

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
NOVEMBER 2ND, 2015
8:30 A.M.

The Commissioner Meeting was called to order at 8:30 am by Chairman LeRoy Rude following the Social Service meeting. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman LeRoy Rude, Vice-Chairman Dan Marquardt, Commissioners Lance Kjelshus, Jeff Beyer, Charlie Adams, Assistant States Attorney, Anthony Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda - A motion was made to approve the Agenda with the addition of County Road 6 speed signs, liability insurance and BCWB members, by Beyer, seconded by Kjelshus. Motion carried unanimously.

Minutes - A motion was made to approve the October 6th, 2015 minutes, by Kjelshus, seconded by Adams. Motion carried unanimously.

Bills – The November bills were reviewed; 22665 Anderson Welding \$2,665.00 (10/15), 22666 Bottineau Plumbing & Heating \$165.00, 22667 City of Maxbass \$45.00, 22668 Dakota Communications \$199.14, 22669 Farden Construction \$3727.50, 22670 Info. Tech. Dept. \$662.55, 22671 Klingbeils Body Shop \$137.39, 22672 Lawson Products \$985.03, 22673 Lexis Nexis Matthew Bender \$743.88, 22674 Mikkelsen Aggregates \$2,710.00, 22675 Karla Monson \$55.20, 22676 ND Dept. of Transportation \$274.41, 22677 ND Dept. of Transportation \$6,583.25, 22678 Northern Fuel Pumping Service \$1,883.00, 22679 Ottertail Power Co. \$3,860.47, 22681 Visa \$11.70, 22682 Lori J. Witteman DDS \$54.00, 900610 Paystubz \$468.00, 900611 Pitney Bowes \$2,500.00 (10/21), 22697 American Family Insurance \$766.16 (10/30), 22698 Benson Law Office \$1,734.66, 22700 Colonial Life & Accident \$1,782.78, 22706 MidContinent Comm. \$68.71, 22707 Ann Monson, Co. Treasurer \$2,647.72, 22707 Ann Monson, Co. Treasurer \$4,101.54, 22708 ND Child Support Division \$540.00, 22709 NDPERS Retirement \$400.00, 22710 NDPERS \$3,088.69, 22711 NDPERS Dakota Plan \$56,007.84, 22712 ND Public Employee Retirement \$40,534.50, 22713 North Dakota United \$314.48, 22714 New York Life Ins. \$142.89, 22715 O’Keeffe Oil \$2,054.61, 22716 Ottertail Power Co. \$153.72, 22718 Souris River Coop. \$1,898.13, 22719 The Standard Life Ins. Co. \$1,653.52, 22721 UNUM Life Ins. Co. \$290.55, 900612 IRS \$31,107.17, 900613 IRS \$41,437.58, 22722 ATCO International \$412.00 (11/6), 22723 Lisa Atkinson \$698.28, 22724 AT&T Mobility \$429.40, 22725 AT&T Mobility \$644.80, 22726 B&M Laundry \$266.33, 22727 Benson Law Office \$85.00, 22728 David Berge \$79.55, 22729 Addie Berg \$309.25, 22729 Addie Berg \$241.50, 22730 Best Western Plus Ramkota \$1,121.40, 22731 Bottineau Hometown Market \$442.95, 22732 Bottineau Farmers Elevator \$4,013.82, 22733 Bottineau Plumbing & Heating \$1,577.61, 22734 Bottineau County Road Dept. \$3,175.00, 22735 Bottineau County Road Dept. \$5,292.50, 22736 Bottineau Subway \$7.15,

