

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS

July 1st, 2014
8:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. following the Social Service Meeting, by Chairman Dan Marquardt. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Dan Marquardt, Vice-Chairman Lance Kjelskus, Commissioners Todd Streich, LeRoy Rude, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

A motion was made to approve the agenda, after adding the courthouse rifles and the no wake zone at Lake Metigoshe to new business, by Kjelskus, seconded by Streich. Motion carried unanimously.

A motion was made to approve the minutes from June 3rd, 2014 by Beyer, seconded by Kjelskus. Motion carried unanimously.

The monthly reports were reviewed and a motion was made to approve the consent agenda by Streich, seconded by Kjelskus. Motion carried unanimously.

The July bills were presented for payment; 19327 Mark Adams \$41.95 (7/7), 18328 Agronomy Center \$52.75, 19329 Anderson Welding \$35.92, 19330 Lisa Atkinson \$841.43, 19331 AT&T Mobility \$103.38, 19332 Ben Aufforth \$25.00, 19333 Auto Value \$52.97, 19334 B&M Laundry \$92.02, 19335 Bee-Line Service \$670.68, 19336 Swain Benson \$1,002.25, 19337 Swain Benson \$305.10, 19338 Addie Berg \$524.48, 19339 Bottineau Hometown Market \$340.90, 19340 Bottineau Farmers Elevator \$1,301.93, 19341 Bottineau Lumber \$357.33, 19342 Bottineau Plumbing & Heating \$150.00, 19343 Bottineau Tech Center \$350.00, 19344 Melonie Bowers \$4.48, 19346 Kristie Brennan \$25.00, 19347 Butler Machinery Co. \$11,004.65, 19348 Cenex Credit Card \$3,806.91, 19349 Century Link \$501.22, 19350 Circle Sanitation \$57.50, 19351 City of Bottineau \$405.65, 19352 City of Bottineau \$25.00, 19353 City of Newburg \$32.50, 19354 Clute Office Equipment \$121.60, 19355 Clute Office Equipment \$511.10, 19356 Computer Projects of IL, Inc. \$2,514.00, 19357 Tim Condit \$89.02, 19358 John Cook \$91.67, 19359 Courant \$3,346.03, 19360 Cretex \$2,780.00, 19361 Crop Production Services \$4,602.50, 19362 D&B Body Shop Inc. \$60.00, 19363 Dakota Fire Extinguishers \$184.42, 19364 DSM, Inc. \$264.00, 19365 Bottineau EDC \$2,000.00, 19366 Election Systems & Software \$3,481.12, 19367-19384 Election Workers \$3,905.91, 19385 ESRI \$700.00, 19386 Family Bakery \$2,220.40, 19387 Farmers Union Oil WC \$2,798.45, 19388 Farden Construction \$464.00, 19389 Farden Construction \$409,369.52, 19390 GCR Tire Center \$1,479.18, 19391 GE Capital \$610.00, 19392 HA Thompson & Sons \$2,175.00, 19393 Eric Herbel \$270.00, 19394 Holiday Inn \$179.40, 19395 I Design \$947.57, 19396 Lawson Products \$277.19, 19397

