

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
December 17, 2014
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am. by Chairman Todd Streich. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Todd Streich, Vice-Chairman LeRoy Rude, Commissioners Dan Marquardt, Lance Kjelshus, Jeff Beyer, States Attorney, Swain Benson, and County Auditor, Lisa Herbel.

The meeting was called to order at 7:30 am. by Chairman Streich.

Agenda – A motion was made to approve the agenda by Marquardt, seconded by Rude. Motion carried unanimously.

A request was received from Virgil Mortenson for reimbursement for digging out a ditch west of his farm yard as promised by the former Road Superintendent in 2011. It was the consensus of the board that this should be referred to Scandia Township.

A motion was made to sign the Auditor's deed for Lots 14 thru 18, Blk 2, Kramer, by Kjelshus, seconded by Beyer. Motion carried unanimously.

A motion was made to sign the 2015 City of Bottineau Police Contract by Beyer, seconded by Rude. Motion carried unanimously.

A letter was received from the Antler Outlaws requesting that the shack contents at the Antler Park be added to Bottineau County's insurance and to deduct the \$1500.00 cost of the security system that the Outlaws have paid for from their outstanding loan of \$3000.00 and a motion was made to approve their request by Kjelshus, seconded by Marquardt. Motion carried unanimously.

The Energy Infrastructure and Impact office is accepting applications for energy impact money and a motion was made to apply for funding for the proposed jail expansion by Rude, seconded by Marquardt. Motion carried unanimously.

The NACo Prescription Program was discussed as a request was made that Bottineau County join the program by a citizen of the County. It was decided to check with the other counties in the State and make a decision after further information has been obtained.

A Contract and Contract Bond was received from the ND Department of Transportation for Project BRO-0005(032), on the bridge 3.5 miles north and 3 miles east of Souris and a motion was made to sign the contract by Kjelshus, seconded by Beyer. Motion carried unanimously.

Oak Creek Water Board – Discussion was held regarding increasing the size from a three to a five person board. A motion was made to reappoint Dwane Getzlaff to the Oak Creek Water Board and to keep the board at a three person board by Rude, seconded by Kjelshus. Motion carried unanimously.

Reappointments – A motion was made to reappoint the following members

Bill Artz – Bottineau County Water Board
North Central Human Service Center – Diane Block
Souris Basin Planning Council – Todd Streich, Lance Kjelshus

and appoint Bruce Miller to the Bottineau County Park Board by Kjelshus, seconded by Beyer. Motion carried unanimously. The Boundary Creek Water Board Water reappointment was tabled until the January meeting.

Discussion was held on publication of the minutes.

Veteran Service Office – Commissioner Marquardt gave an update on the meetings that have been held with the Veterans and Dwight Nahinurk. Concerns were addressed with Dwight and he gave his response to the allegations. A motion was made to give the current signed job description and performance improvement plan that were prepared by Tanya Wieler, Human Resource Consultant, to be placed in Dwight Nahinurk's personnel file, by Marquardt, seconded by Beyer. Roll Call – Marquardt yes, Beyer, yes, Kjelshus, no, Rude, no, and Streich, yes. Motion carried.

Furniture for the Veteran Service office has been ordered and will be installed in six to eight weeks. The office has been painted and Dwight will move to the new building in 2015.

The Jail Expansion project was discussed and it was decided to wait to hear on Surge funding before signing the JLG Contract. Lisa will contact Don Davison, JLG Architects, to check on the implications on waiting to sign the contract.

Kronos – Discussion was held with the employees and department heads in attendance regarding the Kronos electronic timekeeping system.

Tanya Wieler, HR Consultant, suggested making a few clarifications in the Personnel Policy prior to implementing the Kronos timekeeping system and a motion was made to make the changes as recommended by Tanya, by Beyer, seconded by Marquardt. Motion carried unanimously.

Discussion was held and a motion was made to amend the motion from the November 12th, 2014 meeting, regarding gift cards changing it to a \$30.00 years of service award for employees by Beyer, seconded by Marquardt. Motion carried unanimously.

A motion was made for employees involved in any emergency response services, that they be encouraged to participate, if possible, by Kjelshus, seconded by Rude. Motion carried unanimously.

Weight scales were discussed and it was suggested that we do a joint project with possibly Renville and Rolette Counties.

A motion was made to adjourn the meeting at 12:20 pm. by Marquardt, seconded by Beyer. Motion carried unanimously.

Todd Streich, Chairman

Lisa Herbel, Auditor