

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
August 5th, 2014
8:40 A.M.

The Commissioner Meeting was called to order at 8:40 am. following the Social Service Meeting, by Chairman Dan Marquardt. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Dan Marquardt, Vice-Chairman Lance Kjelshus, Commissioners Todd Streich, LeRoy Rude, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

Old Business:

Agenda - Courthouse display cases and dog issues in Souris were added to other business and a motion was made to accept the Agenda by Beyer, seconded by Kjelshus. Motion carried unanimously.

Minutes - A motion was made to approve the minutes from July 1st and July 8th, 2014 by Streich, seconded by Rude. Motion carried unanimously.

Consent Agenda - The reports in the consent agenda were reviewed and a motion was made to approve the consent agenda by Kjelshus, seconded by Rude. Motion carried unanimously.

Bills - The August bills were reviewed; 19549 Acme Tools \$362.95 (8/5), 19550 ATCO International \$169.00, 19551 Lisa Atkinson \$177.41, 19552 AT&T Mobility \$101.95, 19553 AT&T \$503.70, 19554 Auto Value \$60.46, 19555 B&M Laundry \$247.05, 19556 David Berge \$79.21, 19557 Bottineau Hometown Market \$377.15, 19558 Bottineau Farmers Elevator \$13,112.08, 19559 Bottineau Lumber \$38.98, 19560 Bottineau Tech Center \$350.00, 19561 Bottineau Co. Road Dept. \$2,225.00, 19562 Bottineau Co. Road Dept. \$4,477.30, 19564 Kristie Brennan \$25.00, 19565 Butler Machinery \$3,658.03, 19566 Cenex Credit Card \$2,891.00, 19567 Century Link \$502.38, 19568 Circle Sanitation \$57.50, 19569 City of Bottineau \$367.84, 19570 City of Antler \$83.00, 19571 Clute Office Equipment \$121.60, 19572 Clute Office Equipment \$76.20, 19573 James Condit \$24.86, 19574 Barb Cote \$96.05, 19575 Courant \$1,313.43, 19576 Family Bakery \$2,350.40, 19577 Farmers Union Oil WC \$80.99, 19578 Farden Construction \$369,232.44, 19579 First District Health Unit \$80.00, 19580 GE Capital \$610.00, 19581 Gooseneck Implement \$1,207.16, 19582 Lyle Gravseth \$93.60 19583 Grand International \$179.90, 19584 Gustafson's Oil \$271.82, 19585 Harry's Tire Service \$813.52, 19586 HA Thompson & Sons \$469.15, 19587 Lisa Herbel \$144.08, 19589 I Design \$256.80, 19590 Job Service of ND \$144.58, 19591 Paul Johnson \$66.78, 19592 Paul Johnson \$600.00, 19593 Kinetic Leasing \$156,846.82, 19594 Lance Kjelshus \$643.54, 19595 Lexis Nexis Matthew Bender \$338.84, 19596 L-Tron Corporation \$252.07, 19598 Galen Mack \$100.00, 19599 Marlin Leasing \$762.41, 19600 Mayo Construction \$271.968.01, 19601 Mikkelsen Aggregates \$2,843.80, 19602 Mikkelsen Aggregates \$8,700.00, 19603 Minot Restaurant Supply \$14.10, 19604 MK Electric \$369.43, 19605 MoJo Roast Inc. \$95.00, 19606 Moums Tesoro \$1,371.70, 19607 ND Dept. of Transportation \$12,540.90, 19608 ND Dept. of Transportation \$200.34, 19609 ND Dept. of Transportation \$9,291.19, 19610 Jared Nelson \$294.46, 19611 Don Nelson \$150.00, 19612 VOID, 19613 Nodak Store \$957.50, 19614 Northern Fuel Partners \$4,158.98, 19615 North Central Electric \$778.03, 19616 O'Keefe Oil \$3,835.34, 19617 Deb Orvedal \$50.00, 19618 Darwin Peterson \$110.85, 19619 Judy Peterson \$180.00, 19620 Pitney Bowes \$801.39, 19621 Praxair \$649.35, 19622 Pro It \$2,275.00, 19623 Pro It \$2,350.00, 19624 Public Safety Center \$338.86, 19625 Rice Designs \$912.41, 19626 Earl Roland \$75.82, 19627 Security Fence \$25,500.00, 19628 Security Plus \$167.00, 19629 Shopko \$50.44, 19630 Souris River Telephone \$1,476.26, 19631 Spectrum \$515.73, 19632 St. Andrew's Health Center \$330.00, 19633 St. Andrew's Clinic \$227.00, 19634 The Standard \$247.95, 19635 Take 5

