

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
JUNE 2ND, 2015
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am. by Vice-Chairman LeRoy Rude. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Vice-Chairman LeRoy Rude, Commissioners Dan Marquardt, Lance Kjelshus, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel. Todd Streich was absent from the meeting.

Old Business:

Agenda - A motion was made to approve the agenda by Beyer, seconded by Marquardt. Motion carried unanimously.

Minutes – A motion was made to approve the minutes from the meeting on May 5th, 2015 by Beyer, seconded by Kjelshus. Motion carried unanimously.

Consent Agenda – Reports were reviewed and a motion was made to approve the consent agenda by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Bills – The June bills were reviewed; 21552 Ag Communications \$20.00 (5/14), 21553 Applied Concepts Inc. \$223.30, 21555 ATCO International \$305.00, 21556 B&M Laundry \$92.01, 21557 Bottineau Clinic Pharmacy \$139.00, 21558 Bottineau Plumbing & Heating \$388.77, 21559 Butler Machinery Co. \$59,053.00, 21560 Butler Machinery Co. \$29,053.00, 21561 City of Antler \$83.00, 21562 City of Newburg \$32.50, 21563 Tim Condit \$290.63, 21564 Courant \$705.39, 21565 Farmers Union Oil Co. W. \$1,018.19, 21566 Farmers Union Oil Co. W. \$98.00, 21567 Friends of Fair \$125.00, 21568 Gustafson Oil \$87.00, 21569 Eric Herbel \$180.00, 21570 Hilton Garden Inn \$149.40, 21571 Information Tech. Dept. \$852.55, 21572 Cliff Issendorf \$125.00, 21573 Rodney Langehaug \$50.00, 21574 MidContinent \$61.50, 21575 MoJo Roast \$241.60, 21576 Ann Monson, Co. Treasurer \$1,485.90, 21577 ND Assoc. of Counties \$1,762.84, 21578 NDACo Resource Group \$426.00, 21579 ND Surplus Property \$635.00, 21580 ND Telephone Co. \$291.38, 21581 Office of Attorney General \$1,355.00, 21582 Ottertail Power Co. \$4,082.20, 21583 Rice Signs \$1,171.22, 21584 Souris River Coop. \$765.57, 21585 State Bank of Bottineau Ins. \$138.00, 21586 Subway \$10.48, 21587 TBA Supply \$45.95, 21588 Team Electronics \$910.00, 21589 Uniform Center \$713.88, 21590 Wex Bank \$97.00, 21591 Ann Monson, Co. Treasurer \$11.50, 21592 ND Game & Fish \$28,016.00, 21593 Theels Inc. \$48,651.00, 21594 Baker & Taylor \$347.46 (5/19), 21595 Craft Ideas \$19.99, 21596 Farmers Union Oil Co. Westhope \$52.56, 21597 Gale/Cengage \$114.90, 21598 Horizons \$30.00, 21599 In Style \$29.95, 21600 Keller's Briteway \$80.00, 21602 Librarian's Choice \$578.49, 21603 Moums Tesoro \$45.00, 21604 NDACo Resource Group \$14.00, 21605 Glenda Nordmark \$57.50, 21606 Souris River Coop. \$51.88, 21607 Spectrum \$264.33, 21608 Turtle Mtn. Communications \$96.65, 21609 Debra Arneson \$1,000.00 (5/27), 21611 Lisa Atkinson \$3,931.32, 21614

