

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
MARCH 3RD, 2015
8:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. following the Social Service Meeting, by Chairman Todd Streich. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Todd Streich, Vice-Chairman LeRoy Rude, Commissioners Dan Marquardt, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel. Lance Kjelskus was absent from the meeting.

Old Business:

Agenda - A motion was made to approve the Agenda by Rude, seconded by Beyer. Motion carried unanimously.

Minutes – The minutes of February 3rd and February 23rd, 2015 were reviewed and a motion was made to approve the minutes by Rude, seconded by Marquardt. Motion carried unanimously.

Consent Agenda - the reports were reviewed and a motion was made to approve the consent agenda by Beyer, seconded by Rude. Motion carried unanimously.

Bills – The March bills were reviewed; 20961 Anderson Welding \$375.00 (2/13), 20962 B&M Laundry \$92.02, 20963 Bottineau Hometown Market \$345.37, 20964 Blue Tarp Financial \$174.31, 20965 Bottineau Clinic Pharmacy \$138.00, 20966 Bottineau Farmers Elevator \$582.15, 20967 Bottineau Plumbing & Heating \$1,374.39, 20968 Bottineau Tech Center \$350.00, 20969 Kristie Brennan \$25.00, 20970 Cenex Propane \$720.00, 20971 City of Maxbass \$45.00, 20972 The Computer Store \$93.50, 20973 Enerbase \$51.74, 20974 Family Bakery \$3,674.25, 20975 Famers Union Oil Co. Mohall \$128.67, 20976 Farmers Union Oil Co. W. \$2,336.09, 20977 Farden Construction \$3,960.00, 20978 Gustafson Oil \$97.06, 20979 HA Thompson & Sons \$401.00, 20980 Info. Tech. Dept. \$848.30, 20981 Lake Region LE Center \$300.00, 20982 MidContinent \$61.50, 20983 Modern Marketing \$160.85, 20984 MoJo Roast Inc. \$95.00, 20986 Moums Tesoro \$554.00, 20987 ND Assoc. of Counties \$266.34, 20988 ND Assoc. of Counties \$400.00, 20989 ND Game & Fish \$37,490.00, 20990 ND Surplus Property \$378.00, 20991 ND Telephone Co. \$291.38, 20992 Office of Attorney General \$1,490.00, 20993 O’Keeffe Oil \$133.69, 20994 Ottertail Power Co. \$6,250.22, 20995 Pro It, LLC \$79.00, 20996 Rolette Co. \$620.20, 20997 Shopko \$264.60, 20998 Souris River Coop. \$200.42, 20999 State Bank of Bottineau Ins. \$2,086.00, 21000 State Bank of Bottineau Ins. \$29.00, 21001 Systems & Services Inc. \$38.00, 21002 Underground Vaults & Storage \$26.70, 21003 Uniform Center \$113.98, 21005 Wex Bank \$128.00, 21006 Wold Engineering \$1,003.53, 21007 Wold Engineering \$4,512.50, 21008 Demco \$159.21 (2/19), 21009 Gale/Cengage \$67.47, 21010 Grand Forks Herald \$166.00, 21011 HGTV \$49.94, 21012 Keller’s Briteway \$80.00, 21013 Learning Opportunities \$2,576.25, 21014 Long Rider Books \$1,418.96, 21015 MidAmerican Books \$298.32, 21016 Moums Tesoro \$47.00, 21017 NDACo Resource Group \$14.00, 21018 Penworthy \$1,930.18, 21019 Souris River Coop. \$38.55, 21020 Spectrum \$81.98, 21021 TEI Landmark Audio \$177.54, 21022 Turtle Mtn. Communications \$95.42, 21023 Woman’s Day \$20.00, 21024 American Family Insurance \$367.84 (2/26), 21026 Benson Law Office \$1,734.66, 21028 Colonial Life & Accident \$1,608.45, 21029 Companion Life Ins. Corp. \$1,639.53, 21032 Insight \$3,961.00, 21033 Kirk , Vernetta \$716.40, 21034 Ann Monson, Co. Treas. \$2,613.62, 21034 Ann Monson, Co. Treas. \$4,391.58, 21035 Motorola \$2,983.50, 21036 ND

