, 24447 O'Keeffe Oil \$1,861.02, 24448 Ottertail Power Co. \$476.17, 24449 RDJ Specialties \$277.31, 24450 Redwood Toxicology \$10.00, 24451 Romfo Auto Repair \$703.18, 24452 Sawmill Corner Stop \$138.11, 24453 Souris River Communications \$60.00, 24454 Souris River Coop. \$1,438.72, 24455 Spectrum/4J's \$170.92, 24456 Spectrum/4J's \$3,698.45, 24457 State Treasurer \$2,125.31, 24458 State Bank of Bottineau Ins. \$597.00, 24459 State of ND \$62.18, 24460 Thorson Radiator Service \$1,810.00, 24461 TREC Inc. \$106.50, 24462 Uniform Center \$155.97, 24463 United Telephone Mutual Aid \$2,628.10, 24464 Westlie Truck Center \$3,314.87, 24465 Westhope Airport \$982.20, 900648 Paystuz \$1,937.00, 24466 Baker & Taylor \$343.25 (7/18), 24467 Bottineau Hometown

Market \$5.49, 24468 Courant \$477.96, 24469 Creative Product Source, Inc. \$532.86, 24470 Farmers Union Oil Co-WC \$41.87, 24471 Gale/Cengage \$78.42, 24472 Midwest Tape \$22.99, 24473 ND Assoc. of Counties \$14.00, 24474 People Magazine \$348.21, 24475 Shopko \$43.43, 24476 Spectrum/4J's \$352.32, 24477 Turtle Mtn. Communications \$98.24, 900648 ND Game & Fish \$208 (7/18), 24478 American Family Insurance \$844.97, (7/29), 24479 Benson Law Office \$1,734.66, 24481 Colonial Life & Accident \$1,769.10, 24483 EDC \$2,000.00, 24485 Messerli & Kramer P.A. \$349.34, 24486 Ann Monson Co. Treasurer \$2,621.25, 24486 Ann Monson, Co. Treasurer \$3,886.90, 24487 ND Child Support Division \$540.00, 24488 NDPERS Retirement \$400.00, 24489 NDPERS \$3,457.95, 24490 NDPERS-Dakota Plan \$55,765.96, 24491 ND Public Employee Retirement \$40,860.65, 24492 North Dakota United \$314.48, 24493 New York Life Insurance \$142.89, 24494 O'Keeffe Oil \$689.63, 24495 Ottertail Power Co. \$3,757.54, 24496 The Standard Life Insurance Co. \$2,009.76, 24497 UNUM Life Insurance Co. \$283.26, 900650 IRS \$31,297.89 (7/29), 900651 IRS \$43,090.20, 24498 Kenny Allard \$81.74 (8/5), 24499 Anderson Welding \$40.00, 24501 AT&T Mobility \$646.45, 24502 AT&T Mobility \$313.88, 24503 Auto Value \$90.95, 24504 Basin Service \$366.00, 24505 Bee-Line Service \$257.78, 24506 Swain Benson, Co. State's Attorney \$212.42, 24507 David Berge \$78.36, 24508 Bottineau Hometown Market \$148.66, 24509 Border States Paving Inc. \$779,305.67, 24510 Bottineau Plumbing & Heating \$2,531.33, 24511 Bottineau Co. Road Department \$1,812.50, 24512 Bottineau Co. Road Department \$2,722.50, 24513 Brock White Co. LLC \$3,811.89, 24514 Butler Machinery \$3,456.34, 24515 Cenex Credit Card \$1,874.24, 24516 Century Link \$503.92, 24517 Circle Sanitation \$57.50, 24518 City of Bottineau \$366.64, 24519 City of Maxbass \$60.00, 24520 City of Newburg \$32.50, 24521 City of Willow City \$516.00, 24522 Comstock Construction Inc. \$25,000.00, 24523 Comstock Construction Inc. \$150,769.31, 24524 Courant \$721.78, 24525 Dakota Communications \$3,608.40, 24526 Dakota Agronomy Partners \$44.38, 24527 Dakota Truck & Farm Services \$677.52, 24528 Dallmann Services Co. \$4,250.00, 24529 DF Lighting Co. \$139.90, 24530 Dirty Girls Carwash \$600.00, 24531 Electronic Communication Inc. \$17,685.00, 24532 Equipment Blades Inc. \$1,212.80, 24533 Family Bakery \$8.00, 24534 Farmers Union Oil Co. WC \$72.48, 24535 Farden Construction \$517,374.71, 24536 Farden Construction \$1,144.73, 24537 Farden Construction \$3,155.00, 24538 First District Health Unit \$110.00, 24539 Kelsey Fulsebakke \$36.72, 24540 Gooseneck Implement \$3,336.54, 24541 Lyle Gravseth \$92.40, 24542 HACTC \$13.58, 24543 HACTC \$17,080.00, 24545 HA Thompson & Sons \$765.45, 24546 Lisa Herbel \$105.30, 24547 I Design \$400.00, 24548 JLG Architects \$8,615.84, 24549 Job Service of ND \$942.00, 24550 Paul Johnson \$63.24, 24551 Kinetic Leasing \$156,846.82, 24552 Lane Kjelshus \$537.30, 24553 Klinbeils' Body & Glass \$3,025.07, 24554-24604 2016 LAP Cost Share \$43,402.25, 24605 Lawson Products \$802.84, 24606 Carl Lee \$121.04, 24607 Mikkelsen Aggregates \$32,872.00, 24608 Minot Daily News \$231.40, 24609 MK Electric \$2,983.71, 24610 Ann Monson, Co. Treasurer \$42.00, 24611 Ann Monson, Co. Treasurer \$11.50, 24612 Ann Monson, Co. Treasurer \$3,938.06, 24614 Ann Monson \$64.80, 24615 NDAOGPC \$4,500.00, 24616 ND Dept. of Transportation \$215.72, 24617 ND Dept. of Transportation \$2,154.07, 24618 ND Newspaper Association \$191.40, 24619 North Dakota One Call \$14.00, 24620 Newman Signs \$784.03, 24621 Nodak Store \$1,158.12, 24622 Northern Fuel Partners \$16,682.85, 24623 North Central Electric \$885.55, 24624 Northern Pumping Service \$370.00, 24625 Northern Improvement Co. \$3,843.36, 24626 Office of Attorney General \$750.00, 24627 O'Keeffe Oil \$609.37, 24628 Osburn Associates Inc. \$3,270.00, 24629 Ottertail Power Co. \$39.78, 24630 Darwin Peterson \$108.60, 24631 Pitney Bowes \$801.39, 24632 Pro It LLC \$3,346.00, 24633 Earl Roland \$75.12, 24634 Rolette County \$1,437.80, 24635