Water Store \$195.00, 19636 Team Electronics \$80.00, 19637 Theels Inc. \$1,364.82, 19638 True North Steel \$42,842.87, 19639 Turtle Mtn. Communications \$1,590.42, 19640 Turtle Mtn. Floral \$45.00, 19641 Tweed Co. Ag. \$272.51, 19642 United Laboratories \$1,215.08, 19643 Uniform Center \$1,529.76, 19644 United Telephone Mutual Aid \$2,730.25, 19645 US Postal Service \$100.00, 19646 Visa \$79.86, 19647 Terry Volk \$1,088.58, 19648 Waste Management \$421.17, 19649 Tanya Wieler \$1,000.00, 19650 Wold Engineering \$8,335.00, 19651 Wold Engineering \$45,112.50, 19652 Wold Engineering \$21,757.44, 19653-19672 Social Services \$15,451.02 (8/6), 19673 Baker & Taylor \$296.43 (8/18), 19674 Bottineau Hometown Market \$10.09, 19675 Bismarck Tribune \$300.00, 19676 The Computer Store \$245.73, 19677 Demco \$295.66, 19678 Farmers Union Oil Westhope \$139.29, 19679 Glae/Cengage Learning \$90.16, 19680 NDACO Resource Group \$14.00, 19681 NDLA Conference Reg. \$260.00, 19682 Shopko \$119.63, 19683 Spectrum \$75.97, 19684 Turtle Mtn. Communications \$95.22, 19685 Anderson Welding \$28.40 (8/19), 19687 Bottineau Clinic Pharmacy \$197.60, 19688 Cenex Propane Partners \$1,239.70, 19689 City of Newburg \$32.50, 19690 City of Maxbass \$27.50, 19691 Consumer Reports \$29.00, 19692 Courant \$72.60, 19693 Farmers Union Oil Mohall \$267.02, 19694 Farmers Union Oil Co W \$5,398.21, 19695 Federal Safety Compliance \$298.50, 19696 HA Thompson & Sons \$1,456.82, 19697 Eric Herbel \$360.00, 19698 Information Tech Dept. \$761.75, 19699 Johnston Motor Co. \$70.00, 19701 Kettterling's Junk Yard \$168.00, 19702-19741 2014 Summer LAP Cost Share \$30,357.21, 19742 Lawson Products \$221.20, 19743 Mayo Construction \$14,308.80, 19744 MidContinent Cable \$62.05, 19745 Lake Metigoshe Mirror \$20.00, 19746 Karla Monson \$184.80, 19747 ND Dept. of Health \$23.54, 19748 ND Telephone Co. \$291.38, 19749 Northing Pumping Service \$542.90, 19750 Office of Attorney General \$330.00, 19751 O'Keeffe Oil \$2,004.88, 19752 Ottetail Power Co. \$3,644.44, 19753 Overly Coop. Elevator \$2,864.05, 19754 Sanders Construction Landscaping \$11,724.05, 19755 Sawmill Corner Stop \$560.47, 19756 Security Fence \$22,950.00, 19757 Souris River Coop. \$1,105.15, 19758 State Bank of Bottineau Ins. \$111.00, 19759 Thomas & Thomas \$100.00, 19760 Thyssenkrupp Elevator Corp. \$783.88, 19761 Warne Chemical & Equipment \$286.75, 19762 Wex Bank \$675.03, 19763 Big Trucks \$3,550.00 (8/25), 19764 American Family Insurance \$101.60 (8/28), 19765 Benson Law Office \$1,734.66, 19767 Bottineau Co. Road Dept. \$145.00, 19768 Colonial Life & Accident \$1,636.45, 19769 Companion Life & Ins. Corp. \$1,524.54, 19772 Vernetta Kirk \$626.20, 19774 Ann Monson, Co. Treas. \$2,638.71, 19775 NDPERS Retirement \$400.00, 19776 NDPERS \$3,976.00, 19777 NDPERS Dakota Plan \$44,776.52, 19778 ND Public Employee Retirement \$36,566.10, 19779 North Dakota United \$325.52, 19780 Nero Funeral Home \$1,527.68, 19781 New York Life Insurance \$142.89, 19782 O'Keeffe Oil \$1,658.63, 19783 Ottetail Power Co. \$117.58, 19784 Rodney Middaugh Family Trust \$.57, 19785 Arlinda Suchan \$275.00, 19786 UNUM Life Ins. Co. \$292.77, 900568 IRS \$28,735.34 (8/29), 900569 IRS \$39,812.34, 39541-39626 Payroll \$198,272.07 (7/29), Total \$1,540,419.77 and a motion was made to approve paying the bills by Beyer, seconded by Streich. Motion carried unanimously.

