

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
MAY 5TH, 2015
8:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. following the Social Service Meeting, by Chairman Todd Streich. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Todd Streich, Vice-Chairman LeRoy Rude, Commissioners Dan Marquardt, Lance Kjelshus, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda - A motion was made to approve the agenda after fire ban was added to other business, by Beyer, seconded by Kjelshus. Motion carried unanimously.

Minutes - A motion was made to approve the April 7th and April 15th, 2015 minutes after a change was made to the minutes from April 15th, 2015 regarding the Willow City Tractor, by Marquardt, seconded by Rude. Motion carried unanimously.

Consent Agenda –The monthly reports were reviewed and a motion was made to approve the consent agenda by Beyer, seconded by Marquardt. Motion carried unanimously.

Bills – The May bills were reviewed for payment; 21344 Asphalt Surface Tech. Corp. \$24,889.81 (4/15), 21345 Bottineau Farmers Elevator \$538.27, 21346 CHS, Inc. \$22,162.04, 21347 City of Maxbass \$45.00, 21348 Computer Projects of IL, Inc. \$251.40, 21350 Courant \$1,125.69, 21351 Denny's Pizza Inn \$61.41, 21352 Farmers Union Oil Co. W. \$321.50, 21353 Gustafson Oil \$52.00, 21354 Handcuff Warehouse \$591.89, 21355 Harry's Tire Service \$871.96, 21357 Info. Tech. Dept. \$848.30, 21358 Lawson Products \$323.38, 213595 Ralph Liebelt \$500.00, 21361 Minot Daily News \$57.85, 21362 Moum's Tesoro \$665.03, 21363 NDACS \$50.00, 21364 ND Dept. of Human Services \$7,232.13, 21365 ND Dept. of Health \$242.46, 21366 ND State's Attorney Assoc. \$450.00, 21367 Nero Funeral Home \$957.12, 21368 Office of Attorney General \$1,395.00, 21369 Ottertail Power Co. \$4,649.18, 21370 Overly Coop. Elevator \$1,832.00, 21371 Pro It, LLC \$1,100.00, 21372 Redwood Toxicology Lab \$100.00, 21373 Rolette Co. \$390.20, 21374 Richard Rude \$500.00, 21375 Sawmill Corner Stop \$136.95, 21376 Share Corp. \$115.19, 21377 Souris River Coop. \$2,504.02, 21378 Spectrum \$982.97, 21379 St. Andrew's Bottineau Clinic \$173.00, 21380 Streicher's \$310.00, 21381 TREC Inc. \$50.00, 21382 True North Steel \$26,828.40, 21383 UND \$22.00, 21384 United Telephone Mutual Aid \$2,644.95, 21385 Visa \$92.31, 21386 Visa \$17.10, 21387 Visa \$440.00, 21388 Wex Bank \$166.00, 21389 Avery Dennison \$118.29 (4/20), 21390 Baker & Taylor \$221.40, 21391 Baker & Taylor \$1,055.40, 21392 Carol Debele \$1,077.00, 21393 Coast to Coast Solutions \$350.54, 21395 Gale/Cengage Learning \$231.10, 21396 MidWest Tape \$26.99, 21397 Moum's Tesoro \$60.00, 21398 NDACo Resource Group \$14.00, 21399 ND State Library \$55.00, 21400 Pierce Co. Tribune \$42.00, 21401 Shopko \$77.33, 21402 Souris River Coop. \$43.09, 21403 TEI Landmark Audio \$72.05, 21404 Turtle Mtn. Communications \$96.48, 21406 Turtle Mtn. Times \$35.00, 21406-21407 Payroll \$2,900.00 (4/28), 21408 Benson Law Office \$1,736.66, 21409-21420 Payroll \$9,800.00, 21421 Dwight Nahinurk \$40.00, 21422 O'Keeffe Oil \$1,375.97, 21423 Ottertail Power Co. \$356.43, 21424 Acme Tools \$67.97 (5/6), 21425 Mark Adams \$42.25, 21426 American Family Insurance \$1,057.49, 21427 Anderson Welding \$68.08, 21428 Lisa Atkinson \$426.08, 21429 AT&T Mobility \$107.91, 21430 AT&T \$597.63, 21431 AT&T \$540.99, 21432 Auto Value \$175.97, 21433 B&M Laundry \$348.62, 21434 Guy Backman \$200.00, 21435 Addie Berg \$397.90, 21436 Bottineau Hometown Market \$397.86, 21437 Bottineau Farmers

