

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
OCTOBER 1ST, 2013
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am. by Vice-Chairman Dan Marquardt. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Jeff Beyer, Vice-Chairman Dan Marquardt, Commissioners Todd Streich, LeRoy Rude, Lance Kjelshus, Assistant States Attorney, Swain Benson Jr. and County Auditor, Lisa Herbel.

A motion was made to approve the Agenda as presented, by Rude, seconded by Streich. Motion carried unanimously.

A motion was made to approve the Minutes from September 3rd, 11th, 19th, 2013 by Streich, seconded by Kjelshus. Motion carried unanimously.

The October bills were presented for payment; 17466 Advanced Business Methods \$328.00 (10/4), 17467 Ag Communications \$8.00, 17468 Ag Week \$40.00, 17469 All Seasons Water Users \$1,624.00, 17471 Lisa Atkinson \$476.57, 17472 AT&T Mobility \$102.58, 17473 AT&T \$503.70, 17474 Auto Value \$15.48, 17475 B&M Laundry \$256.77, 17476 Bottineau Hometown Market \$353.65, 17477 Bottineau Clinic Pharmacy \$17.28, 17478 Bottineau Farmers Elevator \$11,843.95, 17479 Bottineau Plumbing & Heating \$122.09, 17480 Bottineau Tech Center \$300.00, 17481 Susan Brandvold \$37.34, 17482 BullBerry Systems Inc. \$3,075.00, 17483 Butler Machinery Co. \$15,390.54, 17484 Flora Carlson \$25.00, 17485 Cenex \$3,287.51, 17486 Circle Sanitation \$55.75, 17487 City of Bottineau \$392.10, 17488 Clute Office Equipment \$541.55, 17489 Clute Office Equipment \$121.60, 17490 Comfort Inn \$138.00, 17491 Courant \$1,617.83, 17492 Crop Production Services \$1,645.00, 17493 Dakota Fire Extinguishers \$131.94, 17494 DSM Inc. \$264.00, 17495 Gates Mfg. Inc. \$3,998.70, 17496 GCR Tire Center \$1,063.96, 17497 GE Capital \$610.00, 17498 Gladstone Inn & Suites \$138.60, 17499 Gooseneck Implement \$324.48, 17500 Gooseneck Implement \$225.80, 17501 H.A. Thompson & Sons \$233.38, 17502 Eric Herbel \$180.00, 17503 Rick Hummel \$8.48, 17504 Intercept Corporation \$69.00, 17506 Marco \$330.00, 17507 Ann Monson, Co. Treasurer \$10.00, 17508 Moums Tesoro \$895.00, 17509 Dwight Nahinurk \$419.90, 17510 ND Assoc. of Counties \$50.00, 17511 ND Dept. of Human Services \$6,416.67, 17512 ND Dept. of Transportation \$911.95, 17513 ND Dept. of Transportation \$3,486.39, 17514 ND Dept of Transportation \$380.39, 17515 ND Dept. of Transportation \$324.14, 17516 ND State Tax Commissioner \$6,672.94, 17517 ND State Radio Communications \$240.00, 17518 Nodak Store \$796.80, 17519 North Central Electric \$849.30, 17520 Northern Pumping Service \$290.00, 17521 O'Keeffe Oil \$2,720.06, 17522 Ottetail Power Co. \$39.69, 17523 RDJ Specialties \$738.44, 17524 RDO Equipment Co. \$705.84, 17525 Romfo Auto Repair \$1,661.67, 17526 Sawmill Lumber \$11.18, 17527 Security Plus \$244.00, 17528 Sirchie \$168.74, 17529 Souris River Comm. \$1,271.50, 17530 Spectrum \$1,121.01, 17531 Spectrum \$9.48, 17532 The Standard \$459.25, 17533 Streichers \$415.98, 17537 Team Lab \$666.00, 17535 Tecta America \$1,976.00, 17536 Theels Inc. \$896.75, 17537 3D Specialties \$738.96, 17538 Tooke Enterprises

