

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
JUNE 3RD, 2014
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am. by Chairman Dan Marquardt. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Dan Marquardt, Vice-Chairman Lance Kjelskus, Commissioners Todd Streich, Jeff Beyer, LeRoy Rude, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

A motion was made to approve the agenda by Streich, seconded by Beyer. Motion carried unanimously.

A motion was made to approve the minutes from May 6th & May 9th, 2014 by Kjelskus, seconded by Rude. Motion carried unanimously.

The monthly reports were reviewed and a motion was made to approve the consent agenda by Beyer, seconded by Streich. Motion carried unanimously.

The June bills were reviewed for payment; 19128 ACP Direct \$2,282.00 (6/5), 19129 Action Carpet \$2,178.00, 19130 Anderson Welding \$84.39, 19132 AT&T Mobility \$100.41, 19133 AT&T \$503.70, 19134 Auto Value \$65.84, 19135 B&M Laundry \$85.54, 19136 Beeline Service \$124.00, 19137 Bert's Truck Equip. Inc. \$5,485.00, 19138 Blue Tarp Financial \$437.89, 19139 Boom Concrete Inc. \$9,839.00, 19140 Bottineau Farmers Elevator \$18,558.59, 19141 Bottineau Lumber \$19.49, 19142 Bottineau Plumbing & Heating \$215.40, 19143 Bottineau Tech Center \$350.00, 19144 Kristie Brennan \$25.00, 19145 Butler Machinery \$63,925.52, 19146 Cenex Credit Card \$4,381.03, 19147 Century Link \$501.22, 19148 Helen Christenson \$90.40, 19149 Circle Sanitation \$55.75, 19150 City of Bottineau \$366.29, 19151 Clue Office Equipment \$76.20, 19152 Clute Office Equipment \$121.60, 19153 Comfort Inn \$148.00, 19154 Courant \$867.57, 19155 D&B Body Shop \$60.00, 19156 Dakota Truck & Farm Service \$677.52, 19157 Dallmann Services Co. \$9,250.00, 19158 Digital Ally \$410.00, 19159 DS Solutions, Inc. \$150.00, 19160 Family Bakery \$3,167.60, 19161 Farmers Union Oil Co. \$755.53, 19162 Farden Construction \$1,785.90, 19163 GE Capital \$610.00, 19164 HACTC \$65.00, 19165 Heisler Auto \$318.75, 19166 Herbel, Lisa \$64.98, 19166 Herbel, Lisa \$18.75, 19168 Herbel, Eric \$150.00, 19169 Human Relations Media \$123.71, 19170 Keller's Briteway \$320.00, 19172 Lake Metigoshe Improvement Assoc. \$40.00, 19173 Rhonda Langehauh \$125.40, 19174 Lexis Nexis Matthew Bender \$232.10, 19175 Diane Lindquist \$146.06, 19176 Marlin Leasing \$762.41, 19177 Marquette Commercial Finance \$519.75, 19178 Mikkelsen Aggregates \$130.00, 19179 Mikkelsen Aggregates \$1,880.00, 19180 The Lake Metigoshe Mirror \$20.00, 19181 The Lake Metigoshe Mirror \$26.00, 19182 Modern Marketing \$541.50, 19183 Ann Monson, Co. Treasurer \$532.37, 19184 Moums Tesoro \$1,264.70, 19185 Myers Parts of Bottineau \$73.82, 19186 NDACo Resource Group \$92.00, 19187 ND Assoc. of Counties \$35.00, 19188 ND Dept. of Transportation \$394.84, 19189 VOID, \$19190 NDSU \$124.00, 19191 Don Nelson \$200.00, 19192 Newmann Traffic Signs \$32.49, 19193 Nodak Store \$2,630.04, 19194 North Central Electric \$642.69, 19195 PRO It \$2,373.81, 19196 Public Safety Center \$392.00, 19197 Rainbow Gardens \$194.00, 19198 RDO Equipment Co. \$824.55, 19199 Share Corp. \$106.52, 19200 Souris River Communications \$1,278.16, 19201 Spectrum \$2,681.77, 19202 State Bank of Bottineau Ins. \$532.00, 19203 The Standard \$229.90, 19204 Swanston Equipment \$3,308.00, 19205 Take 5 Water Store \$195.00, 19206 TBA Supply \$94.95, 19207 Theel Inc. \$274.01, 19208 Thomas & Thomas \$50.00, 19209 3D Specialties \$739.04, 19210 True North Steel \$21,643.20, 19211 Turtle Mtn. Communications \$1,647.31, 19212 Turtle Mtn. Vet. Services \$82.50, 19213 Tweed Co. Ag \$1,382.84, 19214 United Laboratories \$527.52, 19215 USA Bluebook \$70.75, 19216 Visa