Tammy Hahn \$2,000.00, 21616 Vernetta Kirk \$500.00, 21617 Ann Monson \$1,500.00, 21618 NCRAAO 2015 \$295.00, 21619 ND Co. Treasurer's Assoc. \$250.00, 21620 O'Keeffe Oil Co. \$2,488.95, 21621 Ottertail Power Co. \$221.39, 21622 Action Carpet Care \$2,104.00 (6/4), 21623 Agronomy Center \$250.44, 21624 American Family Insurance \$766.16, 21625 Anderson Welding LLC \$25.85, 21626 Applied Concepts, Inc. \$77.50, 21627 Lisa Atkinson \$462.69, 21628 AT&T Mobility \$110.85, 21629 AT&T Mobility \$660.98, 21630 Auto Value \$90.97, 21631 B&M Laundry \$174.31, 21632 Benson Law Office \$1,734.66, 21633 Addie Berg \$92.00, 21634 Best Western Plus \$74.70, 21636 Brock White \$1,740.00, 21637 Butler Machinery Co. \$38,889.23, 21638 Cenex Credit Card \$2,317.60, 21639 Century Link \$502.20, 21640 Central Specialties Inc. \$198,340.49, 21641 Circle Sanitation \$57.50, 21642 City of Bottineau \$459.09, 21643 City of Maxbass \$45.00, 21644 Colonial Life & Accident \$1,788.88, 21645 Comfort Suites Bismarck \$74.00, 21647 Dakota Communications \$561.70, 21648 Dallman Services Co. \$5,640.00, 21649 DF Lighting Co. \$109.91, 21650 Family Bakery \$3,273.25, 21651 Farden Construction \$95,117.75, 21652 First District Health Unit \$44.00, 21653 Kelsey Fulsebakke \$39.10, 21654 Ritchie Gimble \$302.59, 21655 HACTC \$5,995.30, 21656 Lisa Herbel \$439.88, 21657 Lisa Herbel \$17.76, 21658 Intoximeters \$85.00, 21659 Keller's Briteway \$320.00, 21660 Rhonda Langehaug \$260.45, 21661 Lawson Products \$491.29, 21662 Lexis Nexis Matthew Bender \$136.98, 21663 Nadine Little \$55.00, 21664 Mikkelsen Aggregates \$9,047.70, 21665 Metigoshe Mirror \$26.00, 21666 The Mirror \$20.00, 21667 Ann Monson \$8,931.32, 21668 Ann Monson, Co. Treasurer \$2,776.20, 21669 Ann Monson, Co. Treasurer \$4,178.47, 21670 Ann Monson \$92.00, 21671 Moums Tesoro \$1,166.25, 21672 ND Assoc. of Counties \$110.00, 21673 North Dakota Assoc. of Counties \$390.26, 21674 ND Child Support Division \$540.00, 21675 ND Dept. of Transportation \$1,409.40, 21676 ND Dept. of Transportation \$4,269.96, 21677 NDPERS \$2,551.00, 21678 NDPERS Retirement \$400.00, 21679 ND Public Employee Retirement \$38,605.08, 21680 NDPERS Dakota Plan \$51,297.82, 21681 North Dakota United \$298.69, 21682 New York Life Insurance \$142.89, 21683 Newman Signs \$493.77, 21684 Nodak Store Inc. \$969.77, 21685 North Central Electric \$57.50, 21686 Northern Plains Equipment \$4,470.00, 21687 O'Keeffe Oil Co. \$44.00, 21688 Debra Orvedal \$100.00, 21689 Ottertail Power Co. \$43.17, 21690 Pro It, LLC \$2,545.00, 21691 Productivity Plus Account \$3,742.33, 21692 R&B Supply Co. Inc. \$331.95, 21693 Redwood Toxicology Lab, Inc. \$324.00, 21694 Rodenburg Law Firm \$312.62, 21695 Sidwell Company \$4,970.00, 21696 Souris River Telephone \$1,477.33, 21697 Source One Supply Inc. \$385.31, 21698 Spectrum/4J's \$1,256.11, 21699 St. Andrew's Clinic \$630.00, 21700 The Standard Life Ins. Co. \$1,618.02, 21701 State Bank of Bottineau Ins. \$752.00, 21702 The Standard \$870.74, 21703 Streichers \$29.99, 21704 Take 5 Water Store \$195.00, 21705 TBA Supply \$53.90, 21706 Technical Support Services \$ Installation \$278.50, 21707 Theels Inc. \$831.84, 21708 Third Watch Communications \$390.00, 21709 True North Steel \$9,850.06, 21710 Turtle Mtn. Communications \$1,748.58, 21711 Uniform Center \$263.96, 21712 UNUM Life Ins. Company \$290.68, 21713 Westlie Motor Co. \$8.95, 21714 Tanya Wieler \$1,000.00, 21715 Wold Engineering \$38,954.59, 21717-21732 Social Services \$3,863.30 (6/9), 900596 IRS \$29,592.82 (6/8), 900597 IRS \$39,390.33, 40294-40373 Payroll \$192,924.52 (5/6), Total \$1,032,954.88 and a motion was made to approve paying the bills by Marquardt, seconded by Beyer. Motion carried unanimously.

