

+BOTTINEAU COUNTY  
COMMISSIONER PROCEEDINGS  
APRIL 1ST, 2014  
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am. by Chairman Dan Marquardt. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Dan Marquardt, Vice-Chairman Lance Kjelshus, Commissioners Todd Streich, LeRoy Rude, Jeff Beyer, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

A motion was made to approve the agenda by Beyer, seconded by Rude. Motion carried unanimously.

A motion was made to approve the minutes from the March 4<sup>th</sup> and March 20<sup>th</sup>, 2014 meetings by Streich, seconded by Kjelshus. Motion carried unanimously.

The reports in the consent agenda were reviewed and a motion was made to approve the consent agenda by Kjelshus, seconded by Streich. Motion carried unanimously.

The April bills were submitted for payment; 18705 Anderson Welding \$388.71 (4/4), 18706 ATCO International \$121.00, 18707 Atkinson, Lisa \$376.86, 18708 AT&T Mobility \$100.23, 18709 Auto Value \$190.39, 18710 B&M Laundry \$240.57, 18711 Best Western Plus \$74.70, 18712 Bottineau Hometown Market \$318.66, 18713 Blue Tarp Financial \$226.17, 18714 Bottineau Farmers Elevator \$6,020.05, 18715 Bottineau Lumber \$389.78, 18716 Bottineau Plumbing & Heating \$132.50, 18717 Bottineau Tech Center \$350.00, 18718 Brandt, Miranda \$90.40, 18719 Butler Machinery \$4,709.45, 18720 Diana Carlson \$25.00, 18721 Cenex Credit Card \$3,587.67, 18722 Cenex Propane Partners \$911.80, 18723 Century Link \$501.48, 18724 Helen Christenson \$90.40, 18725 CHS \$26,492.20, 18726 Circle Sanitation \$55.75, 18727 City of Bottineau \$346.11, 18728 City of Antler \$83.00, 18729 City of Newburg \$32.50, 18730 Clute Office Equipment \$83.05, 18731 Clute Office \$357.50, 18732 Clute Office Equipment \$121.60, 18733 Comfort Inn \$222.00, 18734 Cote, Barb \$96.05, 18735 Courant \$789.78, 18736 D&L Storage \$150.00, 18737 Family Bakery \$2,494.80, 18738 Farmers Union Oil WC \$79.47, 18739 GARD Specialties \$229.17, 18740 Gates Manufacturing \$2,965.40, 18741 GCR Tire Center \$796.48, 18742 GE Capital \$610.00, 18743 Ritchie Gimbel \$54.96, 18744 Gooseneck Implement \$1,909.04, 18745 HA Thompson & Sons \$2,175.00, 18746 Lisa Herbel \$331.63, 18747 Richard Hummel \$69.95, 18748 JLG Architects \$1,250.00, 18749 Johnston Motor Co. \$120.00, 18751 Klingbeil's Body Shop \$325.00, 18752 Lawson Products \$644.40, 18753 The Mirror \$20.00, 18754 Moen Electric \$66.60, 18755 MoJo Roast Inc. \$107.00, 18756 Moums Tesoro \$1,350.15, 18757 Myers Parts of Bottineau \$384.00, 18758 Dwight Nahinurk \$308.40, 18759 ND Assoc. of Counties \$30.00, 18760 ND Co. Treasurer's Assoc. \$200.00, 18761 ND Dept. of Transportation \$2,905.57, 18762 ND Dept. of Transportation \$277.50, 18763 ND Dept. of Transportation \$356.07, 18764 ND Dept. of Transportation \$245.75, 18765 ND Dept. of Transportation \$19,794.01, 18766 ND Dept. of Transportation \$408.83, 18767 ND Dept. of Transportation \$20,658.66, 18768 ND State Tax Commissioner \$6,798.82, 18769 ND State Radio Communication \$240.00, 18770 Jared Nelson \$291.76, 18771 Nodak Supply \$1,424.46, 18772 Northern Fuel Partners \$11,342.77, 18773 North Central Electric \$88.40, 18774 Northern Fuel Partners \$646.26, 18775 Northern Exposure Sign Co. \$68.00, 18776 Ottertail Power Co. \$167.93, 18777 Pro It, LLC \$1,525.00, 18778 Public Safety Center \$119.28, 18779 RDO Equipment \$2,921.00, 18780 Rice Signs \$602.49, 18781 Souris River Telephone \$1,295.94, 18782 Spectrum \$1,222.01, 18783 Spectrum \$50.47, 18784 St. Andrew's \$134.00, 18785 The Standard \$540.42, 18786 Tacoma Township \$5,823.75, 18787 Take 5 Water \$195.00, 18788 Tecta-America \$597.12, 18789 Theels Inc. \$1,271.83, 18790 Thomas & Thomas \$50.00, 18791 TREC Inc. \$1,635.00, 18792 True North Steel \$11,915.00, 18793 Turtle Mtn. Communication \$1,645.85, 18794 Tweed Co. Ag. \$2,420.53, 18795 U.S. Foods \$458.59, 18796 Visa \$1,163.46, 18797 Visa \$126.00, 18798 Waste Management \$362.96, 18800 Tanya Wieler \$1,000.00, 18801-18813 Social Services \$7,096.65 (4/4), 18814 AT&T \$503.70 (4/14), 18815 Bottineau Plumbing & Heating \$150.00, 18816 Bottineau Co. Road Dept. \$747.50, 18817 Bottineau Co. Road Dept. \$645.00,

