

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
NOVEMBER 12th, 2014
8:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. following the Social Service Meeting, by Chairman Dan Marquardt. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Dan Marquardt, Vice-Chairman Lance Kjelshus, Commissioners Todd Streich, LeRoy Rude, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Agenda – Ditches on the Upham Road was added to new business and a motion made to approve the Agenda by Beyer, seconded by Streich. Motion carried unanimously.

Minutes – The minutes from October 7th and the 16th, 2014 were reviewed and a motion was made to approve the minutes by Streich, seconded by Kjelshus. Motion carried unanimously.

Consent Agenda – The reports were reviewed and a motion was made to approve the Consent Agenda by Kjelshus, seconded by Streich. Motion carried unanimously.

Bills – The November bills were reviewed; 20156 Ag Communications \$30.00 (11/12), 20157 Anderson Welding \$420.00, 20158 ATCO International \$270.00, 20159 AT&T Mobility \$101.04, 20160 AT&T \$503.91, 20161 Auto Value \$120.47, 20162 B&M Laundry \$300.03, 20163 David Berge \$79.21, 20164 Addie Berg \$69.50, 20165 Best Western Plus \$787.00, 20166 Best Western Fargo Doublewood Inn \$224.10, 20167 Best Western Ramkota \$74.70, 20168 Bottineau Hometown Market \$473.23, 20169 Blue Tarp Financial \$1,373.15, 20170 Bob Barker \$418.49, 20171 Bottineau Farmers Elevator \$3,020.10, 20172 Bottineau Tech Center \$350.00, 20173 Bottineau Co. Road Dept. \$5,741.50, 20174 Bottineau Co. Road Dept. \$4,225.00, 20176 Kristie Brennan \$25.00, 20177 Butler Machinery \$4,141.46, 20178 Cenex Credit Card \$3,361.92, 20179 Century Link \$501.94, 20180 Circle Sanitation \$57.50, 20181 City of Bottineau \$344.85, 20182 City of Maxbass \$105.00, 20183 City of Maxbass \$45.00, 20184 City of Newburg \$32.50, 20185 Clute Office Equipment \$121.60, 20186 Clute Office Equipment \$3,295.00, 20187 Clute Office Equipment \$76.20, 20188 Computer Store \$1,794.94, 20189 James Condit \$135.61, 20190 James Condit \$180.00, 20191 Tim Condit \$30.00, 20192 Barb Cote \$174.02, 20193 Courant \$2,063.22, 20194 Election Source Store \$84.86, 20195-20212 Election Workers \$4,291.00, 20213-20249 2014 Fall Lap Cost Share \$36,234.94, 20250 Family Bakery \$3,670.75, 20251 Farmers Union Oil Co. Mohall \$42.98, 20252 Farmers Union Oil Co. W. \$8,073.01, 20253 Farmers Union Oil WC \$2,795.52, 20254 Farden Construction \$2,820.00, 20255 Farm & Home Publishers LTD \$350.00, 20256 Farstad Oil \$893.11, 20257 Amanda Fett \$27.12, 20258 First National Bank & Trust \$217.41, 20259 GE Capital \$610.00, 20260 Giraffe Systems \$25.00, 20261 Goosneck Implement \$1,227.59, 20262 Lyle Gravseth \$93.60, 20263 Shawn Hahn \$40.00, 20264 Willie Hahn \$170.00, 20265 Rebecca Hanson \$84.75, 20266 Harry's Tire Service \$631.48, 20267 Lisa Herbel \$279.68, 20268 Rick Hummel \$226.00, 20269 I Design \$355.00, 20270 Info. Tech. Dept. \$428.50, 20272 Paul Johnson \$28.20, 20273 Paul Johnson \$66.78, 20274 Johnston Motor Co. \$105.80, 20275 Judy's Mowing \$90.00, 20276 Darrel Keller \$90.00, 20277 Rhonda Langehaug \$210.18, 20278 Lawson Products \$993.60, 20279 Galen Mack \$175.00, 20280 Marlin Leasing \$762.41, 20281 Mikkelsen Aggregates \$11,086.00, 20282 Mikkelsen Aggregates \$2,125.00, 20283 Mikkelsen Aggregates \$310.0, 20284 The Mirror \$25.00, 20285 The Mirror \$37.00, 20286 MK Electric \$404.32, 20287 Modern Marketing \$261.29, 20288 Karla Monson \$295.99, 20289 Ann Mosno, Co. Teas. \$5.00, 20290 Ann Monson, Co. Treas. \$11.50, 20291 Jeff Monson \$900.00, 20292 Moum's Tesoro \$1,107.05, 20293 NACCTFO \$75.00, 20294 Dwight Nahinurk \$415.70, 20295 ND Assoc. of Counties \$1,255.00, 20296 ND Dept. of Human Services \$5,993.35, 20297 NDEAFCS \$115.00, 20298 ND Newspaper Assoc. \$358.40, 20299

