

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
OCTOBER 6TH, 2015
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am by Chairman LeRoy Rude. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman LeRoy Rude, Vice-Chairman Dan Marquardt, Commissioners Lance Kjelshus, Jeff Beyer, Charlie Adams, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda - A motion was made to approve the Agenda after adding Kronos to other business, by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Minutes - A motion was made to approve the September 1st, 2015 minutes, after the noted changes were made, by Beyer, seconded by Adams. Motion carried unanimously.

Bills – The October bills were reviewed; 22450 Karen Bergman (18.00 (9/15), 22451 Bottineau Hometown Market \$445.85, 22452 Bottineau Clinic Pharmacy \$60.00, 22453 Bottineau Farmers Elevator \$4,253.76, 22454 Bottineau Plumbing & Heating \$78.00, 22455 Chatfield Township \$6,248.00, 22457 Crop Production Services \$11,859.00, 22458 Farmers Union Oil Co. Mohall \$113.46, 22459 Farden Construction \$9,535.45, 22460 Farden Construction \$8,845.00, 22461 Fargo Glass & Paint \$2,789.84, 22462 GCR Tires & Services \$9,965.21, 22463 Gustafson Oil \$358.71, 22464 Handy Hitch \$1,051.92, 22465 HA Thompson & Sons \$2,240.00, 22466 Information Tech. Dept. \$1,086.60, 22467 JS Wholesale & Vending \$620.22, 22468 Tim Kihle \$3,000.00, 22469 Lawson Products \$817.91, 22470 MidContinent Communications \$68.72, 22471 Mikkelsen Aggregates \$1,687.00, 22472 Mikkelsen Aggregates \$4,008.00, 22473 ND Assoc. of Counties \$246.98, 22474 ND Dept. of Human Services \$6,087.18, 22475 ND Telephone Co. \$291.38, 22476 Aimee Nehring \$250.00, 22477 Nodak \$512.01, 22478 Office of State Auditor \$15,250.00, 22479 O’Keeffe Oil \$595.37, 22480 Dwight Olson \$35.25, 22481 Vonda Olson \$18.00, 22482 Ottertail Power Co. \$4,862.79, 22483 Sawmill Lumber \$229.50, 22484 Sawmill Corner Stop \$60.71, 22485 Souris River Coop. \$87.00, 22486 Souris Basin Planning Council \$368.29, 22487 St. Andrews Clinic \$178.00, 22488 True North Steel \$35,747.90, 22489 Underground Vault & Storage \$420.00, 22490 Visa \$78.34, 22491 Visa \$14.00, 900606 PayStubz \$462.00, 22492 Baker & Taylor \$239.22 (9/16), 22493 Country Living \$34.00, 22494 Creative Product Source \$334.76, 22495 Farmers Union Oil Co. Mohall \$51.65, 22496 Gale/Cengage \$118.80, 22497 Keller’s Briteway \$80.00, 22498 Moum’s Tesoro \$36.01, 22499 NDACo Resource Group \$14.00, 22500 Oriental Trading \$97.96, 22501 Shopko \$50.27, 22502 Turtle Mtn. Communications \$98.05, 22503 City of Antler \$89.00 (9/17), 22505 Dwight Nahinurk \$40.00, 22506 Visa \$89.30, 22507 American Family Insurance \$766.16 (9/29), 22509 Benson Law Office \$1,734.66, 22511 Colonial Life & Accident \$1,782.78, 22515 Ann Monson, Co. Treasurer \$2,594.00, 22515 Ann Monson, Co. Treas. \$4,101.54, 22516 ND Child Support Division \$540.00, 22517 NDPERS Retirement \$400.0, 22518 NDPERS \$2,871.00, 22519 NDPERS-Dakota Plan \$55,184.48, 22520 ND Public Employee Retirement \$39,952.52, 22521 North Dakota United \$314.48, 22522 New York Life Insurance \$142.89, 22523 O’Keeffe Oil \$1,692.37, 22524 Ottertail Power Co. \$137.76, 22526 Spectrum/4J’s \$19.98, 22527 The Standard Life Ins. Co. \$1,653.52, 22528 UNUM Life Ins. Co. \$287.35, 900607 IRS \$30,436.89 (9/29), 900608 IRS \$41,278.61, 900609 Ann Monson, Co. Treasurer \$50.00 (10/2), 22530 Mark Adams \$42.25 (10/12), 22531 All Seasons Water Users \$1,555.25, 22532 Asphalt Surface Technologies \$339.10, 22534 Lisa Atkinson \$405.95, 22535 AT&T Mobility \$112.77, 22536 AT&T