Elevator \$753.84, 21438 Bottineau Lumber \$102.88, 21439 Bottineau Co. Road Dept. \$1,200.00, 21440 Bottineau Co. Road Dept. \$1,082.50, 21442 Butler Machinery \$2,133.80, 21443 Cenex Credit Card \$1,872.58, 21444 Century Link \$502.20, 21445 Circle Sanitation \$57.50, 21446 City of Bottineau \$443.31, 21447 Clute Office Equipment \$322.53, 21448 Colonial Life & Accident \$1,788.88, 21450 John Cook \$25.00, 21451 Digital Ally \$395.00, 21452 Dust Be Gone LLC \$27,318.00, 21453 Family Bakery \$3,260.37, 21454 Farmers Union Oil Co. WC \$137.36, 21455 Farden Construction \$1,015.00, 21456 Farden Construction \$2,810.00, 21457 Farden Construction \$2,450.00, 21458 Kelsey Fulsebakke \$20.27, 201459 GE Capital \$150.00, 21460 HACTC \$5,233.92, 21461 Rod Hiatt \$25.00, 21462 Hoag & Sons \$102.56, 21463 Richard Hummel \$66.13, 21464 Job Service of North Dakota \$2,090.31, 21465 Rhonda Langehaug \$54.05, 21466 Marlin Leasing \$762.41, 21467 Marco \$131.35, 21468 MidContinent Communications \$61.50, 21469 Mikkelsen Aggregates \$715.00, 21470 Mikkelsen Aggregates \$5,720.75, 21471 Mikkelsen Aggregates \$1,625.00, 21472 Metigoshe Mirror \$25.00, 21473 MK Electric \$515.77, 21474 MoJo Roast Inc. \$57.00, 21475 Karla Monson \$117.30, 21476 Ann Monson, Co. Treasurer \$2,907.02, 21477 Ann Monson, Co. Treasurer \$4,131.54, 21478 Ann Monson, Co. Treasurer \$12,700.00, 21479 Moum's Tesoro \$671.10, 21480 Myers Parts of Bottineau \$10.95, 21481 Dwight Nahinurk \$36.23, 21482 ND Assoc. of Counties \$25.00, 21483 ND Child Support Division \$648.00, 21484 ND Dept. of Human Services \$6,727.88, 21485 ND Newspaper Assoc. \$181.80, 21486 NDPERS Retirement \$400.00, 21487 NDPERS \$1,976.00, 21488 NDPERS Dakota Plan \$47,132.10, 21489 ND Public Employee Retirement \$38,530.20, 21490 ND School Boards Assoc. \$200.00, 21491 North Dakota United \$298.69, 21492 Jared Nelson \$648.03, 21493 New York Life Ins. \$142.89, 21494 Newman Signs \$261.85, 21495 Nodak Store \$415.95, 21496 Northern Fuel Partners \$11,084.42, 21497 North Central Electric \$553.39, 21498 Northern Exposure Sign Co. \$276.00, 21499 Oak Creek Water Resource Dist. \$200.00, 21500 O'Keeffe Oil Co. \$2,418.71, 21501 Deb Orvedal \$100.00, 21502 Pitney Bowes \$801.39, 21503 Pro IT LLC \$2,545.00, 21504 Pro It, LLC \$6,627.74, 21505 R&B Supply \$331.95, 21506 Beth Reitan \$469.15, 21507 Rice Signs \$2,224.15, 21508 Tim Sanderson \$25.00, 21509 Sawmill Lumber \$6.69, 21510 Sawmill Corner Stop \$61.00, 21511 Simplex Grinnell \$378.30, 21512 Souris River Coop. \$1,544.02, 21513 Spectrum/4J's \$1,264.08, 21514 Spectrum 4/J's \$28.47, 21515 St. Andrew's Health Center \$71.00, 21516 St. Andrew's Bottineau Clinic \$1,081.00, 21517 The Standard Life Ins. Co. \$1,618.02, 21518 State Bank of Bottineau Ins. \$100.00, 21519 The Standard \$452.70, 21520 Take 5 Water Store \$199.00, 21521 Theels Inc. \$1,146.56, 21522 Thyssenkrupp Elevator \$809.35, 21523 True North Steel \$1,742.00, 21524 Turtle Mtn. Communications \$1,747.75, 21525 Tweed Co. Ag. \$2,251.74, 21526 United Laboratories \$1,578.65, 21527 Uniform Center \$649.91, 21528 United Telephone Mutual Aid \$2,743.35, 21529 UNUM Life Ins. Co. \$295.97, 21530 Visa \$83.44, 21531 Visa \$172.54, 21532 Waste Management \$391.75, 21533 Westlie Crossroads Truck Center \$1,855.07, 21534 Tanya Wieler \$1,000.00, 21535 Don Wolfe \$370.00, 21536-21549 Social Services \$8,856.52 (5/6), 900593 IRS \$30,938.37 (5/7), 900954 IRS \$40,561.81, 900595 Pitney Bowes \$2,500.00, 40294-40373 Payroll \$192,924.52 (5/6), Total \$641,169.77, a motion was made by Rude to approve paying the bills, seconded by Kjelshus. Motion carried unanimously.

New Business:

Brad Robertson, Wold Engineering, gave an update on the County projects –

-Project #COIB-0537(053), CMC-0537 – Grading and graveling from Souris north 6 miles and east 6 miles to NDSH 14 – Brad presented a Preliminary and Construction Engineering Agreement with Wold Engineering and a motion was made to sign the Agreement by Marquardt, seconded by Kjelshus. Motion carried unanimously.

