

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
AUGUST 4TH, 2015
8:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. following the Social Service Meeting, by Vice-Chairman LeRoy Rude. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Vice-Chairman LeRoy Rude, Commissioners Dan Marquardt, Lance Kjelshus, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda - A motion was made to approve the agenda by Marquardt, seconded by Beyer. Motion carried unanimously.

Minutes - A motion was made to approve the minutes from July 7th, 2015 by Beyer, seconded by Kjelshus. Motion carried unanimously.

Consent Agenda –The monthly reports were reviewed and a motion was made to approve the Consent Agenda by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Bills – The August bills were reviewed; 21978 Anderson Welding \$2,370.86 (7/14), 21979 Brock White \$554.90, 21980 Central Specialties Inc. \$480,098.97, 21981 City of Lansford \$48,750.00, 21982 City of Bottineau \$75.00, 21984 Holiday Inn \$149.40, 21985 Information Tech. Dept. \$433.50, 21986 Klingbeils Body & Glass \$4,764.88, 21987 Mayo Construction \$2,631.401.52, 21988 Mikkelsen Aggregates \$288.00, 21989 Mikkelsen Aggregates \$792.00, 21990 MK Electric \$881.35, 21991 NDACo Resource Group \$450.00, 21992 ND Dept. of Human Services \$7,226.59, 21993 ND State Radio Communications \$240.00, 21994 ND Telephone Co. \$291.38, 21995 Northern Fuel Partners \$18,912.52, 21996 North Central Electric \$691.84, 21997 Deb Orvedal \$150.00, 21998 Ottertail Power Co. \$167.42, 21999 Pro IT \$800.00, 22000 Sawmill Corner Stop \$131.68, 22001 Souris River Coop. \$683.77, 22002 Jason Tangsrud \$912.00, 22002 TBA Supply \$125.00, 22004 True North Steel \$3,900.00, 22005 United Laboratories \$263.52, 22007 Baker & Taylor \$222.00 (7/16), 22008 Consumer Reports \$26.00, 22009 Courant \$249.57, 22010 Gale/Cengage \$44.08, 22011 Keller’s Briteway \$80.00, 22012 Midwest Tape \$489.75, 22013 Metigoshe Mirror \$37.00, 22014 Moum’s Tesoro \$75.50, 22015 NDACo Resource Group \$14.00, 22016 Oriental Trading \$190.96, 22017 Shopko \$34.32, 22018 Soltis Sportswear \$40.00, 22019 Souris River Coop. \$59.42, 22020 TEI Landmark Audio \$215.49, 22021 Turtle Mtn. Communication \$96.65, 22025-22028 Pay Advances \$3,500.00 (7/28), 22029 American Family Insurance \$766.16 (7/31), 22031 Benson Law Office \$1,734.66, 22032 Colonial Life & Accident \$1,788.88, 22035 Ann Monson, Co. Treasurer \$2,748.07, 22036 Ann Monson, Co. Treasurer \$3,851.54, 22037 VOID, 22039 ND Child Support Division \$540.00, 22040 NDPERS Retirement \$400.00, 22041 NDPERS \$2,671.00, 22042 NDPERS Dakota Plan \$55,033.02, 22043 ND Public Employee Retirement \$38,979.99, 22044 NDPERS Retirement