Souris River Communication \$1,457.40, 24636 State Bank of Bottineau Ins. \$714.00, 24637 The Standard \$374.68, 24638 State of ND \$1.33, 24639 Stevenson Towing \$1,325.00, 24640 Streichers \$1,494.97, 24641 TBA Supply \$60.00, 24642 Team Electronics \$2,176.85, 24643 Theels Inc. \$394.08, 24644 Thyssenkrupp Elevator Corp. \$835.65, 24645 True North Steel \$21,128.30, 24646 Turtle Mtn. Communications \$1,832.44, 24647 Tweed Co. Ag. \$1,296.10, 64648 Verizon \$49.08, 24649 Terry Volk \$138.52, 24650 Warne Chemical Equipment Co. \$395.90, 24651 Ward Co. Sheriff Dept. \$47.13, 24652 Waste Management \$868.14, 24653 WENCK \$270.00, 24654 Westlie Motor Co. \$48.21, 24655 Wex Bank \$917.78, 24656 Tanya Wieler \$1,000.00, 24657 Wold Engineering \$26,047.50, 24658 Wold Engineering \$38,965.29, 24659 Wold Engineering \$41,389.98, 24660-24679 Social Services \$7,254.79 (8/5), 900652 Pitney Bowes \$2,500.00 (8/9), 41563-41654 Payroll \$219,687.64 (7/29), Total \$2,468,806.32 and a motion was made to approve paying the August bills by Beyer, seconded by Kjelshus. Motion carried.

Brad Robertson, Wold Engineering, gave an update on the County Projects -

- COIB- 0527(054) - Landa Road - Estimate #3 was received from Farden Construction for \$517,374.71 and a motion was made to approve paying the estimate by Marquardt, seconded by Beyer. Motion carried.

-COIB-0506(056) – Westhope Road – Estimate #2 was received from Border States Paving for \$779,305.67 and a motion was made to pay the estimate by Kjelshus, seconded by Adams. Motion carried.

-Discussion was held regarding the bike trail at Lake Metigoshe, and the Souris North project. A motion was made to table discussion on the Souris North Project by Kjelshus, seconded by Adams. Motion carried.