ND Surplus Property \$100.00, 20300 ND Telephone Co. \$291.38, 20301 Jared Nelson \$599.52, 20302 Nodak Store \$1,620.16, 20303 Northern Fuel Partners \$21,463.47, 20304 North Central Electric \$566.83, 20305 North Central Rental & Leasing \$8,012.44, 20306 Glenda Nordmark \$84.75, 20307 O’Keeffe Oil \$1,744.50, 20308 Ottertail Power Co. \$27.54, 20309 Pitney Bowes \$1,227.21, 20310 Pro It LLC \$2,275.00, 20311 Public Safety Center \$138.02, 20312 RDJ Specialties \$505.72, 20313 Earl Roland \$75.82, 20314 Sawmill \$561.81, 20315 Shopko \$24.20, 20316 Bernadine Sisk \$120.00, 20317 Bernadine Sisk \$166.68, 20318 Souris River Telephone \$1,469.05, 20319 Souris River Coop. \$1,165.25, 20320 St. Andrew’s Health Center \$763.30, 20321 St. Andrew’s Clinic \$334.00, 20322 State Bank of Bottineau Ins. \$258.00, 20323 The Standard \$328.86, 20324 Team Electronics \$50.00, 20325 Theels Inc. \$2,794.78, 20326 Thyssenkrupp Elevator Crop. \$809.35, 20327 True North Steel \$1,617.00, 20328 Turtle Mtn. Communications \$1,723.95, 20329 Tweed Co. Ag. \$310.87, 20330 United Laboratories \$508.66, 20331 Visa \$1,462.86, 20332 Visa \$337.77, 20333 Visa \$82.59, 20334 Visa \$565.86, 20335 Terry Volk \$106.22, 20336 Ward Co. Auditors Office \$5,428.50, 20337 Waste Management \$406.73, 20338 The Water Doctors \$152.14, 20339 Westlie Truck Center \$395.44, 20340 Wex Bank \$470.71, 20341 Tanya Wieler \$1,000.00, 20342 Lori Witteman DDS \$80.00, 20343 Wold Engineering \$9,373.75, 20344-20358 Social Services \$4,231.31 (11/13), 20359 Bottineau Clinic Pharmacy \$599.29 (11/17), 20360 Bottineau Plumbing & Heating \$241.90, 20361 Bottineau Read Mix \$1,328.94, 20362 Brock White \$1,109.80, 20363 City of Antler \$83.00, 20364 Farden Construction \$915.00, 20365 Farden Construction \$299.00, 20366 Farden Construction \$1,788.00, 20367 Farden Construction \$3,879.00, 20368 Farden Construction \$1,848.00, 20369 Farden Construction \$10,272.00, 20370 Farden Construction \$4,370.00, 20371 Farden Construction \$3,207.25, 20372 First National Bank \$82.59, 20373 Info. Tech. Dept. \$1,064.05, 20374 MidContinent \$61.50, 20375 Mikkelsen Aggregates \$5,587.00, 20376 Mikkelsen Aggregates \$6,828.00, 20377 Mikkelsen Aggregates \$240.00, 20378 Mikkelsen Aggregates \$812.00, 20379 Mikkelsen Aggregates \$1,872.00, 20380 Mikkelsen Aggregates \$156.00, 20381 MoJo Roast Inc. \$271.80, 20382 ND Surplus Property \$1,210.00, 20383 Office of the Attorney General \$1,240.00, 20384 Ottertail Power Co. \$3,546.89, 20385 Scotia TWP \$19,583.20, 20386 Baker & Taylor \$126.42 (11/18), 20387 Gale/Cengage \$67.47, 20388 Keller’s Briteway \$80.00, 20389 Ketterling’s Yard \$4,506.81, 20390 Learning Opportunities \$1,385.98, 20391 Library Journal \$129.99, 20392 MidWest Tape \$35.98, 20393 Moums Tesoro \$57.00, 20394 National Geographic \$39.00, 20395 NDACo Resource Group \$14.00, 20396 Nodak Store \$9.99, 20397 Shopko \$9.98, 20398 Spectrum \$59.99, 20399 Starion Financial \$3,135.00, 20400 TEI Landmark Audio \$74.00, 20401 Turtle Mtn. Communications \$95.32, 20402 American Family Insurance \$651.11 (11/25), 20403 Benson Law Office \$1,734.66, 20404 Colonial Life & Accident \$1,636.45, 20405 Companion Life Ins. Corp. \$1,636.59, 20407 Gerdau Ameristeel \$40.96, 20410 Vernetta Kirk \$716.40, 20411 Ann Monson, Co. Treas. \$4,416.58, 20411 Ann Monson, Co. Treas. \$2,526.39, 20412 ND Child Support Division \$648.00, 20413 NDPERS Retirement \$400.00, 20414 NDPERS \$2,176.00, 20417 North Dakota United \$325.52, 20418 New York Life Ins. \$142.89, 20419 Ottertail Power Co. \$173.71, 20421 UNUM Life Ins. Corp. \$294.86, 900578 IRS \$27,132.64, 900579 IRS \$37,528.84, 39802-39887 Payroll \$190,037.54 (10/29), Total \$432,822.97 and a motion was made to approve paying the bills by Beyer, seconded by Streich. Motion carried unanimously.