Child Support Division \$540.00, 21037 NDPERS Retirement \$400.00, 21038 NDPERS \$1,976.00, 21039 NDPERS Dakota Plan \$48,142.22, 21040 ND Public Employee Retirement \$38,489.96, 21041 North Dakota United \$325.52, 21042 New York Life Ins. \$142.89, 21043 O’Keeffe Oil \$4,405.92, 21044 Ottertail Power Co. \$276.08, 21045 Spectrum \$1,356.57, 21046 Streicher’s \$5,969.72, 21048 UNUM Life Ins. \$295.97, 900588 IRS \$27,927.92, 900589 IRS \$38,071.14, 21049 Acme Tools \$337.95 (3/6), 21050 Anderson Welding \$192.36, 21051 Lisa Atkinson \$173.65, 21052 AT&T Mobility \$105.64, 21053 AT&T \$538.15, 21054 Auto Value \$271.43, 21055 B&M Laundry \$266.33, 21056 Batteries & Bulbs \$54.00, 21057 David Berge \$439.55, 21058 Bob Bergman \$150.00, 21059 Addie Berg \$410.03, 21060 Bottineau Hometown Market \$419.69, 21061 Bottineau Farmers Elevator \$861.75, 21062 Bottineau Lumber \$274.64, 21063 Butler Machinery \$11,641.39, 21064 Cenex Credit Card \$1,934.98, 21065 Century Link \$502.10, 21066 Circle Sanitation \$57.50, 21067 City of Bottineau \$411.82, 21068 City of Newburg \$32.50, 21069 Clute Office Equipment \$121.60, 21070 Clute Office Equipment \$152.40, 21071 Comfort Inn \$148.00, 21072 Courant \$1,139.12, 21073 D&B Body Shop \$300.00, 21074 Family Bakery \$48.00, 21075 Farmers Union Oil Co. WC \$2,483.84, 21076 Gates Manufacturing Inc. \$5,324.00, 21077 GCR Tires & Services \$824.12, 21078 GE Capital \$610.00, 21079 Gooseneck Implement \$594.93, 21080 HACTC \$5,579.53, 21081 Handy Hitch Mfg. Inc. \$1,908.13, 21082 HA Thompson & Sons \$2,240.00, 21083 Heart of America Medical Center \$12.96, 21084 Lisa Herbel \$140.88, 21085 Job Service of North Dakota \$412.97, 21086 Paul Johnson \$528.05, 21087 Karen Larson \$411.70, 21088 Kinetic Leasing \$37,736.95, 21089 Lawson Products \$649.77, 21090 Lexis Nexis Matthew Bender \$59.52, 21091 Marlin Leasing \$762.41, 21092 The Mirror \$20.00, 21093 Moums Tesoro \$660.23, 21094 Myers Parts of Bottineau \$43.34, 21095 ND Assoc. of Counties \$1,411.20, 21096 ND Recorders Assoc. \$100.00, 21097 NDSU \$24,766.44, 21098 NDSU \$159.00, 21099 ND Telephone Co. \$291.38, 21100 Jared Nelson \$315.68, 21101 Nodak Store Inc. \$2,405.20, 21102 North Central Electric \$683.04, 21103 Office of Attorney General \$1,300.00, 21104 O’Keeffe Oil \$1,382.84, 21105 Debra Orvedal \$50.00, 21106 Ottertail Power Co. \$103.61, 21107 Darwin Peterson \$171.75, 21108 Rodney Peterson \$26.45, 21109 Pro IT LLC \$2,545.00, 21110 Earl Roland \$136.10, 21111 Rough Rider Industries \$4,720.00, 21112 Simplex/Grinnell \$150.00, 21113 Souris River Telephone \$1,515.15, 21114 The Standard \$372.00, 21115 Team Electronics \$100.00, 21116 Theels Inc. \$1,286.70, 21117 Thompson Drug \$189.62, 21118 Thomas & Thomas \$50.00, 21119 Turtle Mtn. Communications \$1,741.21, 21120 Tweed Co. Ag. \$1,822.45, 21121 Tweed Co. Ag. \$45,300.00, 21122 United Laboratories \$261.32, 21123 United Telephone Mutual Aid \$2,672.55, 21124 US Food Service \$820.99, 21125 Visa \$156.11, 21126 Visa \$239.49, 21127 Volk, Terry \$60.95, 21128 Waste Management \$403.97, 21119 Westlie Truck Center \$854.31, 21130 Tanya Wieler \$1,000.00, 21131 Wold Engineering \$369.48, 21132-21146 Social Services \$2,276.07 (3/10), 40131-40212 Payroll \$194,448.23 (2/25), Total \$646,988.27 and a motion was made to approve paying the bills by Beyer, seconded by Marquardt. Motion carried unanimously.