Ronald McKay \$61.16, 19398 Mikkelsen Aggregates \$714.00, 19399 The Mirror \$20.00, 19400 MoJo Roast Inc. \$77.15, 19401 Moums Tesoro \$291.35, 19402 NDAAO \$180.00, 19403 ND Auditor's Assoc. \$80.00, 19404 ND Dept. of Transportation \$2,455.87, 19405 ND State Tax Commissioner \$7,015.71, 19406 ND State Radio Communications \$240.00, 19407 NDSU \$171.00, 19408 Newman Signs \$32.63, 19409 Nodak Supply \$2,390.06, 19410 North Central Electric \$680.70, 19411 North Central Rental & Leasing LLC \$49,353.66, 19412 Northern Improvement Co. \$2,321.90, 19413 Northern Exposure Sign Co. \$245.00, 19414 Pro It \$2,360.67, 19415 Professional Pavement Products \$9,750.00, 19416 Tim Sanderson \$25.00, 19417 Souris River Telephone \$1,513.70, 19418 Spectrum \$394.91, 19419 Spectrum \$30.17, 19420 State Bank of Bottineau Ins. \$376.00, 19421 The Standard \$368.89, 19422 Super 8 \$86.76, 19423 TBA Supply \$169.00, 19424 Theels Inc. \$2,503.35, 19425 3D Specialties \$713.88, 19426 TREC Inc. \$1,575.20, 19427 True North Steel \$26,197.36, 19428 Turtle Mtn. Communications \$1,715.92, 19429 Tweed Co. Ag. \$1,106.96, 19430 Twin Oaks Resort \$210.00, 19431 United Laboratories \$398.60, 19432 US Foods \$538.29, 19433 Ward Co. Sheriff Dept. \$72.60, 19434 Warne Chemical & Equip. Co. \$46.26, 19435 Waste Management \$723.20, 19436 Westshore Services \$800.00, 19437 Tanya Wieler \$1,000.00, 19438 Wold Engineering \$39,330.00, 19439 Wold Engineering \$885.00, 19440 Zimmerman Contracting Inc. \$59,501.44, 19441-19457 Social Services \$3,201.16, 19458 Blue Tarp Financial \$163.94 (7/15), 19459 Bottineau Clinic Pharmacy \$168.25, 19460 Bottineau Farmers Elevator \$533.74, 19461 Bottineau Redi Mix \$1,433.80, 19462 Melonie Bowers \$17.68, 19464 C&M Repair \$495.40, 19465 Crop Production Services \$2,350.00, 19466 D&L Storage \$150.00, 19467 Dakota Fire Extinguishers \$322.58, 19468 Enerbase \$15.99, 19469 Farmers Union Oil Mohall \$164.00, 19470 Farmers Union Oil-Co. \$3,526.27, 19471 Gaffaney's of Minot, Inc. \$153.45, 19472 GCR Tires & Services \$4,246.42, 19473 Gustafson Oil \$180.25, 19474 HACTC \$65.00, 19477 Information Tech Dept. \$761.75, 19479 Jay B. Kersten \$162.50, 19480 Ketterling's Yard \$132.00, 19481 Fred Lemke \$250.00, 19482 Marlin Leasing \$762.41, 19483 MidContinent Cable \$62.05, 19484 Mikkelsen Aggregates \$504.00, 19485 Mikkelsen Aggregates \$4,750.00, 19486 Moum's Tesoro \$852.50, 19487 ND Assoc. of Counties \$40.00, 19488 ND Dept. of Human Services \$6,889.85, 19489 ND Dept. of Transportation \$411.64, 19490 ND Newspaper Assoc. \$178.20, 19491 NDSU Extension Pesticide Program \$268.80, 19492 ND Telephone Co. \$291.38, 19493 Nodak Store \$30.47, 19494 Northern Fuel Partners \$22,353.99, 19495 Office of Attorney General \$300.00, 19496 Office Of Attorney General \$30.00, 19497 O'Keeffe Oil LLC \$7,098.85, 19498 Ottertail Power Co. \$3,862.95, 19499 RDJ Specialties \$892.52, 19500 Sawmill Corner Stop \$566.55, 19501 Shopko \$25.64, 19502 Simplex Grinnell \$2,046.95, 19503 Souris River Coop. \$11.27, 19504 VOID, 19505 Tennyson Garage \$163.50, 19506 United Laboratories \$732.02, 19507 Visa \$1,615.66, 19508 Visa \$371.44, 19509 Wex Bank \$802.49, 19510 Baker & Taylor \$284.27 (7/16), 19511 The Computer store \$4,530.00, 19512 Consumer Reports \$26.00, 19513 Courant \$72.60, 19514 Gale/Cengage \$114.25, 19515 Keller's Briteway \$80.00, 19516 Martha Stewart Living \$24.00, 19517 Midwest Tape \$23.99, 19518 NDACO Resource Group \$14.00, 19519 Souris River Coop. \$67.81, 19520 Spectrum \$174.53, 19521 The Standard \$40.00, 19522 TEI Landmark Audio \$217.75, 19523 Turtle Mtn. Communications \$93.08, 900565 Pitney Bowes \$2,500.00 (7/21), 19524 American Family Insurance \$101.60 (7/30), 19525 AT&T \$503.92, 19526 Benson Law Office \$1,734.66, 19527 Colonial Life & Accident \$1,636.45, 19528 Companion Life Ins. Corp. \$1,524.54, 19530 Elmer Jesme Conference of Counties \$125.00, 19532 Vernetta Kirk \$626.20, 19533 Ann Monson, Co. Treas. \$4,191.58, 19533 Ann Monson, Co. Treas. \$2,583.61, 19535 NDPERS Retirement \$400.00, 19536 NDPERS \$3,976.00, 19537 NDPERS-Dakota Plan