New Business:

Brad Robertson, Wold Engineering, gave an update on the Projects in the County –

- Project CNOA-O500(002), Long Lake Project, two change orders were presented for signature for changing the amount of common excavation and for restocking and handling costs for returning a culvert. Both change orders were signed for the NDDOT.
- Project PLH-0005(031), Newburg Bridge, the deck has been poured and they are now waiting for Farden Construction to haul dirt to finish the bridge.

- BRO-0005(032), Box culvert, 3 miles east and 4 miles north of Souris has a bid opening scheduled for November 14, 2014 at the NDDOT.

The 2014-2015 County Federal Aid Program sheet was reviewed and if Bottineau County receives State Surge Funding, projects were prioritized in preparation should funding be received from the State. A motion was made to sign the Federal Funding Program sheet with the changes made, by Streich, seconded by Beyer. Motion carried unanimously.

Transportation Alternatives Program funding from the NDDOT was discussed and it was the consensus of the board to put in an application to repair the Bike Trail from Minot Beach to the Christian Center.

The Special Road Funding from the NDDOT was also discussed and projects will be considered before the deadline.

Bottineau County States Attorney, Swain Benson Sr. presented an Order to Vacate the portion of roadway described as Outlot 17 of Gov't Lot 8, Section 35, Township 164 North, Range 75 West that lies in Bottineau County and said roadway has been abandoned and not used for ten years and was hereby declared vacated and a motion was made to sign the order to vacate by Beyer, seconded by Rude. Motion carried unanimously.

Rick Hummel, Emergency Manager, discussed payment on the Farden Construction excavator bill for emergency digging on behalf of Mike and Serita Huber. The consensus of the board that the bill is not the responsibility of the County and should be either paid privately or paid by the Township.

Ritchie Gimbel, Road Superintendent discussed the letter received from the NDDOT for the 2015 traffic counts that have been scheduled. Additional sites will be considered and Ritchie will take care of this. Base One was used on the first mile off the pavement going west on 98th Ave and so far the Road Department has seen good results with the product. Discussion was held with Ritchie regarding Ross Kornkven's concerns about soft spots and rock removal on 11th Avenue. It was the consensus of the Board that 11th Avenue concerns are also a Township issue. Commission Kjelskus also requested the road department place signs for trucks entering be put up on County Road 6 around the Westhope fill station. A motion was made to change the speed limit from the east side of Laber's to Westhope to 50 miles per hour by Kjelskus, seconded by Streich. Motion carried unanimously.

10:30 am. - A motion was made to open the County Bids by Rude, seconded by Kjelskus. Motion carried unanimously. The high bids were as follows -

- #2 – bagger with trailer - \$157.00
- #3 – snow blower - \$76.00
- #4 – John Deere Riding Lawn Mower - \$600.00 –
- #5 – Ford One Ton with Flat bid - \$777.77
- #6 – Gravel Truck - \$4000.00

A motion was made to accept the high bids by Kjelskus, seconded by Beyer. Motion carried unanimously.

Lisa Peterson, Tax Director, requested approval for a variance for Outlot 11 of the SE1/4, Section, 35, Township 162 North, Range 76 West, from the 3 acre minimum requirement. A motion was made to follow the Zoning board's recommendation and approve the 3 acre minimum variance for Dan Mehlhoff by Beyer, seconded by Streich. Motion carried unanimously.

Dwight Nahinurk, VSO, is getting a quote from Rough Rider Industries for furniture for his office in the new Memorial Building and the Board requested the quote be reviewed and approved before the furniture gets ordered.

Christmas gifts for the Bottineau County employees was discussed and a motion was made to give \$30.00 gift cards by Beyer, seconded by Streich. Motion carried unanimously.

Department Head Meeting – Chairman Marquardt gave an update on the meeting. Discussion was held on the Christmas holiday and it was the consensus of the board to follow the County policy and the Courthouse will be closed on December 24th and 25th. The year-end meeting was scheduled for December 17th, 2014.

Discussion was held on the 911 Fee Measure that was approved by the Bottineau County voters in the General Election on November 4th, 2014 and a motion was made to set the 911 fee at \$1.50 per telecommunication device effective February 1st, 2015 by Streich, seconded by Beyer. Motion carried unanimously.

The Pro-IT 2015 Contract was presented and a motion was made to sign the 2015 contract by Rude, seconded by Streich. Motion carried unanimously.

Encroachment on the Upham road was discussed. This has been addressed in the past and this will be researched and followed up.

The Jail Expansion was discussed and this was tabled until the year-end meeting on December 17th, 2014.

Whitby and Cecil Township's mill levies were discussed and it was the consensus of the board to leave both townships at 18 mills for the General Fund.

A reminder of the Annual Water Users and the ND Department of Commerce meetings was given.

A motion was made to adjourn the meeting at 12:20 pm. by Beyer, seconded by Streich. Motion carried unanimously.

Dan Marquardt, Chairman

Lisa Herbel, County Auditor