

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
SEPTEMBER 3RD, 2013
7:30 A.M.

The Commissioner Meeting was called to order at 8:20 am. by Chairman Jeff Beyer following the Social Service Meeting. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Jeff Beyer, Vice-Chairman Dan Marquardt, Commissioners Todd Streich, LeRoy Rude, Lance Kjelshus, Swain Benson, States Attorney and County Auditor, Lisa Herbel.

The Agenda was approved with the addition of beavers and northwest Bottineau city drainage added to other business.

A motion was made to rescind the motion in the August 6th, 2013 minutes stating that all Board Per Diem remain at the same rates by Kjelshus, seconded by Rude. Motion carried unanimously. A new motion was made that each individual boards can set their own per diem rate, within their budget, and by approval of the County Commissioners, by Kjelshus, seconded by Streich. Motion carried unanimously. A motion was made to approve the minutes from the August 6th, 2013 meeting with the rescinded motion noted, by Rude, seconded by Streich. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent discussed changes that he has requested to the County Federal Aid Program for 2014-15. A motion was made to accept changes to the County Federal Aid Program for 2014-2105 as presented by Ritchie by Streich, seconded by Marquardt. Motion carried unanimously.

The Elysian Township bridge was also discussed. Commissioners Marquardt, and Rude will get together with Dean Milbrath, Cliff Issendorf and Ritchie Gimbel to discuss the bridge.

Discussion was held on the Fema Bridge, located by the Adams Pit, and it was the consensus of the board that this will remain a bridge with approximately \$7500.00 being our cost share.

Ritchie discussed the safety around the Bottineau County Shop grounds and would like to put a privacy fence around the shop. The board requested Ritchie obtain bids to fence the whole yard with a gate on the north and south side of the shop property.

It was noted that Raymond Cote had a concern about the hole close to the bridge on the townline road and Victor Vollmer also had a concern regarding the road on the Cecil/Oak Valley section line. Ritchie will address both concerns.

In Brad Robertson's absence, Matt Johnson, and Kent Indvik, representing Wold Engineering, discussed the current projects in the County –

The Maxbass East Chip Seal has been completed, and the fog coating will be completed this week. Newburg North Paving has been completed with temporary striping already done. The chip seal will not be done until next year. The Contractor's Progressive Estimate was presented for \$1,591,840.51 to be paid to Mayo Construction and a motion was made to pay the estimate by Streich, seconded by Kjelshus. Motion carried unanimously.

COI-0506(054) – County Road 6 - Material Testing Services, LLC, did sampling of the material and a visual inspection of the road. The findings were discussed and reviewed. Matt also presented a letter from Brad Robertson, discussing the project as Brad was unable to attend the meeting due to a family commitment. Discussion was held on the \$296,583.00 due to Naastad Brothers at this time. A motion was made to pay the Contractor's Progressive Estimate of \$290,651.31 to Mayo Construction, seconded by Kjelshus. Motion carried unanimously.

Lisa Peterson, Bottineau County Tax Director, requested a change in process of handling the homestead credit applications. Lisa requested making a blanket agreement for tax year 2013 and prior years to 2011 and a motion was made granting this request by Marquardt, seconded by Rude. Motion carried unanimously.

The 2014 Preliminary Budget was reviewed and discussed. A motion was made to approve the 2014 preliminary budget by Kjelshus, seconded by Marquardt. Motion carried unanimously.

A request was received from the Dockside Lounge requesting a Special Liquor Permit for a wedding at Annie's House. A motion was made to allow the transfer of the Dockside Lounge liquor license to Annie's House for a wedding by Rude, seconded by Kjelshus. Motion carried unanimously.

A Raffle Permit was received from the Antler Outlaws for raising funds for improvements to the park. A motion was made to grant the raffle permit to the Antler Outlaws by Marquardt, seconded by Streich. Motion carried unanimously.

Commissioner Rude discussed the need for continuous beaver dam removal to prevent future problems. A motion was made to use emergency funds for beaver dam removal for 2013 by Kjelshus, seconded by Rude. Motion carried unanimously.

Commissioner Marquardt discussed the drainage issue in the northwest part of the Bottineau. A joint effort is being worked on with the City of Bottineau.

Doug Larson, JLG Architects, met with the Board regarding planning for future expansion.

Dept. Head Meeting – A review of the meeting was given and each department head gave a summary of their office’s activities.

The reports in the Consent Agenda were reviewed and a motion was made to approve the consent agenda by Streich, seconded by Kjelskus. Motion carried unanimously.

The agreement with the NDACO for a Public Administrator was discussed with Judge Sturdevant. A motion was made to sign the Joint Powers Agreement for Purchasing Public Administrator Support Services with the NDACO by Kjelskus, seconded by Streich. Motion carried unanimously.