Mobility \$644.80, 22537 Ben Aufforth \$25.00, 22538 Auto Value \$45.98, 22539 B&M Laundry \$204.98, 22540 Beaver Creek Archaeology \$11,407.75, 22541 Bechtold Paving \$3,829.34, 22542 Best Western Plus \$373.50, 22543 Bottineau Hometown Market \$388.49, 22544 Blue Tarp Financial \$259.00, 22545 Bottineau Farmers Elevator \$1,348.34, 22546 Bottineau Plumbing & Heating \$474.98, 22547 Butler Machinery \$24,602.66, 22548 Cenex Credit Card \$1,766.76, 22549 Century Link \$502.84, 22550 Central Specialties Inc. \$162,016.06, 22551 Circle Sanitation \$57.50, 22552 City of Bottineau \$534.33, 22553 City of Maxbass \$37.50, 22554 City of Newburg \$32.50, 22555 John Cook \$83.65, 22556 Courant \$1,147.73, 22557 Crop Production Services \$3,240.00, 22558 Dakota Fire Extinguishers \$152.95, 22559 Deere Credit Inc. \$3,650.00, 22560 DF Lighting Co. \$99.90, 22561 Family Bakery \$3,719.00, 22562 Farmers Union Oil Mohall \$265.22, 22563 Farmers Union Westhope \$2,578.83, 22564 Farmers Union Oil WC \$35.85, 22565 Farden Construction \$3,890.00, 22566 Farden Construction \$393.90, 22567 Farden Construction \$14,693.35, 22568 Farden Construction \$2,800.00, 22569 Farden Construction \$3,794.10, 22570 First National Ins. Agency \$50.00, 22571 GARD Specialties \$188.51, 22572 Gate Mfg. Inc. \$740.00, 22573 GCR Tire Centers \$12,972.00, 22574 Gooseneck Implement \$2,431.74, 22575 Gustafson Oil \$288.19, 22576 HACTC \$4,941.88, 22577 Harry's Tire Service \$663.96, 22578 Eric Herbel \$270.00, 22579 Rod Hiatt \$36.50, 22580 Rick Hummel \$230.00, 22581 Intercept Corporation \$69.00, 22582 JS Wholesale & Vending \$56.36, 22583 Lawson Products \$786.42, 22584 Lexis Nexis Matthew Bender \$72.43, 22585 Marlin Leasing \$762.41, 22586 Marco Inc. \$455.40, 22587 Minot Paving Co. Inc. \$6,584.60, 22588 MK Electric \$469.93, 22589 MoJo Roast Inc. \$117.00, 22590 Karla Monson \$423.10, 22591 Sheila Monson \$100.00, 22592 Moum's Tesoro \$79.00, 22593 Moum's Tesoro \$1,097.56, 22594 NACCTFO \$75.00, 22595 ND Dept. of Human Services \$6,015.43, 22596 NDSU Ext. Service \$20,412.38, 22597 ND State Radio Comm. \$240.00, 22598 ND Telephone Co. \$291.38, 22599 Nodak Supply \$1,667.57, 22600 Northern Fuel Partners \$14,241.38, 22601 North Central Electric \$847.60, 22602 Northwest Tire \$8,940.00, 22603 Office of State Tax Commissioner \$7,332.86, 22604 Office of Attorney General \$1,500.00, 22605 O'Keefe Oil \$3,137.69, 22606 One Source Wireless Solution \$261.60, 22607 Osburn Associates Inc. \$1,778.00, 22608 Ottertail Power Co. \$32.38, 22609 422-Praxair Distribution \$1.83, 22610 Pro It LLC \$2,545.00, 22611 R&B Supply Co. \$244.95, 22612 Beth Reitan \$312.90, 22613 Rolette County \$401.50, 22614 Sanford Health Care Associates \$173.85, 22615 Tim Sanderson \$25.00, 22616 Ken Sletten \$52.60, 22617 Souris River Telephone \$1,524.72, 22618 VOID, 22619 Spectrum/4J's \$855.12, 22620 St. Andrew's Health Center \$83.66, 22621 St. Andrew's Clinic \$450.00, 22622 State Bank of Bottineau Ins. \$53.00, 22623 The Standard Life Ins. Co. \$361.03, 22624 Systems & Services \$93.88, 22625 Team Electronics \$3,569.70, 22626 Theels Inc. \$732.40, 22627 3D Specialties \$55.20, 22628 True North Steel \$42.80, 22629 Turtle Mtn. Communications \$1,745.67, 22630 Tweed Co. Ag. \$823.03, 22631 United Laboratories \$1,153.62, 22632 United Telephone Mutual Aid \$2,720.65, 22633 Vanguard Specialties \$8,775.00, 22634 Visa \$14.00, 22635 Visa \$459.35, 22636 Waste Management \$403.36, 22637 WENCK \$5,737.50, 22638 Wex Bank \$69.00, 22639 Tanya Wieler \$1,000.00, 22640 Wold Engineering \$2,782.95, 22641 Wold Engineering \$12,961.29, 22642 Donald Wolfe \$888.00, 22643-22663 Social Services \$4,418.03 (10/12), 40728-40816 Payroll \$210,351.88 (9/29), Total \$925,372.06 and a motion was made to approve paying the bills by Marquardt, seconded by Adams. Motion carried unanimously.