22737 Braun Intertec Corp. \$1,812.50, 22738 Butler Machinery \$6,907.42, 22739 Cenex Credit Card \$2,433.87, 22740 Century Link \$522.27, 22741 Circle Sanitation \$57.50, 22742 City of Bottineau \$539.50, 22743 City of Maxbass \$90.00, 22744 Clute Office Equipment \$595.55, 22745 Clute Office Equipment \$97.25, 22746 Comfort Inn \$320.00, 22747 Courant \$582.15, 22748 D&L Storage \$260.00, 22749 Dakota Communications \$180.00, 22750 Epsilon Sigma Phi \$60.00, 22751 Estate of Curt Slapnicka \$1,501.00, 22752 Family Bakery \$3,834.00, 22753 Farmers Union Oil Co. WC \$2,089.25, 22754 Farden Construction \$80,000.00, 22755 Farden Construction \$3,727.50, 22756 Farden Construction \$505.00, 22757 Front Porch \$77.16, 22758 Gates Manufacturing \$128.80, 22759 GCR Tires & Services \$1,480.00, 22760 Gooseneck Implement \$4,549.89, 22761 Lyle Gravseth \$94.50, 22762 Gustafson Oil \$208.72, 22763 HACTC \$3,968.34, 22764 Lisa Herbel \$212.75, 22765 Eric Herbel \$180.00, 22766 I Design \$919.66, 22767 Information Tech. Dept. \$662.55, 22768 JB Express Inc. \$28.00, 22769 Jeff's Repair \$229.70, 22770 Paul Johnson \$66.90, 22771 Kittleson's Truck Repair \$18.00, 22773 Rhonda Langehaug \$202.40, 22773 Rhonda Langehaug \$55.20, 22774-22813 Lap Fall Cost Share \$33,748.52, 22814 Lawson Products \$213.89, 22815 Law Enforcement Systems Inc. \$231.00, 22817 Marlin Leasing \$762.41, 22818 Mojo Roast Inc. \$76.00, 22819 Ann Monson \$92.00, 22820 Moum's Tesoro \$866.15, 22821 Myers Parts of Bottineau \$26.46, 22822 Dwight Nahinurk \$93.15, 22822 Dwight Nahinurk \$425.85, 22823 Nationwide Payment Solutions \$351.76, 22824 NDEAFCS \$115.00, 22825 ND Secretary of State \$5,045.07, 22826 Newman Traffic Signs \$416.32, 22827 Nodak Supply \$1,120.49, 22828 Northern Fuel Partners \$14,154.50, 22829 North Central Electric \$531.04, 22830 Northern States Enterprises LLC \$6,790.00, 22831 O'Keeffe Oil Co. \$2,479.17, 22832 Pitney Bowes \$801.39, 22834 Pro It LLC \$2,575.00, 22835 Pro It LLC \$444.98, 22836 Quality Inn & Suites \$160.20, 22837 Reliance Telephone \$750.00, 22838 Earl Roland \$76.10, 22839 Sawmill Corner Stop \$127.86, 22841 Shopko \$72.90, 22842 Soltis \$760.50, 22843 Souris River Communications \$1,574.95, 22844 St. Andrew's Health Center \$316.00, 22845 St. Andrews Clinic \$178.00, 22846 The Standard \$311.15, 22847 TBA Supply \$30.00, 22848 Team Electronics \$893.50, 22849 Thomas & Thomas \$150.00, 22850 Thyssenkrupp Elevator \$835.65, 22851 True North Steel \$20,678.40, 22852 Turtle Mtn. Communications \$1,775.50, 22853 Tweed Co. Ag. \$830.68, 22854 Visa \$317.20, 22855 Visa \$375.49, 22856 Visa \$1,272.71, 22857 Terry Volk \$119.37, 22858 Waste Management \$404.34, 22859 Wex Bank \$106.25, 22860 Tanya Wieler \$1,000.00, 22861 Zuercher \$4,875.00, 22862-22875 Social Services \$5,172.96 (11/9), 40817-40905 Payroll \$210,184.04 (10/30), Total \$681,158.54 and a motion was made to approve paying the bills by Beyer, seconded by Marquardt. Motion carried unanimously.

Consent Agenda – The monthly reports were reviewed and a motion was made to approve the reports by Marquardt, seconded by Kjelshus. Motion carried unanimously.

Commissioner Reports –

Commissioner Beyer reported that he has had discussions regarding the citations being handed out by the Sheriff's department; he attended the meeting with the Fair Board and the Friends of the Fair; and has met with members of the Bottineau County Water Board.

Commissioner Marquardt reported that he won a trip to the NACO National Conference in California from a raffle at the NDACo Annual Conference.

Commissioner Adams reported that he really enjoyed the NDACo Annual Conference.

Commissioner Kjelsus reported that one of the seminars he attended at the Conference was on gangs and was alarmed to learn how much North Dakota is being infiltrated and affected by gangs.

Chairman Rude congratulated Anthony Benson on being appointed the new District Judge of the Northeast Judicial District chambered in Bottineau.

Liability issues were discussed with Anthony.

Brad Robertson, Wold Engineering, reported that the NDDOT has approved the Project COIB-0506-(056), culvert replacement, milling, and hot bituminous overlay on County Road 6 from Wethope west 13 miles to NDSH 256, at a cost estimate of \$5.4 million, under surge funding. Discussion was held on project COIB-0506(056) and a motion was made to sign the preliminary and construction engineering agreement for this project with Wold Engineering by Kjelsus, seconded by Beyer. Motion carried unanimously.