Discussion was held on conflict that has been occurring over individuals mowing on the townline road.

Long Lake Association – Cory Johnson and Roger Lynne submitted a petition with 26 signatures from property owners on Long Lake to become a recreation service district. On the advice of the States Attorney, it was asked that the Association submit the approximate number of qualified voters in the district and a sufficient deposit of money, before the petitions could be accepted and an election called.

Terry Volk, 911 Coordinator, discussed the contract with ITD, at a cost of \$125,053.00 with a monthly fee of \$2301.71; Renville County pays 25% and Bottineau County will pay 75% or \$93790.00 or \$1627.00 a month. A motion was made have ITD host our Airbus/Cassidian 911 call taking solution by Beyer, seconded by Kjelshus. Motion carried unanimously.

Brad Robertson, Wold Engineering, presented an update on the County projects –

- Project COIB-0530(053) – Forfar Road – Estimate #1 was received from Central Specialties for \$198,340.49 and a motion was made to pay Estimate #1 to Central Specialties by Kjelshus, seconded by Marquardt. Motion carried unanimously.

- Project COIB-0503(052) – Lansford North Road - Mayo Construction has begun the milling and paving work on Lansford North road.

- Astech is anticipating being in Bottineau County to work on our chip seal projects in the month of July.

- Mayo Construction has been contracted to do some work in the City of Bottineau and Brad would like the County to consider having Mayo patch and microsurface six miles of the Lake Loop Road estimated at \$500,000.00. No action was taken at this time.

Ritchie Gimbel, Road Superintendent, reported on the following -

- A motion was made that the County enter into an another agreement with the City of Lansford that the City will sell the loader they share with the County, to the City of Willow City; Lansford will buy a new loader and Bottineau County will pay for 50% (\$48,750.00) and continue sharing use of the loader by the County and the City, with maintenance shared equally by both entities, by Kjelshus, seconded by Beyer. Motion carried unanimously.

- County road 6 to 256, the County will cut and remove the bad spots in the pavement and put in new material and Mayo will pave the spots when they are in the area.

- Doug Milbrath's crossing - FEMA will not approve any assistance so Ritchie will be in touch with Doug on what to do to fix the crossing.

10:00 am. – County Equalization meeting – called to order by Vice-Chairman Rude.

Vice-Chairman Rude asked any taxpayers in attendance to provide testimony starting with the townships.

Roland Township – Dustin Thompson stated that he has a 1982 doublewide trailer house on blocks with nothing updated on the inside and it's sitting on his Dad's property. There is a shed on the property. Currently the land has a \$13,000 value and a value of \$59,300.00 on the structure. Addie Berg, Roland Township assessor, asked for the opportunity to enter and assess the property.

City of Souris – Nancy Herigstad stated her property was originally assessed at \$16,800.00 and when it was reassessed in April, it was revalued at \$46,600.00, a \$29,800 increase. This is \$20,000.00 over a recent appraisal done by a licensed appraiser in December, 2014.

Ritchie Gimbel stated he felt his two trailers were overvalued as well and would like them reassessed.

It was decided that Lisa and Addie would reassess the properties that were requested to be revalued.

Lisa reviewed the 2015 agricultural, commercial, and residential values for the County and the new value is \$1,131,773,778.00, a total increase of \$819,599.00 or a 1.54% increase.

The County Equalization Meeting was adjourned until Lisa and Addie had time to go and do property assessments and would reconvene at 1:30 pm.