New Business:

Brad Robertson, Wold Engineering, gave an update on current county projects –

-Project BRO-005(032) – The NDDOT Contract was presented for signing and a motion was made to sign the contract by Rude, seconded by Beyer. Motion carried unanimously. A planning meeting has been scheduled for Monday, March 23rd, 2015.

-The Surge Funding meeting on March 6th, 2015 in Stanley was discussed. The NDDOT has asked Bottineau County to submit our “shovel ready” projects for 2015 and it the consensus of the board that the Landa Road, reshaping and regravelling estimated at approximately 1 million, the Forfar Road estimated at approximately 4.9 million and the Lansford North road estimated at approximately 4.1 million, be submitted

for approval. A Special meeting was set for March 11th 2015 at 8:00 am. to call for bids on the projects that get approval under the Surge funding.

- Project CP-0506(015) – a chip seal project from Westhope to Souris, estimated at a cost of \$799,849.00 was discussed and a motion was made to call for bids on April 7th, 2015 at 10:30 am. by Beyer, seconded by Rude. Motion carried unanimously.

9:30 am. – A motion was made to open the Pickup and the Skid Steer bids by Marquardt, seconded by Beyer. Motion carried unanimously.

Pickup – one bid was received from Theel Inc. for a 2015 Chevy Silverado for \$48,582.00. A motion was made to accept the Theel Inc. bid of \$48,582.00 by Beyer, seconded by Marquardt. Motion carried unanimously.

Skid Steer – one bid was received from Tweeds for a S750 Bobcat Skid Steer for \$45,300.00. A motion was made to accept the bid from Tweeds for \$45,300.00 by Marquardt, seconded by Beyer. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, discussed the request from Central Power for a county easement and it was referred to the States Attorney for further study.

A motion was made to open to all bids at the advertised times by Beyer, seconded by Rude. Motion carried unanimously.

10:00 am. - Gravel bids - a motion was made to accept all gravel bids received from –

- Mikkelsen Aggregates
- Farden Construction
- Pinkey's Aggregates Inc.
- Stan Bergstrom Construction
- Johnson Hoe Service
- Donald Wolfe
- Oil Patch Support

by Marquardt, seconded by Beyer. Motion carried unanimously.

10:15 am. - Machine hire bids – a motion was made to accept all machine hire bids received from –

- Mikkelsen Aggregates
- Farden Construction
- Pinky's Aggregates
- Stan Bergstrom Construction
- Johnson Joe Service

by Beyer, seconded by Marquardt. Motion carried unanimously.

Gary Syvertson, from Team Lab, gave a presentation on Base One aggregate base stabilizer.

10:30 am. - Bridge material bids – one bid was received from Wheeler Lumber and a motion was made to accept their bid by Marquardt, seconded by Rude. Motion carried unanimously.

Jim Artz, Ty Engstrom, representing the Westhope Country Club, and Verdean Kveum, expressed their concerns with the posted 50 miles per hour from the Country Club to Westhope on County Road 6. Jim also expressed Kevin Schroeder's, Farmers Union Oil manager, opposition to the posted reduced speed, as it negatively affects business in the City of Westhope. Ritchie also mentioned that the Bottineau County Road department has also received numerous phone calls. It was decided to table this issue and it will be discussed at the next meeting.

10:45 am. - Culvert bids – bids were received from True North Steel, and Cretex and a motion was made to accept both of the culvert bids by Rude, seconded by Marquardt. Motion carried unanimously.