Consent Agenda – The reports were reviewed and a motion was made to approve the reports by Kjelslus, seconded by Beyer. Motion carried. Motion carried unanimously.

Dean Milbrath, Bottineau County Water Board member, submitted his resignation from the Bottineau County Water Board and a motion was made to accept his resignation by Beyer, seconded by Kjelslus. Motion carried unanimously.

Brad Robertson, Wold Engineering, gave an update on the county projects -

-Project CP-0506(15) - Estimate #3 was received from Asphalt Surface Technologies Corp. for \$12,411.86 and a motion was made to pay the estimate by Kjelshus, seconded by Marquardt. Motion carried unanimously.

-Project COIB-0530-(053) - Estimate # 5 from Central Specialties for \$162,106.06 was received and a motion made to pay the estimate by Adams, seconded by Kjelshus. Motion carried unanimously.

-Discussion was held on bidding the project #COIB-0005-(035), replacing a box culvert 10 miles south and 5 miles west of Antler with an Engineer's estimate of \$449,785.00 and a motion was made to call for bids on November 3rd at 9:30 am. by Beyer, seconded by Adams. Motion carried.

A motion was made that the road superintendent shall be the full time employee person in charge on federal aid projects by Marquardt, seconded by Adams. Motion carried unanimously.

Discussion was held regarding the money remaining in our surge funding and which project was our highest priority that would be given NDDOT approval. A motion was made to submit the CMC-0506, Westhope West Road, with an Engineer's estimate at \$4,900,000.00 to the NDDOT for approval by Marquardt, seconded by Adams. Motion carried unanimously.

Lisa Atkinson, Zoning Administrator, presented a request from Central Power Electric Cooperative to change the Outlot 5 in the NE1/4SE1/4 in Section 18, Township 163 N, Range 74 W from an agricultural district to an industrial district and a motion was made to grant this request by Kjelshus, seconded by Marquardt. Motion carried unanimously.