18819 Dakota College @ Bottineau \$45.00, 18820 Enerbase \$80.61, 18821 Farmers Union Oil \$968.88, 18824 Information Tech. Dept. \$752.50, 18826 Lexis Nexis \$114.10, 18827 Marlin Leasing \$762.41, 18828 Dan Maroney \$1,022.00, 18829 MidContinent \$57.91, 18830 Minot Daily News \$210.60, 18831 MK Electric \$150.64, 18832 NDACO Veteran Service Officers \$50.00, 18833 ND Dept. of Human Services \$6,770.96 18834 ND Telephone Co. \$291.38, 18835 North Central Electric \$633.19, 18836 NXTEC Sales \$370.54, 18837 Ottertail Power Co. \$3,930.09, 18838 Pro It, LLC \$8,553.00, 18839 Pro It, LLC \$2,215.75, 18840 Pro It, LLC \$1,798.66, 18841 Sawmill Corner Stop \$677.04, 18842 Souris River Coop. \$230.31, 18843 Streicher's \$79.97, 18844 Systems & Services \$90.78, 18845 Team Laboratory Chemical Corp. \$479.50, 18846 True North Steel \$12,385.00, 18847 ULINE \$589.92, 18848 United Telephone Mutual Aid \$2,691.35, 18849 USA Bluebook \$569.95, 18850 The Water Doctors \$152.14, 18851 Wex Bank \$295.00, 900556 Pitney Bowes \$2,500.00 (4/14), 18852 Avery Dennison \$117.75 (4/16), 18853 Baker & Taylor \$496.08, 18854 Comfort Suites \$168.00, 18855 Creative Product Source \$135.49, 18856 Carol Debele \$1,080.00, 18857 Farmers Union Oil \$43.70, 18858 Gumdrop Books \$947.47, 18859 Ladies Home Journal \$9.99, 18860 NDACo-Resource Group \$14.00, 18861 Beth Reitan \$315.65, 18862 Shopko \$20.07, 18863 Spectrum \$259.71, 18864 Turtle Mtn. Communications \$93.04, 18865 American Family Insurance \$101.60 (4/28), 18866 Benson Law Office \$1,734.66, 18867 Cenex \$350.00, 18868 City of Minot \$68.00, 18869 Colonial Life & Accident \$1,636.45, 18870 Companion Life Ins. Corp. \$1,486.21, 18876 Vernetta Kirk \$626.20, 18878 Ann Monson, Co. Treasurer \$4,416.58, 18878 Ann Monson, Co. Treasurer \$2,487.23, 18879 NCRAAO \$280.00, 18880 North Dakota Game & Fish \$21,983.00, 18881 NDPERS Retirement \$400.00, 18882 NDPERS \$1,472.00, 18883 NDPERS-Dakota Plan \$44,271.46, 18884 ND Public Employee Retirement \$36,536.19, 18885 North Dakota United \$254.14, 18886 New York Life Insurance \$142.89, 18887 O'Keeffe Oil LLC \$4,974.97, 18888 Ottertail Power Co. \$1,629.78, 18890 UNUM Life Ins. Co. \$277.78, 18891 US Postal Service \$7.25, 900557 IRS \$26,679.26 (4/29), 900558 IRS \$36,612.18, 39215-39294 Payroll \$185,206.09 (3/27) Total \$602,984.20 and a motion was made to approve paying the bills by Rude, seconded by Beyer. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, discussed the Kersten Bridge and has received a quote for the culverts from True North Steel. The hydrology study was reviewed with the Bottineau County Water Board and the size of the culverts being proposed. It was suggested the project be compared to the White Spur Road.

Ritchie also talked about the NDAOGPC Uniform County Permit System and the meeting that was held to discuss the possibility of including the townships into the system. A motion was made to add the townships to the NDAOGPC Uniform County Permit System by Kjelshus, seconded by Streich. Motion carried unanimously. Ritchie discussed the enforcement of weight restrictions.

Jon Oksendahl, RDO, submitted a bid on a comparable sized excavator to the bid submitted by Butler Machinery at the January annual machine rental bid opening. Swain Benson, States Attorney, advised that the bid can't be opened at this time as we already accepted the bids in January.