The September bills were reviewed; 17247 Acme Tools \$182.28 (9/6), 17248 Agronomy Center \$315.00, 17249 ATCO International \$325.50, 17250 Lisa Atkinson \$398.77, 17251 AT&T Mobility \$103.63, 17252 AT&T \$503.70, 17253 The Attic \$209.90, 17254 B&M Laundry \$256.77, 17255 Guy Backman \$75.00, 17256 Beaver Creek Archaeology \$1,800.00, 17257 Bottineau Hometown Market \$327.10, 17258 Bob Barker \$256.86, 17259 Bottineau Farmers Elevator \$1,721.93, 17260 Bottineau Plumbing & Heating \$539.94, 172641 Bottineau Tech Center \$300.00, 17263 Butler Machinery Co. \$4,969.86, 17264 Flora Carlson \$25.00, 17265 Cenex Credit Card \$3,962.24, 17266 Century Link \$501.12, 17267 Circle Sanitation \$55.75, 17268 City of Bottineau \$399.03, 17269 City of Newburg \$32.50, 17270 Clute Office Equipment \$121.60, 17271 Clute Office Equipment \$76.20, 17272 Comfort Inn \$207.00, 17273 Comfort Suites \$207.00, 17274 Consumer Reports \$29.00, 17275 Courant \$548.00, 17276 CRA Payment Center \$2,722.25, 17277 Cretex Concrete Products \$785.80, 17278 Double EE Service \$61.92, 17279 Dust Be Gone \$347.00, 17280 Family Bakery \$172.00, 17281 Farmers Union Oil WC \$2,690.40, 17282 Federal Public Publishing \$278.50, 17283 GCR Tire Center \$4,438.10, 17284 GE Capital \$610.00, 17285 Ritchie Gimble \$103.50, 17286 Gooseneck Implement \$1,021.11, 17289 Eric Herbel \$270.00, 17290 Richard Hummel \$508.50, 17291 JB Express \$35.00, 17292 Keller’s Briteway \$320.00, 17293 The Lake Metigoshe Mirror \$46.80, 17294 Lawson Products \$397.83, 17295 Lexis Nexis \$57.38, 17296 Marlin Leasing \$762.41, 17297 Mayo Construction \$1,591.840.51, 17298 Mayo Construction \$290,651.31, 17299 MidContinent Cable \$56.81, 17300 Mikkelsen Aggregates \$121.50, 17301 Mikkelsen Aggregates \$1,485.00, 17302 Mikkelsen Aggregates \$395.00, 17303 Mikkelsen Aggregates \$398.75, 17304 Mikkelsen Aggregates \$1,145.70, 17305 Mikkelsen Aggregates \$2,430.00, 17306 Mikkelsen Aggregates \$1,196.00, 17307 Mikkelsen Aggregates \$297.00, 17308 Mikkelsen Aggregates \$6,948.00, 17309 Mikkelsen Aggregates \$424.00, 17310 Mikkelsen Aggregates \$205.00, 17311 MK Electric \$2,201.75, 17312 Mojo Roast Inc. \$103.50, 17313 Ann Monson, Co. Treas. \$10.00, 17314 Ann Monson, Co. Treas. \$11.50, 17315 Mouse River Soil Concrete \$2,975.00, 17316 Brett Nail \$185.00, 17317 ND Assoc. of Oil Producing Counties \$4,000.00, 17318 ND Dept. of Transportation \$19,893.20, 17319 ND Emergency Management Assoc. \$70.00, 17320 ND Schools Board Assoc. \$150.00, 17321 Newburg Sand & Gravel \$6,390.00, 17322 Newman Traffic Signs \$1,196.97, 17323 Nodak Store \$987.80, 17324 Northern Fuel Partners \$19,380.04, 17325 North Central Electric \$1,475.00, 17329 North Central Electric \$771.11, 17327 Northern Exposure Sign Co. \$90.00, 17328 O’Keeffe Oil \$1,807.12, 17329 Ottertail Power Co. \$35.21, 17330 Peabody TWP \$4,500.00, 17331 Praxair \$49.95, 17332 The Sidewell Co. \$3,950.00, 17333 Soltis \$408.46, 17334 Souris River Telephone \$1,312.74, 17335 Spectrum \$558.49, 17336 St. Andrews