\$544.02, 22045 North Dakota United \$325.52, 22046 New York Life Ins. \$142.89, 22047 Office of Attorney General \$1,395.00, 22048 O’Keeffe Oil Co. \$3,695.62, 22049 Ottertail Power Co. \$4,447.81, 22050 Rodenburg Law Firm \$85.70, 22051 The Standard Life Ins. Co. \$1,618.02, 22052 Take 5 \$195.00, 22053 UNUM Life Ins. Co. \$274.06, 900601 IRS \$32,564.74, 900602 IRS \$43,592.20, 22054 Anderson Welding \$2,680 (8/6), 22056 Asphalt Surface Technologies Corp. \$465,025.78, 22057 AT&T Mobility \$123.64, 22058 AT&T Mobility \$664.80, 22059 Auto Value \$81.96, 22060 Benson Law Office \$170.25, 22061 David Berge \$79.55, 22062 Bottineau Hometown Market \$417.96, 22063 Bottineau Clinic Pharmacy \$56.00, 22064 Bottineau Plumbing & Heating \$144.03, 22065 Bottineau Co. Road Dept. \$2,912.50, 22066 Bottineau Co. Road Dept. \$4,688.80, 22067 Brock White \$6,128.48, 22068 Butler Machinery \$15,581.28, 22069 Cenex Credit Card \$3,106.89, 22070 Century Link \$502.54, 22071 Central Specialties \$1,704.687.33, 22072 Circle Sanitation \$57.50, 22073 City of Antler \$83.00, 22074 City of Bottineau \$493.13, 22075 City of Maxbass, 22076 City of Newburg \$32.50, 22077 City of Willow City \$516.00, 22079 Barb Cote \$10.50, 22080 Courant \$1,184.04, 22081 Dakota Fire Extinguishers \$65.38, 22082 Dakota Communications \$666.00, 22083 Family Bakery \$3,933.00, 22084 Farmers Union Oil Co. WC \$1,948.48, 22085 Farden Construction \$5,000.00, 22086 Farden Construction \$5,023.80, 22087 Farden Construction \$131,312.71, 22088 Farden Construction \$660.00, 22089 Kelsey Fulsebakke \$131.10, 22090 Kory Gartner \$139.00, 22091 GCR Tire & Services \$2,233.30, 22092 Lyle Gravseth \$94.50, 22093 HACTC \$6,677.29, 22094 Eric Herbel \$450.00, 22095 Information Tech. Dept. \$424.05, 22096 Job Service ND \$158.80, 22097 Paul Johnson \$66.90, 22098 JS Wholesale & Vending \$423.07, 22100 Ketterlings \$723.00, 22101, Kinetic Leasing \$156,846.82, 22102 Klingbeils Body Shop \$779.56, 22103 Klingbeils Body Shop \$383.95, 22104 Lawson Products \$617.03, 22105 Lexis Nexis Matthew Bender \$57.44, 22106 Marlin Leasing \$762.41, 22107 Mayo Construction \$259,068.61, 22108 MidContinent Communications \$68.72, 22109 Mikkelsen Aggregates \$14,859.00, 22110 Mikkelsen Aggregates \$1,554.00, 22111 Mikkelsen Aggregates \$18,160.00, 22112 Mikkelsen Aggregates \$1,655.00, 22113 Mikkelsen Aggregates \$6,994.00, 22114 Minot Daily News \$210.60, 22115 Metigoshe Mirror \$25.00, 22116 MK Electric \$680.99, 22117 Ann Monson, Co. Treasurer \$234.73, 22118 Moums Tesoro \$1,689.58, 22119 Myers Parts of Bottineau \$52.48, 22120 Dwight Nahinurk \$21.85, 22121 NDACo Resource Group \$8,004.30, 22122 NDAAO \$210.00, 22123 ND Dept. of Transportation \$82.56, 22124 ND Dept. of Transportation \$163.30, 22125 ND Surplus Property \$300.00, 22126 Jared Nelson \$357.08, 22127 Nodak Store \$808.87, 22128 North Central Electric \$770.83, 22129 Oak Creek Water Board \$200.00, 22130 Darwin Peterson \$111.75, 22132 Pro IT LLC \$2,545.00, 22131 Pitney Bowes \$801.39, 22133 Pro It LLC \$2,042.49, 22134 Productivity Plus Acct. \$320.00, 22135 R&D Electric \$490.47, 22137 Romfo’s Auto Repair \$472.16, 22138 Security Plus \$342.71, 22139 Souris River Telephone \$1,488.29, 22140 Spectrum/4J’s \$3,125.75, 22141 The Standard \$371.89, 22142 Technical Propane Service & Installation \$5,770.26, 22143 Theels Inc. \$1,120.97, 22144 Thyssenkrupp Elevator \$809.35, 22145 Townsend Pricing Inc. \$49.26, 22146 True North Steel \$67,577.51, 22147 Turtle Mtn. Communication \$1,746.67, 22148 Turtle Mtn. Floral \$168.00, 22149 U.S. Foods \$417.34, 22150 Terry Volk \$80.70, 22152 Ward Co. Sheriff \$113.64, 22153 Waste Management \$409.05, 22154 Westlie Truck Center \$27.91, 22155 Wex Bank \$173.00, 22156 Tanya Wieler \$1,000.00, 22157 Wold Engineering \$22,208.21, 22158 Wold Engineering \$14,984.06, 22160 Wold Engineering \$20,403.36, 22161 Wold Engineering \$20,725.49, 22162-22175 Social Services \$12,736.05 (8/6), 40546-40636 Payroll \$218,847.68 (7/31),

Total \$6,661,523.34 and a motion was made to approve paying the bills by Beyer, seconded by Kjelshus. Motion carried unanimously.

New Business:

Discussion was held on the appointment of a District 5 Commissioner and it was the consensus of the board to have a special meeting on August 17th at 8:00 am. to review letters of interest and on August 19th at 8:00 am. to interview interested individuals. The vacancy will be advertised and applicants will be asked to submit a letter of interest.