\$44,776.52, 19538 ND Public Employee Retirement \$36,789.37, 19539 North Dakota United \$325.52, 19540 New York Life Insurance \$142.89, 19541 O’Keeffe Oil \$6,128.30, 19542 Ottertail Power Co. \$157.03, 19544 UNUM Life Ins. Corp. \$299.17, 900566 IRS \$28,160.96, 900567 IRS \$38,924.62, 19547 Bottineau County \$4,044.37 (7/30), 19548 Bottineau County \$7,877.58, 39455-39540 Payroll \$193,034.49 (6/26), Total \$1,147,012.35 and a motion was made to pay the July bills by Rude, seconded by Streich. Motion carried unanimously.

New Business:

Brad Robertson, Wold Engineering, gave an update on the projects in the County –

- Brad presented a progressive estimate #1 for the Long Lake project from Farden Construction for \$409,369.52 and a motion was made to pay the estimate by Streich, seconded by Kjelskus. Motion carried unanimously.
- Project TEO-0005(033), Lake Metigoshe Bike Path – a pre-construction meeting has been scheduled for Tuesday July 8th at 10:00 am. in the Commissioner Room. The quote from Mayo Construction to patch the bike path at the lagoon site was \$3705.00 and the change order was signed consenting to the cost.
- Bottineau County received a letter from the NDDOT adding 12 miles to the existing federal aid route CMC 0537.
- Project PLH-0005(031), Newburg Bridge – work has begun on the bridge, but the water levels are high.
- Bridge structure 05-142-03.0, located by Paul Berge’s, calls for a smaller opening and the county is able to remove the existing structure and install the culverts. Federal funding obtained for this structure will revert back to 05-140-04.0 and the NDDOT is requesting a November bid letting date. It was the consensus of the Board that Brad proceed with a final concept report and submit for approval.
- Project CP-0506(014) & CP-0537(014), a quote was received from Astech adding a chip seal for the City of Souris for \$8726.00 and it was the consent of the Board to proceed with the change.

Clif Issendorf, Chairman of the Bottineau County Water Board, met with the Commission to advise that the Souris River Joint Board is having a meeting on July 17th, 2014 and he asked that the County put together some facts and figures regarding the money spent on repairs due to the 2011 flood.

Dave Vad, discussed the no wake zone placed on Lake Metigoshe by the Oak Creek Water Board for the 4th of July weekend. Discussion was also held on having a beaver committee to keep the channels in the County clean. Brian Johnson was also present and is going to remove the beaver dam just north of Hwy 43 and the road department will clean out the culverts on the

outlet of Mud Lake, hoping this will help with the lake level. Brian Johnson also expressed an interest in watching the gravel maintenance webinar and he will get in touch with Ritchie.

Deana DeFoe, EDC Director, presented a grant request from St. Andrews Health Center for \$7000.00 for the Emergency Room expansion to assist in completing the project and a motion was made to approve the grant request by Streich, seconded by Rude. Motion carried unanimously. Deana had a second grant request from the Turtle Mountain Tourism for an International Adventure Trail for \$2000.00 to help with their website and printing materials and a motion was made to approve the grant request by Beyer, seconded by Kjelshus. Motion carried unanimously. The third grant request Deana presented was from SBDC out of Minot to add staff and grow services for Bottineau County for \$2500.00 per year for three years and a motion was made to allow the \$2500.00 grant for 2014 with a request to be submitted in 2015 and 2016, by Rude, seconded by Streich. Motion carried unanimously.