10:00 am Budget hearing – A motion was made to open the budget hearing by Kjelshus, seconded by Adams. Motion carried unanimously. Discussion was held regarding the budget. Ken Sletten was in attendance and asked questions regarding the budget. After all questions were answered, and discussion was held, no changes were made to the preliminary budget and a motion was made to approve the 2016 budget by Beyer, seconded by Marquardt. Motion carried unanimously.

A motion was made to approve transferring the liquor license from the Dockside to Annie's House for two wedding dances by Kjelshus, seconded by Beyer. Motion carried unanimously.

A motion was made to appoint Jennie Lodoen to be Bottineau County's delegate for the North Dakota State Fair by Beyer, seconded by Kjelshus. Motion carried unanimously.

Bottineau County Fair Board – Andy Wintermute and Bette Ferguson attended the Commissioner meeting and discussed the use of the mill levy money for Bottineau County Fair buildings and the grounds.

Bottineau City Council Members, Launee Hamnes, Tim Sanderson, Gary Mortensen, Harley Getzlaff, Cathy Claeys, Mayor, Ben Aufforth, and City Auditor, Penny Nostdahl, attended the Commissioner meeting to reassure the county that they are going to continue to fund the EDC. The City Council members expressed their concerns about the ordinances that have been addressed at prior City Council meetings with the Sheriff Watson and are still not being completed by the Sheriff's Department. Matt Schimetz and Tyler Wolfe, who

were also in attendance, will meet with Anthony Benson, and the City, get the laws clarified, and then start citing the citizens who are not following the ordinances. The Commission also requested that the City have the proper permits in place when they are working in the County's right-a-way as twice this summer the proper permitting was not obtained before the work was started.

Pickle Ball Court – Roger and Linda Redding requested Bottineau County's assistance in submitting an application to the North Dakota Parks and Recreation Department to apply for a Pickle Ball Court and a motion was made to assist with the application by Kjelshus, seconded by Beyer. Motion carried unanimously.

Meeting adjourned at 12:15 pm. for lunch.

Meeting reconvened at 1:25 pm.

Nicki Weissman, the new EDC Director, introduced herself, and gave the commission an update on the projects she is working on at this time.

Don Peck, Bottineau Plumbing and Heating, gave an update on the plumbing issues in the courthouse and the inadequate work being done by the vendor on our heating and cooling system. He will work on a quote for repairing the plumbing problems in the main courthouse and will meet with the architects before anything is done in the jail area.

Department Head Meeting – Chairman Rude gave a summary of the meeting. Department heads gave a summary of their office activity.

Ritchie Gimbel, Road Superintendent, gave an update on the road projects –

- The Bridge structure # 05-148-20.0 that the county replaced this past summer had a sufficiency rating of 39.9 prior to replacement and now has a sufficiency rating of 85 and is now rated as an excellent structure, and the tonnage rating has increased from 9 ton to 92 tons.

- The Code 3 on the Amsbaugh bridge was discussed again and it was decided that Ritchie will look further into the options.

- Newborg, Tacoma, Kane, Starbuck, and Stone Creek Townships have been having issues with their blading, but Ritchie has been working with the blade man, and the issues are getting worked out.

- Commissioner Kjelshus noted that United Tribes Technical College offers a 16 week HEO/CDL course that teaches students how to safely operate a semi-tractor trailer, a road grader, skid steer, D5 bulldozer, front-end loader, excavator and backhoe, as well as common construction procedures and the county encourages anyone that is interested in working in county government for the road department that this program would be an excellent place to receive training.

Miranda Brandt met with the commission to request consideration be given to implementing a maternity leave policy.

Discussion was held regarding pay dates fluctuating due to vacations and how this is affects the Kronos timekeeping system.

A motion was made to adjourn the meeting at 4:15 pm by Marquardt, seconded at Kjelshus. Motion carried unanimously.

LeRoy Rude, Chairman

Lisa Herbel, Auditor