Brad Robertson, Wold Engineering, gave an update on the projects in the County –

-Project COIB-0503(052) – Lansford North Road, Estimate #2 was received for \$259,068.61 from Mayo Construction and a motion was made to pay the estimate by Kjelshus, seconded by Marquardt. Motion carried unanimously.

-Project COIB-0530(053) – Forfar Road, a change order was received for placing cement in the soft areas for \$108,480.00 and a motion was made to sign the change order by Beyer, seconded by Kjelshus. Motion carried unanimously. Estimate #3 was received from Central Specialties for \$1,704,687.33 and a motion was made to pay the estimate by Marquardt, seconded by Kjelshus. Motion carried unanimously.

-Chip Seal Project #CP-0506(015), Co Road 6 from Souris W 15 miles to Westhope, Estimate #1 was received from Asphalt Surface Technologies for \$465,025.78 and a motion was made to pay the estimate by Marquardt, seconded by Beyer. Motion carried unanimously.

-A motion was made that the County will do chip seal and fog coatings on the intersections and larger approaches on future roads projects, under the discretion of the road superintendent, by Marquardt, seconded by Beyer. Motion carried unanimously.

-Project COIB-0527(054), NDSH 5, north 6 miles to CMC 0506, a change order was submitted for cement treated subgrade for a cost of \$118,533.16 and a motion was made to sign the change order by Kjelshus, seconded by Marquardt. Motion carried unanimously. Estimate #1 was received from Farden Construction for \$131,312.71 and a motion was made to pay the estimate by Beyer, seconded by Kjelshus. Motion carried unanimously.

-A motion was made to employ Wold Engineering as the engineers and sign the Preliminary and Construction Engineering Agreement for Project TAC-0005(051), hot bituminous overlay on the Lake Metigoshe Bike Path, from the Christian Center west and north to Minot Beach by Beyer, seconded by Kjelshus. Motion carried unanimously.

-Project COIB-0005(035), Bridge #05-105-13.0, Brad provided an estimate of the project for \$499,785.12. A bid opening will be scheduled for November.

Kelly Walker, Ostby Township, met with the commission to ask for assistance with Ostby Township's rejection of his proposal for installing a culvert on a roadway that is obstructing the natural flow of water from the land he owns. Tim Semler, chairman of Ostby Township, was also in attendance to provide the reasons why their township denied Kelly's request.

Jail Expansion/Renovation – A motion was made to proceed with the jail expansion project and continue working with JLG Architects by Beyer, seconded by Marquardt. Motion carried unanimously. The jail committee will be Commissioners Marquardt and Beyer, Steve Watson, Lisa Herbel, Matt Schimetz, Jeremy Tofteland and Tyler Wolfe.

Ann Monson, County Treasurer, talked about the changes occurring in her office with the motor vehicle department.

Ritchie Gimbel, Road Superintendent, gave an update on the road department -

-Ritchie presented a Bottineau County/Rolette County line maintenance agreement that he had composed and the agreement was accepted by Rolette County.

-Ritchie also drew up a County CMC/Farm to Market Gravel Roads policy for the County to use as a guideline. A motion was made to adopt the CMC/Farm to Market Gravel Roads policy by Beyer, seconded by Marquardt. Motion carried unanimously.

-Ritchie made a request to buy a second hand scraper with the money in the scraper fund to use to build roads. The Commission requested that Ritchie rent the scraper for a month to see what kind of condition the scraper is in before purchasing the machine.

It was the consensus, that due to the increasing costs, the County will be adjusting township blading rates in 2016.

Community Service Program – A motion was made to contribute \$10,000 towards the Community Service Program for the calendar year 2016 by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Dale Heglund, NDLTAP program director, introduced himself to the commission, and explained what they do and thanked the County for hosting the training session.

2016 Budget – Discussion was held regarding the 2016 budget. Documents will be reviewed by the Commissioners and discussed at the next meeting. Discussion was held on the need to increase the police contracts with the cities on an annual basis as the expenses are extremely high.

A motion was made to approve the request from the Dockside Grill and Barbeque to transfer their liquor license to Annie's House and #5 Long Lake for weddings by Marquardt, seconded by Kjelshus. Motion carried unanimously.

A motion was made to nominate Kenny Sletten to fill the District 4 vacancy on the Zoning Board by Kjelshus, seconded by Beyer. Motion carried unanimously.

A motion was made to have Rhonda Langehaug to continue to be the delegate for Bottineau County for the ND Association of Counties Conference by Marquardt, seconded by Kjelshus. Motion carried unanimously.

A request was made to expand the Funeral leave policy to include extended family members and the general consensus was to leave the policy as written.

A Motion was made to adjourn the meeting at 2:10 pm. by Kjelshus, seconded by Marquardt. Motion carried unanimously.

LeRoy Rude, Vice-Chairman

Lisa Herbel, Auditor