\$714.51, 19217 Visa \$927.87, 19218 Visa \$2,724.90, 19219 Warne Chemical & Equip. Co. \$1,715.44, 19220 Tanya Wieler \$1,000.00, 19221 Wold Engineering \$3,050.45, 19222 Wold Engineering \$69,734.06, 19223-19238 Social Services \$3,555.51 (6/9), 19239 ATCO International \$246.00 (6/13), 19240 Bottineau Hometown Market \$319.86, 19241 Cass Co. Sheriff's Dept. \$101.00, 19242 City of Newburg \$32.50, 19243 Election Systems & Software \$24.75, 19244 Farmers Union Oil Co. W \$3,726.14, 19245 Gooseneck Implement \$39.89, 19246 Gustafson Oil \$223.84, 19247 Herbel, Lisa \$101.70, 19249 Info. Tech Dept. \$752.50, 19250 J&J Farms \$609.55, 19252 Material Testing Services, LLC \$2,364.00, 19253 MidContinent Cable \$62.05, 19254 Mikkelsen Aggregates \$444.00, 19255 Mikkelsen Aggregates \$216.00, 19256 Mikkelsen Aggregates \$3,476.10, 19257 Karla Monson \$90.40, 19258 ND Dept. of Human Services \$7,377.39, 19259 ND Dept. of Transportation \$1,293.18, 19260 ND Dept. of Transportation \$257.67, 19261 ND Newspaper Assoc. \$73.60, 19262 NDSU Extension Pesticide Program \$90.00, 19263 ND Telephone Co. \$291.38, 19264 Newman Traffic Signs \$36.21, 19265 Northern Fuel Partners \$8,250.60, 19266 Northern Truck Eq. Co. \$320.88, 19267 O'Keeffe Oil \$5,984.32, 19268 Ottetail Power Co. \$3,757.38, 19269 Ronald Peck \$75.00, 19270 Pro It \$200.00, 19271 Renville Co. Sheriff Dept. \$25.00, 19272 Romfo's Auto Repair \$602.32, 19273 Sawmill Corner Stop \$745.97, 19274 Secur-Screen \$220.00, 19275 Shopko \$103.48, 19276 Souris River Coop. \$251.97, 19277 True North Steel \$37,247.57, 19278 United Communications \$2,625.00, 19279 Warne Chemical Equipment \$78.74, 19280 Ward Co. Sheriff Dept. \$51.70, 19282 Baker & Taylor \$278.24 (6/16), 19283 Country Woman \$21.98, 19284 Cenex WC \$165.51, 19285 Gale/Cengage \$68.12, 19286 Great Plains Directory \$50.60, 19287 In Style \$25.87, 19288 Long Rider Books \$991.99, 19289 MidWest Tape \$564.74, 19290 Minot Daily News \$210.60, 19291 Metigoshe Mirror \$26.00, 19292 NDACO Resource Group \$14.00, 19293 Nodak Supply \$9.99, 19294 ODIN Contract \$708.73, 19295 Oriental Trading \$119.00, 19296 Spectrum \$113.84, 19297 Turtle Mtn. Communications \$93.08, 19299 American Family Insurance \$101.60 (6/27), 19301 Benson Law Office \$1,734.66, 19304 Burleigh County Sheriff Dept. \$59.00, 19305 Colonial Life & Accident \$1,636.45, 19306 Companion Life Ins. Corp. \$1,524.54, 19308 Farmers Union Oil WC \$91.08, 19309 Farstad Oil \$2,223.30, 19311 Vernetta Kirk \$626.20, 19312 Ann Monson, Co. Treasurer \$2,515.71, 19313 NDPERS Retirement \$400.00, 19314 NDPERS \$3,976.00, 19315 NDPERS-Dakota Plan \$44,776.52, 19316 ND Public Employee Retirement \$36,596.39, 19317 North Dakota United \$254.14, 19318 New York Life Ins. \$142.89, 19319 O'Keeffe Oil \$351.90, 19320 Ottetail Power Co. \$157.29, 19322 Streicher's \$35.98, 19323 Tesoro \$160.00, 19324 UNUM Life Ins. Co. \$300.28, 19325 Ward Co. Sheriff's Dept. \$36.30, 19326 Wex Bank \$455.17, 900563 IRS \$26,878.02, 900564 IRS \$37,759.26, Payroll \$186,710.14 (5/28), Grand Total \$697,066.06 and a motion was made to pay the June bills by Beyer, seconded by Kjelshus. Motion carried unanimously.

New Business:

A motion was made to appoint Victoria Brandjord to the Social Service Board effective July 1, 2014 by Beyer, seconded by Streich. Motion carried unanimously.

Two special permit applications were received from Dockside Grill and Barbeque to transfer their liquor license to Annie's House for two weddings on June 7th and June 28th, 2014, and a motion was made to approve the applications by Kjelshus, seconded by Rude. Motion carried unanimously.

It was noted that Bottineau County received a refund of \$1841.50 for employees who participated in 2013 Learning Management System through a grant offered by ND Workforce and Safety and the NDACO.