Brad Robertson, Wold Engineering, gave an update on current county projects –

-Brad presented estimate #2 from Mayo Construction for Project CNOA-0527(053), Newburg North for \$271,968.01 and a motion was made to pay the estimate by Rude, seconded by Beyer. Motion carried unanimously.

-Brad also presented estimate #2 for project CNOA-0500(002), Long Lake Loop Project, for \$369,232.44 from Farden Construction and a motion was made to pay the estimate by Streich, seconded by Rude. Motion carried unanimously.

Commissioner Rude asked that Jerry Olson be paid for his unusable 40 acres of pasture land due to the Long Lake Loop road construction. A motion was made to pay Jerry Olson the same amount per acre as we paid Les Nelson for his unusable acres, by Kjelshus, seconded by Streich. Motion carried unanimously.

-Project PLH-0005(031), Newburg Bridge, work is continuing on the bridge but progress is slow due to the high water levels.

- Project TEO-0005(033), Lake Metigoshe bike path has been paved and Mayo Construction is in the process of installing protective warning signs and the project will be completed.

-BRO-0005(034), NDDOT is requiring CATEX approval of the project concept estimated at \$613,690.00, with a 80/20 cost share; \$202,517.70 is the county share. A motion was made to approve the CATEX for project BRO-0005(034) by Beyer, seconded by Streich. Motion carried unanimously. It was the consensus of the board that Wold Engineering begin completing the ROW acquisitions.

-Brad reviewed the Upper Great Plains Transportation Institution report regarding the bridges, paved and gravel roads in Bottineau County and the costs associated with making the needed repairs. According to the study, there is \$179,624 million dollars of repairs needed.

-Discussion was held on the unspent oil impact money of approximately \$300,000. A project needs to be determined and a request sent to the NDDOT so the money can be spent before the end of the biennium. Discussion was held regarding what immediate county needs could be completed with the \$300,000.00 available. A motion was made to reshape and gravel the County Road 27A, a CMC route, using a stabilizer, by Kjelskus, seconded by Rude. Motion carried unanimously. Brad will make a request to the NDDOT to have this approved.

Clif Issendorf, Bottineau County Water Board met with the commission to discuss the need for controlling the beavers in the Turtle Mountains, foothills and around Willow City. Tim Brekke, and Jason Tangsrude, are willing to provide beaver control and will charge a \$100.00 set up fee, with a 40/60 split with the BCWB, and they will keep the beaver. They will report to the BCWB each month. A motion was made to enter into an agreement for Tim Brekke and Jason Tangsrude to provide beaver control for Bottineau County for a three month trial period by Kjelskus, seconded by Streich. Motion carried unanimously. It was suggested that the County work with the State in coordinating beaver control.

Clif also spoke about maintenance on the cattails in the County. Wayne Drangsholt is working on a machine to remove the cattails and the water board is interested in acquiring the machine.

Discussion was held on the letter from the Souris River Joint Board asking Bottineau County to contribute two mills towards their efforts in water control.

Clif relayed that Terry McDonald, Boundary Creek Water Board, is having issues with a lot of water coming out of Canada and is wondering what the County can do to help. Clif suggested getting the ND Water Commission involved.

Lisa Peterson, Bottineau County Tax Director, presented a request from Central Power to rezone Outlot 1 in Gov't Lot 4, Section 7, Township 163 North, Range 76 West, in Dalen Township from an Agricultural District to an Industrial District, to install a substation, and a motion was made to approve the request from Central Power by Streich, seconded by rude. Motion carried unanimously.

A conference call was received from Rolette County and discussion was held on the Memorandum of Understanding between the TM Chippewa Scenic ByWay, the TM Band of Chippewa, TM Tourism Association, and the Rolette County Board of Commissioners. Rolette County questioned why Bottineau County was not on the agreement. Further investigation will be done before the agreement is signed.