Deana Defoe, EDC Director, gave a presentation on the EDC's organizational strategy –

- 1) Comprehensive Economic Development
- 2) Development of local talent and leadership
- 3) Community Development

In the next 18 months, they plan to continue to implement Bottineau EDC organization's strategy to recruit, retain, expand, and facilitate businesses of all sizes with a focus on six targeted sectors crucial to the development of rural communities including -

- 1) Build a comprehensive website
- 2) Develop and contribute to the Bottineau Area Community Foundation
- 3) Design and implement leadership development opportunities for 20 to 30 year olds
- 4) Update the Technology Center

Deana presented a request for \$5000.00 for a Professional Development Grant to offer funds to young professionals who are trying to better their businesses. The only requirement is EDC membership. A motion was made to grant the \$5000.00 grant request for Professional Development grant funds by Beyer, seconded by Marquardt. Motion carried unanimously.

The Paterson Grain Elevator project was discussed with Deana. It was requested that the Commission meet with the City and the EDC.

Larry Larson, met with the board to discuss his omitted property, and is questioning why he has to pay the 2012 and 2013 interest and penalty. Lisa Peterson, Tax Director, and Ann Monson, Treasurer, spoke about the following the law, and according to the Century Code, he is required to pay the interest and penalty. The Commissioners asked for confirmation from the State Attorney.

Department Head meeting – Todd gave an update on the meeting and each department head gave an update on their office’s activity.

County Property bids were opened -

#1 Ford Ranger - \$277.77, \$1000.00 (no check included)

#3 – 15 ft rotary mower – \$5002.25, \$3567.00

#4 – 11 ft disc mower – \$2055.00

#16 – bobcat – \$8250.00, \$10,111.00, \$7777.77, \$16,726.89, \$10,001.00, \$1800.00

#17 - metal detector – \$11.77

#18 - chairs – \$16.00, \$21.00

A motion was made to accept the highest bids that were accompanied by checks with the exception of the Ford Ranger and the metal detector as the bids received were not deemed high enough, by Beyer, seconded by Marquardt. Motion carried unanimously.

Beth Reitan, Librarian, Scott Wagar, Library Board President, met with the Commissioners to discuss where to store the bookmobile. It was decided to request bids for an addition to the Bottineau County Shop.

Excavator bid – The only bid received from was Butler Machinery for \$178,513.50 and a motion was made to accept the Butler Machinery bid by Marquardt, seconded by Beyer. Motion carried unanimously.

The meeting adjourned for lunch at 12:08 pm. and reconvened at 1:50 pm.

Lisa presented a quote on two copiers from Clute for the Recorder’s Office and for the Auditor’s Office and it was the consensus of the board to purchase the copiers. The lease on copiers in the two offices expires on March 23rd, 2015.

Ritchie Gimbel, Road Superintendent, discussed a grant opportunity from the NDDOT to improve one railroad crossing in the County with a 90/10 cost share. It was decided to submit the crossing west of Kramer going to Russell.

The Surge funding was discussed and it was decided to also present the bridge #05-105-13.0 west of State Hwy 256 on 97th St NW, and the CMC-0530, CMC-0503, and CMC-0527, at the meeting at Stanley on Friday, March 6th, 2015 for approval.

Ritchie also discussed the Local Safety Grant that was received for \$928,000 worth of projects approved by the NDDOT with 90/10 cost share. A motion was made to accept the grant and the approved projects by Marquardt, seconded by Beyer. Motion carried unanimously.

April is County Government Month and it was decided to hold a pancake breakfast at the Bottineau County Shop with the freewill proceeds going to the Antler Memorial Park.

Implementation of the Kronos timekeeping system was also discussed. It was decided to consult with our Human Service Consultant and see further documentation before a decisions is made.

Discussion was also held on the implication to the 2015 budget with the decrease of the Gross Production Tax and the possibility of changing the designation of funds to meet budget requirements. It was also discussed how to proceed with the jail expansion as the County is unable to use any of the Surge funding they received towards the costs of the jail expansion.

As there was no further business, a motion was made to adjourn the meeting at 4:10 pm. by Rude, seconded by Beyer. Motion carried unanimously.

Todd Streich, Chairman

Lisa Herbel, Auditor