Ritchie Gimbel, Road Superintendent, reported that the culverts for the City of Bottineau bridge should be delivered to Bottineau approximately the third week of June. Ritchie also reported that there have been several requests to pave the area at the lagoon when the paving is done on the Lake Metigoshe bike trail. A motion made to pave the area by the lagoon on the Lake Metigoshe bike trail by Kjelshus, seconded by Beyer. Motion carried unanimously. It has also been requested that when the Project CP-0506(014) & CP-0537(014)

chip seal is done, if the Main Street in the City of Souris could be chip sealed at the same time and if the City could pay the County for their share when they have the money available. A motion was made to add a chip seal for the City of Souris Main Street to the CP-0506(014) & CP 0537 (014) project and allow the City of Souris to reimburse the County when they have the money available by Streich, seconded by Beyer. Motion carried unanimously. Ritchie advised that the federal highway department is mandating a program be implemented by June 14, 2014 to locate and provide an inventory for all signs in the County. It was the consensus of the board that the program Sign Reflexology and hardware be purchased for fulfilling the sign requirements.

Discussion was held on adding 12 miles of township roads to the Bottineau Counties CMC Routes beginning at the intersection CMC 0506 and 1st Ave NE and then going east 6 miles on 1st Ave NE to its intersection with 109th St NE and then from this intersect go East 6 miles on 109th ST NE to intersect with NDSH 14. The proposed CMC route is needed due to the increase in oil activity in the area. A motion was made to make a request to the NDDOT to add the 12 miles of township roads to the Bottineau County CMC routes by Beyer, seconded by Streich. Motion carried unanimously.

Brad Robertson, Wold Engineering, discussed the project status in the County –

- Farden Construction has begun working on the west side of the Long Lake Loop Project.

- The tour of the counties roads and bridges was discussed and it was decided to set a special meeting date to tour the County to assist in making decisions regarding the counties priorities.

- The Chip Seal project is set to begin at the end of June, or the beginning of July.

Brad will submit change orders for adding both the City of Souris to the chip seal project and the lagoon area to the Bike Path project. Brad suggested the county consider fog coating the bike path every two years to strengthen the bike path.

Alan Cote, from Lordsburg Township, discussed the culverts in the township and it was the consensus of the board that a hydrology study needs to be completed before any further work is done.

Clif Issendorf, Bottineau County Water Board, advised the Commission that the Haas Coulee Drain project passed with a 66% vote due to hard work from a local committee that worked with the township and the landowners. Two hearings were held with a few protestors, and at this point, the protestors have the option of taking their concerns to the State Engineer, if they are still opposed. Cliff provided information on the cost share police for snagging and clearing. Willow Creek will have a 50% cost share with the State Water Commission. The Souris River Joint Board and Bottineau County water issues were discussed. A special meeting date will be set to discuss our requests.

10:00 am. – The Bottineau County Equalization Meeting was called to order. Pat Connole, Cloverleaf Properties, protested the value placed on the property located at the S1/2 of Lot 20 all Lots 21 & 22, 164, 75, in Roland Township. Lisa Peterson, Tax Director, presented an explanation of how the appraisal amount was calculated for this property. Lisa Peterson then gave a summary of the current ratios for agricultural, commercial and residential property. The total taxable value increase for 2014 for the County is \$5,703,049 or

a 12.0% increase. A motion was made to accept the Tax Director's report and adjust the values as recommended, by Beyer, seconded by Streich. Motion carried unanimously.

Lisa Peterson, Tax Director, presented an abatement on behalf of Harold Gessner, ETAL, for the property located at Lot 17 less portions deeded and all Lot 18, 163, 75 in Roland township, applying for the years 2011, 2012, 2013, due to an error going back to 2004 when Vanguard appraised the property. Lisa's recommendation is to approve the abatement for the three years. A Motion was made to grant the three year abatement to Harold Gessner, ETAL, for the years 2011, 2012 and 2013, and have the Bottineau County States Attorney look at the Century Code to give guidance on the remaining years by Beyer, seconded by Rude. Motion carried unanimously.

The Courthouse Expansion/Renovation project was discussed and it was the consensus of the board to meet with the Architect, Doug Larson, and have him and a jail consultant come and meet with the commissioners, the Sheriff, the Judge and the department heads on how to proceed.

Department Head meeting – Chairman Marquardt gave an update on the meeting. The department heads also gave an update on their office activity.

The overtime for dispatching in the sheriff's department was discussed. A motion was made to advertise for a part-time dispatcher by Kjelshus, seconded by Rude. Motion carried unanimously.

The guns stored in the vault was discussed and it was the consensus of the board that Commissioner Rude would visit with the Veterans to see if they are interested in having them displayed in their memorial hall.

The Community Service Joint Powers Agreement between Pierce, McHenry and Bottineau County was reviewed and a motion was made to sign the agreement by Kjelshus, seconded by Streich. Motion carried unanimously.

Rick Hummel, Emergency Manager, presented a burn agreement for signing by the County Commissioners. After a discussion was held, a motion was made to leave the burn ban decision for the County up to the Emergency Manager and the local fire departments by Rude, seconded by Kjelshus. Motion carried unanimously.

As there was no further business, a motion was made to adjourn the meeting by Kjelshus, seconded by Rude. Motion carried unanimously.

Dan Marquardt, Chairman

Lisa Herbel, Auditor