Myron Hanson met with the commission to express concerns regarding the condition of the roads in Scandia Township and the enforcement of oil trucks running over weight. Discussion was held on purchasing scales and having law enforcement weigh trucks. There was discussion about working with the State Highway Patrol with controlling the weight limits.

Shirley Brentrup, Vicki Steiner, and Deana Defoe, met with the Board to discuss the Vision West plan. A regional plan was presented for signature. The NDAGOPC is going to continue to fund the Vision West plan. A motion was made to sign the Vision West regional plan by Streich, seconded by Beyer. Motion carried unanimously.

12:00 pm. – a conference call was held with the Joint Basin Water Resource Board and what Bottineau County would get for the two mills the Joint Basin Water Resource Board is requesting.

Discussion was held on the two motor graders being leased from Butler Machinery and a motion was made to call for bids to purchase the motor graders at the meeting on September 2nd, 2014 at 11:30 am. by Kjelshus, seconded by Beyer. Motion carried unanimously.

Al Wondrasek, met with the commission to address the concerns regarding the water problems at Lake Metigoshe. It was decided to meet with Oak Creek Water Board to discuss the issue.

The Commissioner Meeting adjourned at 1:30 pm. to meet with the Bottineau/Renville E911 Advisory Board.

The Commissioner Meeting reconvened at 3:11 pm.

Rick Hummel, Emergency Manager, presented a proposal to apply for a grant to update the counties hazard mitigation plan and a motion was made to sign the proposal by Kjelshus, seconded by Streich. Motion carried unanimously.

Terry Volk, 911 Coordinator, presented the proposed 2015 911 budget. In July of 2015, United Telephone will no longer be providing 911 services. Discussion was held on how the county would be able to pay for the new equipment and how to continue to provide 911 services. A motion was made to pass a resolution to increase the existing emergency services communications (911) fee from 1.00 per month to 1.50 per month per communication connection and place the measure on the county ballot for the statewide general election schedule for November 4, 2014 by Kjelshus, seconded by Streich. Motion carried unanimously.

Lisa reviewed the 2015 budget with the commissioners.

A request was received from Gary Sivertson to gravel and repair low spots in Whitby Township. The Bottineau County road department will take care of the repairs.

Commissioner Kjelshus advised the board that the City of Westhope is going ahead with the water fill station on County Road 6. A motion was made that the county pay for the culverts for the approaches that will be built along the right of way by Kjelshus, seconded by Streich. Motion carried unanimously.

After further review of the 2015 budget, a motion was made to approve the pay plan as recommended by Tanya Wieler, Human Resource Consultant, effective January 1st, 2015 and grant a 2% COLA, by Beyer, seconded by Rude. Roll call, Streich, yes, Beyer, yes, Rude, no, Kjelshus, abstained as he didn't have time to review the plan, and Marquardt, yes. Motion carried.

There will be a Special Commissioner Meeting on August 12th, 2015 at 9:00 am. to further review the 2015 budget.

A motion was made to reappoint Paul Johnson, David Berge, and Darwin Peterson for another 4 year term on the Weed Board and Rod Hiatt and Steve Keller to another 4 year term on the Zoning Board by Kjelshus, seconded by Streich. Motion carried unanimously.

Two applications were received to transfer liquor licenses from Twin Oaks Resort to Annie's House and from Westhope Country Club to the Westhope Airport hanger and a motion was made to approve the transfers by Beyer, seconded by Streich. Motion carried unanimously.

Discussion was held on the NAWS project and the meeting that was held in Minot. It was the consensus of the board to pass a Resolution stating the Bottineau County Board of Commissioners are concerned about our water quality and the availability of getting water to Bottineau County and wish to express their concern about getting the NAWS project completed.

Commissioner Streich has spoken to Mae Streich as she has a project in mind for filling the upstairs display cases and she will submit cost estimates.

A complaint was filed with the Board that the dog in Souris ordered to be euthanized by the Judge is still on the loose in Souris and is continuing to bite people.

A thank you card will be sent to Wold Engineering, Joe Mayer, at Butler Machinery, Ben Aufforth, and Terry Olson thanking them for their donations for the Elmer Jesme meeting.

A thank you card was also received for Chairman Marquardt from the ND Recorder's Association in appreciation for his time at their convention.

A motion was made to adjourn the meeting at 6:10 pm. by Kjelshus, seconded by Streich. Motion carried unanimously.

Dan Marquardt, Chairman

Lisa Herbel, Auditor