Deana also advised that a Magic Fund marketing grant was wrote for \$2500.00 for a pool of dollars available until December 31, 2014 for marketing what our County has to offer. She also advised that the Day Care facility is opening on July 7th, 2014 with a dedication ceremony set for September 6th. Deana also gave an update on Vision West and the amount of information available on their website. A strategic planning meeting has been set to meet with the County and the City on October 1st.

The damage to the roads and bridges in the County was discussed and a motion was made to sign a Bottineau County Flood declaration by Streich, seconded by Kjelshus. Motion carried unanimously.

Jason Kersten, Superintendent, Bottineau High School, gave an update on the proposed building project for the Bottineau School. An addition to the south end of the High School will go to a vote for the Bottineau School District residents on August 12th. If the vote should pass, the project would begin in the spring of 2015.

Tanya Wieler, Human Resource Consultant, via phone conference call, reviewed policy changes she is suggesting for the Bottineau County policy and also reviewed the suggested 2015 pay plan based on current market pay data.

Dept. Head Meeting – Chairman Marquardt gave an update on the meeting and asked for an update on office activity.

Due to the recent heavy rain fall, the County had closed all gravel roads and discussion was held on when to reopen the roads. A motion was made to reopen the county roads if there was no more further rain, on Wednesday, July 2nd, 2014 at 8:00 am. by Beyer, seconded by Streich. Lisa called for a roll call - Beyer, yes, Streich, yes, Rude, yes, Marquardt, yes, and Kjelshus, no.

Meeting was adjourned at 12:20 pm.

The meeting reconvened at 1:20 pm. Donald Davison, JLG Architects, and Mark Ludgatis, BWBR, a jail consultant, met with the board and toured the jail and court facilities and will make recommendations and draw up plans based on our growing needs in the Sheriff's department.

An update was given on the City of Bottineau 5th Street bridge project. A motion was made to pay for Bottineau Counties share for the 5th Street bridge out of Emergency funds by Streich, seconded by Kjelshus. Motion carried unanimously.

An application was received to transfer their liquor license from Dockside Lounge and Barbeque to Annie's House for the Bottineau Winter Park Adaptive Equipment Raffle and Barbeque and a motion was made to grant the request by Kjelshus, seconded by Rude. Motion carried unanimously.

The request for the refund of taxes for the years 2004 through 2010 from Harold Gessner ETAL, was discussed. As there are no statutory provisions to allow the county to refund the property taxes beyond the three years, it was the consensus of the Board to deny the request based on the advice of the State Attorney.

There is a First District Health Budget meeting on Wednesday, July 30th, 2014, and Commissioner Streich agreed to accompany the auditor to this meeting.

A Souris Basin Planning Council Joint Power Agreement for 2015 was received and after review, a motion was made to sign the agreement by Kjelshus, seconded by Beyer. Motion carried unanimously.

Commissioner Rude advised that he spoke to the veterans and they are willing to display the commemorative rifles in the Memorial Hall.

Discussion regarding the 2015 budget was held.

Ritchie Gimbel, Road Superintendent, discussed the low water crossing on Oak Creek located in Oak Valley Township for the 92nd St NE road, west of County Road 47. There was a request to build up the road to eliminate the crossing over Oak Creek and a motion was made for the County to build up ½ mile of road in Oak Valley Township by Kjelshus, seconded by Rude. Motion carried unanimously.

Discussion was held on the three miles west of the truck route in Pickering Township.

As there was no further business, a motion was made to adjourn the meeting at 4:00 pm. by Kjelshus, seconded by Streich. Motion carried unanimously.

Dan Marquardt, Chairman

Lisa Herbel, Auditor