A motion was made to open the bids for the 2010 and the 2011 motor graders by Beyer, seconded by Marquardt. Motion carried. No bids were received so the guaranteed buy back from Butler Machinery was accepted.

Eric Hoffer, JLG Architects, gave an update on the jail expansion/renovation project. Everything is on schedule and going well.

A public hearing was held for Barry William's request to determine if the section line in Roland Township, 163N, Range 75W from Section 7: SE80 and Section 8: SW 80, from the south side of Lake Louise to Highway 43 be closed. A motion was made to approve the close the section line south of Lake Louise by Beyer, seconded by Kjelshus. Motion carried.

Barb Cote has compensatory time accumulated while Miranda Brandt was on maternity leave and it was the consensus of the board to compensate Barb for her excess time according to the law.

The County has been unable to find anyone willing to serve on the Zoning board at this time.

A request was received from the First District Health Unit asking that the County adopt a tobacco free building and grounds policy and discussion was held.

Souris Basin Planning Council submitted a Joint Powers Agreement for 2017 and a motion was made to sign the agreement by Beyer, seconded by Adams. Motion carried.

Nicki Weissman, EDC Director, Tim Davis and David Larson, from the County Museum Board, met with the Commission, to discuss the need to install an air dehumidification system for the museum. A request was submitted for \$10,500.00 EDC loan to the Historical Society for an air infiltration system, and a motion was made by Marquardt to approve the loan, seconded by Kjelshus. Motion carried.

Department Head meeting – LeRoy gave an update on the Commissioner meeting. The Department heads each gave an update on their office's activity.

Rick Hummel has been asked to teach the incident command class in the Northwest Region and it was asked that seek he reimbursement for his time from the County where he is training. Rick also asked that he get a television in his office to monitor the news channels and it was the consensus of the board that his request be granted.

A motion was made to purchase the 2016 motor graders and move them into financing with Kinetic by Beyer, seconded by Adams. Motion carried. Bids for the motor graders will be opened at the September meeting on the 6th at 10:00 am. Greg Vannatta, Butler salesman, also informed the board that Butler is no longer offering buy backs. Purchasing new motor graders will be through a new lease program.

The meeting was adjourned at 12:08 pm.

The meeting reconvened at 1:20 pm.

Ritchie Gimbel, Road Superintendent, gave an update on the activity in the County. Greg Marks's job performance was discussed. County Road 20 was also discussed as there is some major problems with culverts that need to be corrected. Ritchie brought it to the commissioner's attention the comments that are being posted on social media. The commissioners encouraged the public that if they have questions or concerns about county business, to talk to the department heads or to attend the County Commissioner meetings. The road department started working on County Road 51 and Ritchie has asked Mayo Construction to provide a quote for a light mild grind. Ritchie requested the purchase of a small grinder for the Bobcat for \$13,720.00 for milling the edge which helps create a shoulder. It was the

consensus of the board that the money from the scrap iron sales be used towards the purchase of the grinder.

A motion was made that Bottineau County hereby authorizes the issuance of its State Aid Certificate of Indebtness, Series 2016 in the principal amount not to exceed Four Million Five Hundred Thousand dollars for the purpose of financing the construction and remodeling of County facilities including the Bottineau County Courthouse in Bottineau, North Dakota, from the Bank of North Dakota, by Beyer, seconded by Marquardt. Motion carried.

Steve Watson, Sheriff, made a request to move Tanner Hellenbrand to a Lead Dispatch/IT Technician and Tyler Wolfe to Chief Investigator.

A motion was made to submit the question to the qualified electors to increase the historical levy from .25 of a mill to .75 by Kjelshus, seconded by Marquardt. Commissioner Adams moved to table the motion until the second meeting in August, seconded by Kjelshus. Motion carried.

A bill was received from the ND Department of transportation for a bill for the BRO-0005(028) bridge project and a motion was made to pay the bill by Kjelshus, seconded by Marquardt. Motion carried.

Commissioner Marquardt gave a report on the meeting with Rolette County, Dick Anderson, and the committee that is working on rural law enforcement concerns, and his trip to the National Association of Counties Conference.

Two liquor licenses transfer permits were received from KC's Dockside Bar & Grill Inc. and a motion was made to approve the permits by Beyer, second Marquardt. Motion carried.

Budget discussion was held and it was decided to have a special meeting to discuss the budget on August 24th, 2016 at 8:00 am.

Ann Monson, County Treasurer, requested a part time employee in her office.

The meeting was adjourned at 5:49 pm.

LeRoy Rude, Chairman

Lisa Herbel, Auditor