\$1,136.98, 17539 Turtle Mtn. Communications \$1,532.55, 17540 United Laboratories \$2,866.56, 17541 Vanguard Appraisals \$8,275.00, 17542 Terry Volk \$631.52, 17543 Waste Management \$362.53, 17544 Tanya Wieler \$1,000.00, 17545 Zee Medical \$74.50, 17546-17564 Social Services \$4,183.37 (10/8), 17565 NDPERS-Dakota Plan \$42,251.22 (10/10), 17566 Applies Concepts Inc. \$2,467.50 (10/14), 17568 Benson Law Office \$273.76, 17569 Avis Benning \$475.16, 17570 Best Western Fargo \$207.90, 17572 Canad Inn. \$279.00, 17573 D&L Storage \$150.00, 17574 Dakota Communications \$2,211.81, 17575 Family Bakery \$1,771.20, 17576 Farmers Union Oil Co Mohall \$108.31, 17577 Farmers Union Oil Co W \$3,556.39, 17578 Farmers Union Oil Co WC \$343.70, 17579 First Lutheran Church \$25.63, 17580 Gooseneck Implement \$672.88, 17581 Gustafson Oil \$59.44, 17582 Insight Public Sector \$2,552.83, 17583 Info. Tech. Dept. \$1,033.10, 17584 Johnston Motor Co. \$443.25, 17585 James Kapp \$276.00, 17586 Rhonda Langehaug \$317.53, 17587 Lawson Products \$1,522.24, 17588 Marlin Leasing \$762.41, 17589 Marquette Commercial Finance \$2,168.54, 17590 MidContinent Comm. \$56.81, 17591 Mikkelsen Aggregates \$432.00, 17592 Mikkelsen Aggregates \$2,430.00, 17593 NDACo Resource Group \$92.00, 17594 ND Department of Transportation \$20,182.47, 17595 ND Public Employee Retirement System \$456.16, 17596 ND Telephone Co. \$291.38, 17597 Northern Fuel Partners \$15,647.72, 17598 Ottertail Power Co. \$2,697.29, 17599 Ramada Worldwide \$207.90, 17600 Sawmill Corner Stop \$613.03, 17601 Souris River Coop. \$646.87, 17602 Streicher's \$3,550.55, 17603 Thomas & Thomas \$50.00, 17604 Tweed Co. Ag. \$1,494.10, 17605 Visa \$494.20, 17606 Visa \$708.85, 17608 Baker & Taylor \$232.06 (10/18), 17609 Demco \$170.45, 17610 Farmers Union Oil \$62.69, 17611 Info. Tech. Dept. \$30.00, 17612 Keller's Briteway \$80.00, 17613 Midwest Tape \$18.89, 17614 NDACo Resource Group \$14.00, 17615 Shopko \$9.97, 17616 Wex Bank \$911.02, 17617 Turtle Mtn. Comm. \$92.76, 17618 American Family Insurance \$101.60 (10/30), 17619 Benson Law Office \$1,704.56, 17620 Colonial Life & Accident \$1,485.17, 17621 Companion Life Insurance Corp. \$1,410.01, 17624 Kinetic Leasing \$88,262.00, 17625 Vernetta Kirk \$567.70, 17628 Ann Monson, Co. Treasurer \$3,817.90, 17629 Ann Monson, Co. Treasurer \$2,537.42, 17630 Ann Monson, Co. Treasurer \$555.18, 17631 ND Public Employee Retirement \$29,760.57, 17632 NDPERS Retirement \$400.00, 17633 NDPERS \$1,472.00, 17634 NDPERS-Dakota Plan \$42,756.28, 17635 North Dakota United \$254.14, 17636 New York Life \$142.89, 17637 O'Keeffe Oil \$8,269.53, 17638 Ottertail Power Co. \$550.27, 17639 Scotia TWP \$5,150.00, 17640 UNUM Life Ins. Co. \$268.18, 900539 IRS \$24,192.71 (10/30), 900540 IRS \$34,557.52, 900541 Pitney Bowes \$2,500.00, 38723-38806 Payroll \$181,047.75 (9/26), Total \$652,915.12 and a motion was made to approve paying the bills by Marquardt, seconded by Streich. Motion carried unanimously.

A motion was made to nominate Bette Ferguson as a delegate to represent Bottineau County at the North Dakota State Fair Annual Meeting, by Kjelshus, seconded by Rude. Motion carried unanimously.

The 4020 John Deere Model Tractor bid that was tabled from the September 19th, 2013 meeting was discussed. A motion was made to accept the high bid of \$3120.00 on the tractor by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Steve Farden, from Farden Construction, requested the County Roads 6, 37, 27, 49, 2, 17A and 17B and Farm to Market Roads have the load limits raised to 105,500. A motion was made to

increase the load limits from 93,000 tons to 105,500 tons on the specified roads, with the provision; if the roads start to show damage, the load limits would revert to lighter loads, by Streich, seconded by Marquardt. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, discussed the quotes he received from Dakota Fence to enclose the Bottineau County shop and yard. Depending on how much of the area is fenced, the price quote ranged from \$40,000 to \$68,745.00. Ritchie will check with other companies to compare prices.

The 2014 Souris Basin Planning Agreement was presented for renewal and a motion was made to sign the 2014 agreement by Kjelshus, seconded by Rude. Motion carried unanimously,

The 2014 Family Nutrition Program Agreement was presented for renewal and motion was made to sign the Agreement by Rude, seconded by Marquardt. Motion carried unanimously.

