

BOTTINEAU COUNTY
SPECIAL COMMISSIONER MEETING MINUTES
APRIL 15TH, 2015
8:00 AM.

A special meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Todd Streich, Vice-Chairman LeRoy Rude, Commissioners Dan Marquardt, Jeff Beyer, Lance Kjelskus, States Attorney, Swain Benson and County Auditor, Lisa Herbel. The meeting was called to order at 8:00 am. by Chairman Streich.

A motion was made to approve the Agenda by Marquardt, seconded by Beyer. Motion carried unanimously.

8:00 am. – bid opening – a motion was made to open the bids for projects COIB-0503(052) and COIB-0530(053) by Beyer, seconded by Rude. Motion carried unanimously. Brad Robertson, Wold Engineering opened the bids -

COIB-0530(053)- Mayo Construction – \$3,929,941.30
 Knife River - \$4,583,976.87
 Central Specialties - \$3,911,554.44
 Border States Paving - \$4,032,262.75

COIB-0503(052)- Knife River - \$3,546,999.60
 Mayo Construction - \$3,115,332.25
 Central Specialties - \$3,251,046.35
 Border States Paving - \$3,498,590.55

Brad left the meeting to confirm accuracy of the bids submitted.

Ann Monson, Bottineau County Treasurer, met with the Board to discuss the proposed changes in the personnel policy regarding timekeeping records.

A motion was made by Rude to leave it up to department heads to use either real time or rounding in the Kronos timekeeping system effective April 1st, 2015, seconded by Kjelskus. Roll call, Marquardt no, Beyer, no, Kjelskus, yes, Rude, yes, Streich, no. Motion failed.

A motion was made to use real time in Kronos throughout the entire county by Beyer, seconded by Marquardt. Roll call Marquardt, yes, Beyer, yes, Kjelskus, no, Rude, no, Streich, yes. Motion carried.

The Jail expansion/renovation project was discussed with Greg Bernstein, Tim Sanderson, and Penny Nostdahl, from the City of Bottineau. Judge Sturdevant spoke about increase in crime and the fact that there is not enough cells available and how it's affecting his ability to sentence. Matt Schimetz, Chief Deputy and Steve Watson, Sheriff, also explained the need for more cells, additional office and storage space, and updating and making the jail safe for the Sheriff's department, courthouse staff and the citizens of the County.

Brad Robertson rejoined the meeting after confirming all bids submitted were accurate.

A motion was made to award Central Specialties with the contract for Project COIB-0530(053) in the amount of \$3,911,554.44, by Beyer, seconded by Marquardt. Motion carried unanimously.

A motion was made to award Mayo Construction with the contract for Project COIB-0503(052) in the amount of \$3,115,332.25, by Marquardt, seconded by Rude. Motion carried unanimously.

Discussion was held about the Project CMC-0527, subgrade repair of four locations and reshaping roadway and graveling from NDSH 5, North 6 miles to CMC Route 0506 and a motion was made to submit this project to the NDDOT for their approval to use Surge money to fund the project by Beyer, seconded by Kjelshus. Motion carried unanimously.

Bridge #05.105.13.0, located 10 miles south and 5 miles west of Antler, was discussed and a motion was made to submit this project to the NDDOT for their approval to use Surge money to fund the project by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Discussion was held on the Lansford City street going to the county shop and including this street into the Lansford North Project as this will be used as a haul road.

Commissioner Rude requested that a dust control product, Dust Be Gone owned by Daryle Lorenz Jr., be applied to the Long Lake Loop Road at a cost of \$26,928.00 and a motion was made to apply the Dust be Gone Product to the Long Lake Loop Road by Kjelshus, seconded by Rude. Motion carried unanimously.

Tanya Wieler, Human Resource Consultant, submitted a new salary study for the Sheriff's deputies using the 2015 NDACo Salary information, as requested by the Commission. Bottineau County is having difficulty getting anyone to apply for the three unfilled deputy positions. A motion was made to table the discussion until the May meeting so there is time to calculate how much the new deputy pay scale is going to cost the County by Marquardt, seconded by Beyer. Motion carried unanimously.

Matt Schimetz and Steve Watson, Sheriff's department asked if some structural changes can be made in an effort to protect the deputies and the dispatchers working in the Sheriff's department and it was the consensus to get a price quote from Mattson's.

Rick Hummel, Emergency Manager, met with the commissioners to talk about who he's accountable to and stated that he isn't accountable to anybody other than the EMPG department and the commissioners. He will send a daily report to the commissioners. Rick requested that he go from 4/5th time to 3/5th time effective July 1st, 2015 and a motion was made approve this request by Rude, seconded by Beyer. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, discussed the proposed addition to the Bottineau shop for the bookmobile and extra storage for the road department. The quote he obtained was for a Lester Building from T.R.E.C., Inc. for \$38,612.00. Ritchie will talk to library board and request \$25,000 to \$30,000 to help pay for the addition. A decision on the addition was also tabled to the May meeting.

Ritchie had also obtained a quote of \$9665.00 for an overhead door for the Maxbass shop from Dakota Powerlift doors. Ritchie will check into obtaining other quotes.

At this time, Bottineau County shares a loader with the City of Lansford and they would like to get an updated machine. It was suggested moving the loader from Lansford to Willow City where they use a tractor for snow removal and the County could sell the tractor and use the money from the sale of the tractor to help with the cost of a loader. Ritchie will talk to the Mayor of Willow City.

Ritchie has also been talking to the City of Maxbass about the possibility of sharing the millings with the city in exchange for using their streets for hauling.

There are several culverts in the County that need cleaning out and it was the consensus of the board to lease a mini excavator for the construction season.

A motion was made to rescind the previously accepted gravel bids due to irregularities by Marquardt, seconded by Beyer. Motion carried unanimously.

A motion was made to rebid gravel for 2015 to be opened at the meeting on May 5th, 2015 at 10:00 am. by Beyer, seconded by Rude. Motion carried unanimously.

An agreement was received from the NDDOT awarding Asphalt Surface Technologies Corp. for Project SC-0547(060) in the amount of \$321,200.64 and a motion was made to sign the contract by Kjelshus, seconded by Marquardt. Motion carried unanimously.

A construction contract was presented for signature for Project #CP-0506 (15) for Asphalt Surface Technologies in the amount of \$548,365.15 and a motion was made to sign the contract by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Discussion was held on the jail expansion/renovation and it was the consensus of the board to ask all cities for funding and to ask the City of Bottineau for \$500,000.00, from the unrestricted Surge Funding the cities over 50 people received. Discussion was also held regarding placing a sales tax on the ballot for voter approval, but the County must become a home rule charter County and this would also have to be approved by the citizens of the county in an election.

Commissioner Kjelshus requested Ritchie look into adding another culvert and going deeper on the road going into the Westhope County Club.

Commissioner Kjelshus also requested that Ritchie look into 33B and 9th Avenue as they have some bad spots and need gravel. The County will pay for half of the gravel as this is an oil haul road.

A motion was made to adjourn the meeting at 1:00 pm. by Rude, seconded by Beyer. Motion carried unanimously.

Todd Streich, Chairman

Lisa Herbel, Auditor