Brad Robertson, Wold Engineering, gave an update on the projects in the County –

Long Lake Loop Project – Bob Kornkven, John Halverson, representing the Lake Metigoshe Bible Camp, discussed the 80 evergreens that have to be removed around the camp due to construction for this project, and they asked that the County consider planting four rows of trees at an approximate cost of \$3000.00 to the County. A motion was made to plant four rows of trees to replace the 80 evergreens that will be removed around the Lake Metigoshe Camp by Kjelshus, seconded by Streich. Motion carried unanimously. The letter from Craig Hultberg was discussed. He is willing to sign the easements if he receives two approaches and a certified survey of his property. A motion was made that the County will provide Craig Hultberg with two approaches and Wold Engineering will identify his boundary line in the project, by Kjelshus, seconded by Rude. Motion carried unanimously. There are a few remaining easements that have not been signed at this time, but it was felt this could be accomplished by the May meeting date. A motion was made to bid the Lake Loop project on May 6<sup>th</sup> at 9:30 am. by Rude, seconded by Beyer. Motion carried unanimously.

Brad advised the commission, that at this time, there will be very little federal money available in 2015 for road projects. There could be possible SC funds available and more will be known in May.

Brad recommended contacting our legislators to relay the concerns our county has regarding funding for our infrastructure needs before the next legislative sessions begins.

Clif Issendorf, Bottineau County Water Board, and Mike Hahn and Dwane Getzlaff, Oak Creek Water Board, discussed the Souris River Joint Board and water issues in Bottineau County.

Discussion was held regarding how to control the beaver issues in the County. The Bottineau County Water Board and the landowners will be involved when the Road Department addresses the beaver dam issues on Bear Lake. A motion was made to cost share 60/40 with the water boards on beaver projects to be paid out of the Emergency Fund, by Rude, seconded by Streich. Motion carried unanimously. It was the consensus of the board that eradication of the beavers will be explored with the water boards and commissioners Rude and Beyer will be a part of this committee.

10:00 am. - Construction Engineering Proposals – Project PLH-0005(031) – Newburg Bridge - a motion was made to open the proposals by Rude, seconded by Beyer. Motion carried unanimously. The only proposal received was from Wold Engineering. A motion was made to accept the Wold Engineering Proposal for construction engineering for the Project PLH-0005(031) by Kjelskus, seconded by Beyer. Motion carried unanimously.

Jerry Long, Roland Township Board, met with the Commission to discuss the comprehensive plan Roland Township is considering having done and are asking for assistance with paying for the plan. A motion was made to pay for 22% of the Roland township comprehensive plan cost with either funding from the current budget or it will be budgeted in the 2015 budget, by Beyer, seconded by Kjelskus. Beyer, Rude, Marquardt, Kjelskus voted yes, Streich voted no. Motion carried.

Donald Boardman, Bottineau County Park Board, met with the commission to request that the Carbury Dam brochure be updated. A suggestion was made to have the college work on the artwork. The park information will also be linked to the Bottineau County website. Discussion was held on moving the dock from the west side to the south side of Carbury Dam. He also asked for the county road department to construct an area where vehicles can turn around. Discussion was held on requests have been received from campers to camp for a month at a time. A motion was made to have three monthly lots at Carbury Dam for \$300.00 a month, with the campers to be determined by a raffle by Kjelskus, seconded by Streich. Motion carried unanimously. Don also requested a dock on the north end with a boat launching ramp and it was decided to seek a grant for this cost. A motion was made to apply for a grant for a dock for the north end of the Carbury dam by Rude, seconded by Kjelskus. Motion carried unanimously.

Department Head Meeting – Chairman Marquardt gave an update on the meeting. The department heads each gave an update on their office activity. Discussion was also held on the KRONOS timekeeping system and Chairman Marquardt requested comments from the department heads.

A motion was made to implement KRONOS timekeeping system for Bottineau County employees by Beyer, seconded by Streich. Beyer, Rude, Marquardt, and Streich voted yes, Kjelskus voted no. A motion was made to amend the motion to include implementing the KRONOS timekeeping system for Bottineau County employees for a year, by Beyer, seconded by Streich. Beyer, Rude, Marquardt and Streich voted yes, Kjelskus voted no. Motion carried.

Joe Mayer, Butler Machinery met with the commission to advise that the new motor graders will be delivered to the Bottineau County shop in April. A motion was made to call for bids to sell two of the Bottineau Shop motor graders at the May 6<sup>th</sup>, 2014 meeting at 11:30 am. by Streich, seconded by Rude. Motion carried unanimously.

A signed utility relocation and adjustment agreement was received from North Central Election for Project CNOA-0500(002) and a motion was made to sign the agreement by Kjelshus, seconded by Rude. Motion carried unanimously.

A NDDOT County Federal Aid Contract was received from the ND Department of Transportation for the Project PLH-0005(031) awarding Swingen Construction as the contractor and a motion was made to sign the contract by Streich, seconded by Beyer. Motion carried unanimously.

As there was no further business, a motion was made to adjourn the meeting at 12:47 pm. by Beyer, seconded by Streich. Motion carried unanimously.

---

Daniel Marquardt, Chairman

---

Lisa Herbel, Auditor