Brad Robertson, Wold Engineering, discussed the progress on the current projects in the County -

-Bridge Project BRO- 0005(030), located by Carbury; North Central moved and reset the line resulting in a charge of \$1798.50. A motion was made to pay North Central the fee of \$1798.50 for moving the line by Streich, seconded by Rude. Motion carried unanimously. A change order was presented for \$210.00 for installing a breakaway base for the mail box which lies in the county road right-a-way. As this is a federal aid project, and our responsibility, a motion was made to sign the change order by Marquardt, seconded by Kjelshus. Motion carried unanimously.

-Bridge Project BRO-0005(28), further progress is awaiting clearance material approval.

-Project CER-0506, Wold Engineering is going to measure up the gravel amount and work on coming to an agreement with the Russell Elevator. This project should finish up in the next couple of days.

-Project TEO-0005(033), overlay for the Bike Path at Lake Metigoshe from the State Park to the Christian Center, a Preliminary and Construction Engineering Agreement was presented for signature and a motion was made to sign the agreement by Streich, seconded by Rude. Motion carried unanimously.

-Project CNOA-0504(053), Long Lake Loop Road, right of way easements need to be obtained, and it was decided that Commissioner Rude and Brad Pozarnsky will work with Wold Engineering on getting these done. There is also some mitigation that needs to be done with the wetlands.

Brad also spoke about an additive called Condor SS that repels the water and keeps the road drier and makes the roads stronger. Dockter Remediation is offering to do a ½ of mile in Bottineau County at no cost to try it out.

The holes on County Road 6 were discussed with Brad. Mayo construction will come and blade patch the holes. Commissioner Kjelskus asked that a letter be wrote from the County to Mayo Construction requesting participation in any future problem solving with County Road 6.

Dwane Getzlaff and Keith Fulsebakke, representing the Oak Creek Water Board, requested assistance on a FEMA project in case the funding takes a while to be reimbursed. This request was discussed.

On September 20, 2013, members of the Bottineau and Westhope Ambulance services met to choose members for a Bottineau County Ambulance Board. The following names were submitted for approval; Melody Heth, Bottineau Ambulance, Ginny Heth, Westhope Ambulance, James Snodgrass, Westhope Ambulance, Lynn Jahner, Bottineau Ambulance, US Schlieper, Westhope Ambulance, Phil Meyer, Bottineau Ambulance, and Rick Hummel, Bottineau County Emergency Manager. A motion was made to appoint Melody Heth, Ginny Heath, James Snodgrass, Lynn Jahner, US Schlieper, Phil Meyer and Rick Hummel to the Bottineau County Ambulance Board by Kjelskus, seconded by Streich. Motion carried unanimously.

A motion was made to send a certified letter to Alan Omgig asking him to return all financial records for the Bottineau County Ambulance Board to the Bottineau County Auditor by Streich, seconded by Kjelskus. Motion carried unanimously.

Rick Hummel, Emergency Manager, talked about a meeting being held regarding salt and oil spills and he will forward the information to the Commissioners on the date and time.

Diane Olson, EDC Director, informed the Board that Deana Defoe, is the new EDC director and she will be starting September 7th, 2013. Diane attended the NDGOPC meeting. She advised that development is not forecasted to be overly aggressive and this will give us time to do some planning.

Diane also presented a requested from the City of Lansford for a \$2500.00 grant to help repair the Lansford Community Building and a motion was made to allow the \$2500.00 grant by Streich, seconded by Kjelskus. Motion carried unanimously. Diane is requesting that the County consider increasing the grant maximum of \$10,000.00 per year.

10:00 am. – The 2014 Final Budget Hearing was held with discussion regarding several funds within the budget. A motion was made to approve the 2014 budget as presented, by Streich,

seconded by Rude. Lisa Herbel called for a roll call with Beyer, Marquardt, Kjelshus, and Streich voting yes and Rude voting no. Motion carried.

Karla Monson, NDSU Extension Agent, asked for permission to start the process to hire another Extension Agent as James Kapp resigned effective October 7, 2013. Commissioners Streich and Marquardt, and Lisa Herbel will be a part of the hiring Committee, and Karla will be asking three others if they would be willing to help.

Department Head Meeting – A review of the meeting was given by Chairman Beyer and then each department head gave a review of the office’s activity.

The ND Chamber of Commerce has an Energy Conservation Grant available. As several windows in the courthouse needs replacing or weather sealing, Lisa will look into obtaining prices and get additional details about the grant opportunity.

The County Appraisal hearing was discussed and Lisa Peterson, Tax Director, will assess two properties and the appraisal prices will be set at the November meeting.

A motion was made to adjourn the meeting at 11:55 pm. by Marquardt, seconded by Streich. Motion carried unanimously.

Jeff Beyer, Chairman

Lisa Herbel, County Auditor