The regular County Commissioner meeting reconvened.

Discussion was held on legislative law change on the new assessor training requirements and how the County will be handling the increased work load.

County Property bids – A motion was made to open all submitted bids by Beyer, seconded by Marquardt. A motion was made to accept all high bids except the bid for the rotary mower, by Marquardt, seconded by Beyer. Motion carried unanimously.

Ryan Ackerman, Souris Basin Joint Water Board, gave a quarterly update on the board's current initiatives.

Department head meeting – Rick Hummel, Emergency Manager presented a Safety Guideline Policy for the County of Bottineau and a motion was made to adopt the policy by Beyer, seconded by Marquardt. Motion carried unanimously. The safety committee discussed their

proposal for courthouse safety with the Board. It was decided to request estimates for an x-ray machine and scanner, and include a line item in the 2016 budget for security guards.

11:30 am. – A motion was made to open the two motor grader bids by Beyer, seconded by Kjelshus. Motion carried unanimously.

-City of Bottineau -	\$130,005.00 for SN #D9G01037
-Butler Machinery -	\$130,000.00 for SN #D9G01037
	\$118,000.00 for SN #B9G00249

A motion was made to accept the high bids by Beyer seconded by Kjelshus. Motion carried unanimously.

A motion was made to call for the purchase of the two leased motor graders for July 7th, 2015 at 11:30 am. by Marquardt, seconded by Kjelshus. Motion carried unanimously. A motion was made to purchase extended warranty on the Willow City motor grader for \$3680.00 to cover the powertrain and the hydraulics, by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Discussion was held on obtaining financing through the Bank of North Dakota to obtain funding for the jail expansion/renovation using our GPT as collateral and a motion was made to proceed with financing through the Bank of North Dakota for the jail project by Beyer, seconded by Kjelshus. Motion carried unanimously.

A motion was made to sign the Standard Form of Agreement with JLG Architects for the jail expansion/renovation by Beyer, seconded by Kjelshus. Motion carried unanimously.

The meeting was adjourned at 12:00 pm. and the County Equalization meeting was reconvened at 1:25 pm. after Lisa Peterson, Tax Director, and Addie Berg, Deputy Tax Director, completed the opposed property assessments. Lisa's findings were as follows -

David Herigstad – Lisa's recommendation is the change the value on Lots 1 & 2, Blk 9, Souris from \$46,600.00 to \$25,900.00, and a motion was made to follow Lisa's recommendation by Marquardt, seconded by Kjelshus. Motion carried unanimously.

Ritch & Holly Gimbel – Lisa's recommendation is to change the value on Lots 4 thru 6, Blk 6, Souris, from \$6900 to \$6300.00, and change the value on Lots 6 thru 8, Blk 2, Souris, from \$5700.00 to \$6300.00 and a motion was made to follow Lisa's recommendation by Kjelshus, seconded by Beyer. Motion carried unanimously.

Dustin Thompson – Addie's recommendation for S1/2SE1/4, Section 23, Township 163, Range 75, is to change the property from a stick home to a manufactured home and reduce the value

from \$72,200.00 to \$42,500.00, and a motion was made to follow Addie's recommendation by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Two requests were received from the Dockside Grill & Barbeque to transfer their liquor license to Annie's house for two weddings and a motion was made to approve the requests by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Starbuck Township – A letter of concern was received from Steve Johnson regarding the blading in their township and the issues were discussed with Ritchie Gimbel, Road Superintendent. Ritchie will meet with Steve Johnson, the blade operator, and resolve the issues addressed in the letter.

Ritchie also informed the board that the bridge material for the bridge by Mike Hahn's is scheduled for delivery after July 4th. There is motor grading training to be held in Bottineau County and the NDLTAP will be here in July to meet with commissioners to explain the training and what will be involved with the County being the host.

A motion was made to adjourn the meeting at 3:00 pm. by Kjelshus, seconded by Beyer. Motion carried unanimously.

LeRoy Rude, Vice-Chairman

Lisa Herbel, Auditor