Health Center \$223.00, 17337 St. Andrew's Clinic \$283.00, 17338 State Bank of Bottineau Ins. \$62.00, 173398 The Standard \$331.10, 17340 Swingen \$30,000.00, 17341 Theels Inc. \$2,762.44, 17342 3D Specialties \$1,070.81, 17343 Jeremy Tofteland \$645.60, 17344 Turtle Mtn. Glass \$320.00, 17345 Turtle Mtn. Communications \$1,499.75, 17346 Tweed Co. Ag. \$900.00, 17347 Tweed Co. Ag. \$1,601.98, 17348 University of North Dakota \$150.00, 17349 US Foods \$540.74, 17350 Visa \$123.76, 17351 Waste Management \$361.11, 17352 Cole Watson \$92.66, 17353 Westlie Truck Center \$229.07, 17354 West River Striping Co. \$21,235.18, 17355 Wold Engineering \$127,347.24, 17356-17374 Social Services \$4,022.23 (9/9), 900535 Pitney Bowes \$2,500.00 (9/10), 17375 Anderson Welding \$148.03 (9/16), 17377 Bentinck TWP \$4,000.00, 17378 Blaine TWP \$9,000.00, 17379 Bottineau Farmers Elevator \$7,906.42, 17380 Bottineau City Airport \$46.94, 17381 Susan Brandvold \$56.14, 17382 BS Central Inc. BS Buzz \$923.00, 17383 City of Antler \$83.00, 17384 City of Maxbass \$210.00, 17385 Crop Production Services \$13,502.85, 17386 Dakota Screen Arts, Inc. \$195.54, 17387 Ebel Integrators \$1,665.96, 17388 Expressway Inn \$359.80, 17389 Family Bakery \$2,484.00, 17390 Haram TWP \$10,100.00, 17391 HA Thompson & Sons \$2,115.00, 17393 Info. Tech Dept. \$761.25, 17394 Johnston Motor Co. \$89.62, 17395 James Kapp \$384.72, 17396 Kinetic Leasing \$102,897.00, 17397 Lexis Nexis \$143.27, 17399 Mikkelsen Aggregates \$225.00, 17400 Mikkelsen Aggregates \$4,275.00, 17401 Karla Monson \$597.12, 17402 Moom's Tesoro \$772.10, 17403 NDACo. Resource Group \$92.00 (9/13), 17404 ND Dept. of Human Services \$6,050.62, 17405 NDSU Extension Services \$217.95, 17406 NDSU Extension Service \$23,491.44, 17407 ND Telephone Co. \$291.38, 17408 O'Keeffe Oil \$1,738.64, 17409 Ottertail Power Co. \$4,196.61, 17410 Pickering TWP \$4,470.00, 17411 R&D Electric Inc. \$20,419.96, 17412 Sawmill Corner Stop \$589.76, 17413 Scandia TWP \$6,500.00, 17414 Souris River Coop. \$10,281.54, 17415 St. Andrew's Health Center \$15.00, 17416 St. Andrew's Clinic \$312.00, 17417 Systems & Services Inc. \$140.96, 17418 Take 5 \$180.00, 17419 Tennyson Brothers Garage \$1,033.33, 17420 Tesoro Credit Card \$529.98, 17421 Turtle Mtn. Vet Services \$198.45, 17422 Undergroud Vaults & Storage \$420.00, 17423 Uniform Center \$90.98, 17424 Westhope Airport \$46.93, 17426 Baker & Taylor \$236.82 (9/17), 17427 Farmers Union Oil W \$66.52, 17428 Farmers Union Oil WC \$72.43, 17429 Gale/Cengage Learning \$117.60, 17430 Information Tech. Dept. \$30.00, 17431 NDACo Resource Group \$14.00, 17432 Shopko \$42.82, 17433 Spectrum \$138.98, 17434 Turtle Mtn. Communications \$92.76, 900536 IRS \$24,532.73 (9/27), 900537 IRS \$34,997.71, 17435 American Family Insurance \$101.60, 17436 Benson Law Office \$1,704.56, 17438 Wallace Brandjord \$58,150.00, 17439 Colonial Life & Accident \$1,525.65, 17440 Companion Life Ins. Corp. \$1,632.25, 17442 Cutbank TWP \$3,500.00, 17443 Dalen TWP \$3,682.00, 17444 Farmers Union Oil W \$5,191.73, 17446 Gustafson Oil \$352.47, 17448 Haram TWP \$7,000.00, 17451 Vernetta Kirk \$567.70, 17453 Ann Monson, Co. Treas. \$3,917.90, 17453 Ann Monson, CO. Treas. \$2,564.42, 17454 NDPERS Retirement \$400.00, 17455 NDPERS \$1,472.00, 17450 NDPERS Dakota Plan \$42,966.38, 17457 ND Public Employee Retirement \$29,812.25, 17458 NDSU Extension Pesticide Program \$65.00, 17459 ND United \$254.14, 17460 New York Life Ins. \$142.89, 17461 O'Keeffe Oil \$4,468.11, 17462 Ottertail Power Co. \$99.55, 17463 UNUM Life Ins. Co. \$268.18, 17464 Wayne TWP \$6,000.00, 17465 Tanya Wieler \$1,000.00, 38638-38722 Payroll \$189,916.29 (8/28) Grand Total \$2,875.857.23 and a motion was made to approve the bills by Marquardt, seconded by Rude. Motion carried unanimously.

The presentation by Doug Larson, JLG Architects was discussed and a motion was made to hire JLG Architects at a cost of \$5000.00 to consider a plan for a future expansion to the Courthouse by Marquardt, seconded by Streich. Motion carried unanimously.

A motion was made to adjourn the meeting at 12:15 pm. by Kjelshus, seconded by Rude. Motion carried unanimously.

Jeff Beyer, Chairman

Lisa Herbel, Auditor