9:30 am. - COIB-0005(035) – A motion was made to open the bids on Project COIB-0005(035) by Marquardt, seconded by Kjelsus. Motion carried unanimously.

The bids were are follows -

24/7 Contract Services \$454,323.68
VEIT - \$616,635.48
Wesslen Construction - \$569,238.79
Riley Bros Construction - \$441,586.00
Jamac Resources - \$562,009.30
Farden Construction - \$490,864.00

Brad left the meeting to verify the accuracy of the bids.

Lisa Atkinson, Tax Director, and Gayle Bohl met with the Commission seeking approval of Bohl's request to rezone Gov't Lots 3 & 4, 19, 163, 74, Loon Lake from an Agricultural District to a Rural Recreation District and a motion was made to accept the Zoning Board's recommendation and approve the Bohl's addition by Marquardt, seconded by Adams. Motion carried unanimously.

The Library board submitted a requested to hire a new bookmobile driver/librarian at \$12.00 an hour to replace Beth Mongeon who is resigning and increase Diane Block's salary to \$10.00 an

hour and motion was made to approve the request by Beyer, seconded by Kjelshus. Motion carried unanimously.

It was the consensus of the board that the auditor's office be allowed to hire a temporary staff member to help with the primary election during Miranda's maternity leave.

Ritchie Gimbel, Road Superintendent, met with the board to discuss the HSIP Grant. Discussion was also held on equipment rates that Bottineau County charges and a motion was made to increase the blading rate to \$60.00 dollars an hour by Kjelshus, seconded by Adams. Motion failed.

Brad Robertson, rejoined the meeting, to confirm that Riley Bros was the low bidder for project COIB-0005(035). A motion was made to award Riley Bros with the contract for project COIB-0005(035) pending an opinion regarding subcontracting from Swain Benson, States Attorney, and thereby giving the chairman the authority to sign a contract awarding Riley Bros once approval is obtained from Swain Benson, by Kjelshus, second by Adams. Motion carried unanimously.

Discussion was held on where to spend the remaining Surge funding of approximately two million dollars and a motion was made to use the funds to reshape, gravel and repair culverts on County Road 37 by Marquardt, seconded by Beyer. Motion carried unanimously.

Allan Meckle, Community Service Worker, met with the Commissioner, to introduce himself and to thank the County for our contribution in the program.

The department heads gave an update on their office's activity.

It was the consensus of the board that the Sheriff's department buy a new vehicle for their department as it's in their budget for 2015.

Meeting adjourned at 12:10 pm for lunch.

Meeting reconvened at 1:15 pm.

Ritchie Gimbel, notified the Commission that the Burlington Northern owns the right of way and the County only owes 50 feet of the right of Way along County Road 6.

Discussion was held on the speed limit on County Road 6 as Commissioner Marquardt has received requests asking the speed limit be returned back to the 65 mile an hour. A motion was made to move the speed limit from the west side, top of the river hill, to Westhope and Westhope back to the water fill station from 50 MPH back to 65 MPH on County Road 6, by Marquardt, seconded by Beyer. Roll call, Marquardt yes, Kjelshus, no, Beyer, yes, Adams, yes. Motion carried.

It was noted that Wayne Biberdorf and Dick Anderson had concerns about a culvert installed on 90th St NE.

A motion was made to sign the City of Bottineau Police Contract by Beyer, seconded by Marquardt. Motion carried unanimously.

Discussion was about the maintenance work being done by HA Thompson & Sons on the heating and cooling system in the courthouse. Lisa has been in touch with Brad Mann and he is addressing the concerns.

The 2016 ProIT contract was presented and a motion was made to table it until the December meeting when there was more time for discussion by Marquardt, seconded by Adams. Motion carried unanimously.

An amendment to the professional services agreement was received from JLG Architects for the reduction in their compensation rate from 9% to 8 ¾% and a motion was made to sign the agreement by Beyer, seconded by Marquardt. Motion carried unanimously.

Lisa Atkinson, Tax Director, presented values for the Appraisal Hearing and a motion was made to accept Lisa's recommendations by Kjelshus, seconded by Adams. Motion carried unanimously.

Discussion was held regarding implementing a maternity leave policy for Bottineau County.

A motion was made to adjourn the meeting at 3:40 pm by Marquardt, seconded by Beyer. Motion carried unanimously.

LeRoy Rude, Chairman

Lisa Herbel, Auditor