-Project #COIB-0005(035) - Bridge #05.105.13.0 located in Hoffman Township, replace existing structure with new RBC located on Cut Bank Creek between sections 26 & 35 – Brad presented a Preliminary and Construction

Engineering Agreement with Wold Engineering and a motion was made to sign the agreement by Beyer, seconded by Rude. Motion carried unanimously.

-Project #COIB-0527(054), CMC-0527 from NDSH 5 North 6 miles to CMC 0506, subgrade repair, reshaping, stabilized surface course and chip seal - Brad presented an Engineer's Opinion of Probable Cost of \$1,402,365.37. A motion was made to call for bids on Project #COIB-0527(054) for June 2nd, 2015 at 9:30 am. by Marquardt, seconded by Kjelshus. Motion carried unanimously.

-Project #COIB-0530(053), Forfar road, will begin sometime in May once the frost is out of the ground.

-Brad will be setting up a pre-construction meeting for the Project #COIB-0503(052), Lansford north, in May.

A motion was made to sign the contract and notice of award for Project #COIB-0503(052) with Mayo Construction and for Project #COIB-0530(053) with Central Specialties by Beyer, seconded by Marquardt. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, received a quote from TrueNorth Steel, for the code 3 bridge south of Bottineau, on 90th ST NE, in the amount of \$64,500.00. A motion was made to accept the TrueNorth Steel quote excluding the backwalls with a waiver sent to TrueNorth Steel and notification to NDIRF as suggested by States Attorney, by Kjelshus, seconded by Marquardt. Motion carried unanimously.

A motion was made to call for bids on the motor graders from the Newburg and Landa areas by Rude, seconded by Beyer. Motion carried unanimously.

A motion was made to call for bids on excess equipment by Marquardt, seconded by Beyer. Motion carried unanimously.

Ritchie advised the board that a railroad crossing safety grant meeting has been scheduled for June 2nd, 2015.

A Speed reduction request was received for 11th Ave NE and it was the consensus of the board to have Ritchie look at the area and reduce it as he sees necessary.

Newburg and Landa motor graders will be delivered Thursday and training will be provided on Monday, May 11th, 2015.

Kronos – discussion was held regarding the real time versus the rounding method. It was the consensus of the board to leave the system using real time and see how it is working in a few months.

Steve Watson, County Sheriff, introduced Calib Poitra, as a new city deputy.

A proposal was submitted from Mattson Construction to change the entrance into the Sheriff's department to make the dispatcher, sheriff, and deputies more secure and a motion was made to accept the proposal from Mattson's and start the renovation in the Sheriff's Department by Beyer, seconded by Rude. Motion carried unanimously.

Gravel Bids – 10:00 am. – Rude made a motion to open the gravel bids, seconded by Beyer. Motion carried unanimously. Bids were received from -

Donald Wolfe
Farden Construction
Mikkelsen Aggregates

Johnson's Johnson's Hoe Service
Pinky's Aggregates

A motion was made to accept all the gravel bids by Marquardt, seconded by Beyer. Motion carried unanimously.

A proposal was received from Russell Lund, from Turtle Mountain Communications on updating the Sheriff's DVR and cameras and a motion was made to accept the proposal by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Tanya Wieler submitted an updated pay study for the Sheriff's deputies as Bottineau County has been unable to fill three open deputy positions. The new salary pay plan was studied and a motion was made to adopt the new Sheriff's department salary schedule effective May 1, 2015 by Marquardt, seconded by Kjelshus. Motion carried unanimously.

A motion was made to approve the Raffle permit from the Bottineau Racing Association by Kjelshus, seconded by Beyer. Motion carried unanimously.

Discussion was held on the burn ban. If there is a red flag warning, there is a burn ban and this includes campfires.

Park Board meeting – Sharon Tennyson and Melonie Bowers joined the County Commissioners to discuss the needs at the County Parks. A motion was made to replace the two picnic tables at Hoffas Park, and get ten new picnic tables at Carbury Dam, by Marquardt, seconded by Kjelshus. Motion carried unanimously. New garbage cans will also be purchased for Mystical Horizons. It was decided to apply for a ND Game and Fish Grant for a vault bathroom for the Antler Memorial Park located on the Mouse River in the next grant round.

The distribution of the Gross Production Tax was discussed. A motion was made to put the first \$1,000,000.00 into County Road and Bridge, the next \$550,000.00 in County General and the remaining amount into the Courthouse Building and Improvement Fund for the calendar year 2015 by Beyer, seconded by Kjelshus. Motion carried unanimously.

An out of State travel request was received from Lisa Peterson, to attend the NCRAAO conference in Wisconsin, and a motion was made to approve this request by Beyer, seconded by Marquardt. Motion carried unanimously.

Department Head Meeting – an update was given on the meeting.

A motion was made to adjourn the meeting at 12:00 pm. by Beyer, Marquardt. Motion carried unanimously.

Todd Streich, Chairman

Lisa Herbel, Auditor