

BOTTINEAU COUNTY  
COMMISSIONER PROCEEDINGS  
MARCH 8th, 2013  
7:30 A.M.

The Commissioner Meeting was called to order at 7:30 am. by Chairman Jeff Beyer. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Jeff Beyer, Vice-Chairman Dan Marquardt, Commissioners Todd Streich, LeRoy Rude, Lance Kjelshus, States Attorney, Swain Benson and County Auditor, Lisa Herbel.

The meeting was called to order by Jeff Beyer, Chairman, at 7:30 am.

A motion was made to accept the agenda as presented by Kjelshus, seconded by Streich. Motion carried unanimously.

A motion was made to accept the minutes of February 15, 2013 by Marquardt, seconded by Kjelshus. Motion carried unanimously.

The March bills were presented for payment; 15960 Advanced Business Methods \$365.00 (3/8), 15961 All Seasons Water Users \$1,632.20, 15962 Anderson Welding \$338.45, 15963 Lisa Atkinson \$382.44, 15964 AT&T Mobility \$591.35, 15965 AT&T Mobility \$52.81, 15966 Aufforth, Ben \$25.00, 15967 B&M Laundry \$256.77, 15969 Berge, David \$435.26, 15970 Berg, Addie \$279.65, 15972 Bottineau Hometown Market \$269.30, 15973 Bottineau Clinic Pharmacy \$63.00, 15974 Bottineau Plumbing & Heating \$311.21, 159752 Bottineau Tech. Center \$300.00, 15976 Bottineau Co. \$339.33, 15977 Butler Machinery Co. \$280.66, 15978 Century Link \$498.84, 15979 Circle Sanitation \$55.75, 15980 City of Bottineau \$347.68, 15981 City of Newburg \$32.50, 15982 Clute Office Equipment \$76.20, 15983 Clute Office Equipment \$182.40, 15984 Comfort Inn \$345.00, 15985 John Cook \$91.67, 15986 Courant \$976.94, 15987 Ebel Integrators \$99.00, 15988 Family Bakery \$1,728.00, 15989 Farmers Union Oil Co. W. \$2,601.08, 15990 GCR Tire Center \$1,352.78, 15991 GE Capital \$610.00, 15992 Gravseth, Lyle \$153.90, 15993 H.A. Thompson & Sons \$1,658.60, 15994 Hiatt, Rod \$25.00, 15995 Hummel, Richard \$305.10, 15996 Institute of Local Government \$45.0, 15997 Information Tech. Dept. \$1,314.75, 15998 Johnson, Paul \$326.78, 15999 Johnston Motor Co. \$98.85, 16000 Lance Kjelshus \$774.05, 16001 Lake Region Law Enforcement Center \$900.00, 16002 Lexis Nexis Matthew Bender \$55.88, 16003 Leibelt, Ralph \$500.00, 16004 Little Falls Machine Hire \$504.38, 16005 Marlin Leasing \$762.41, 16006 Material Testing Services, LLC \$1,682.50, 16007 McKay, Ronald \$61.16, 16008 MidContinent Cable Co. \$53.68, 16009 Mikkelsen Aggregates \$475.00, 16010 Moum's Tesoro \$757.20, 16011 Myer Parts of Bottineau \$132.13, 16012 NCRAAO 2013 \$260.00, 16013 ND Association of Counties \$80.00, 16014 NDACo Resource Group \$92.00, 16015 NDCVSOA \$50.00, 16016 ND Insurance Dept. \$15.68, 16017 ND State's Attorney Assoc. \$450.00, 16018 NDSU \$20.00, 16019 Nodak Store \$5,373.50, 16020 North Central Electric \$774.84, 16021 O'Keefe Oil \$2,210.45, 16022 Diane Olson \$25.00, 16023 Darwin Peterson \$170.85, 16024 RDJ Specialties \$354.81, 16025 RDO \$63.04, 16026 Roland, Earl \$135.82, 16027

Roughrider Industries \$1,001.00, 16028 Rude, Richard \$500.00, 16029 Sawmill Corner Stop \$503.01, 16030 Security Plus \$3,360.34, 16031 Share Corp. \$202.05, 16032 Souris River Telephone \$1,319.22, 16033 Souris River Coop. \$1,648.74, 16034 Spectrum \$7.20, 16035 Spectrum \$1,462.04, 16036 St. Andrew's Health Center \$1,043.00, 16037 St. Andrew's Clinic \$212.00, 16038 State Bank of Bottineau Ins. Agency \$2,086.00, 16039 The Standard \$568.14, 16040 Streicher's \$743.96, 16041 T&J Plumbing & Heating \$261.00, 16043 TBA \$178.95, 16044 Theels \$80.46, 16045 Tooke Enterprises Inc. \$793.12, 16046 Trimble Navigation Limited \$489.30, 16047 Turtle Mtn. Communications \$4,538.18, 16048 Turtle Mtn. Floral \$54.00, 16049 Tweed Co. Ag. \$1,088.11, 16050 UND \$157.00, 16051 United Laboratories \$461.64, 16052 Visa \$105.97, 16053 Visa \$965.80, 16054 Volk, Terry \$125.00, 16055 Waste Management \$536.91, 16056 Westlie Crossroads Truck Center \$105.80, 16057 Wieler, Tanya \$1,000.00, 16058-16075 Social Services \$10,446.87, 16076 Auto Value \$494.26 (3/14), 16077 BCBSND \$99.00, 16078 Anthony Benson \$15.00, 16079 Bottineau Farmers Elevator \$7,502.33, 16080 Bottineau Plumbing & Heating \$237.99, 16081 Bottineau Co. TWP Officers Assoc. \$660.00, 16082 Bottineau Airport \$3,126.47, 16083 Bottineau Ambulance \$660.90, 16084 Cenex Credit Card \$3,397.77, 16085 Cenex Propane Partners \$763.80, 16087 Ebel Integrators \$1,525.00, 10688 Family Bakery \$15.00, 16089 Farmers Union Oil Mohall \$151.76, 16090 Farmers Union Oil Co. WC \$3,070.28, 16091 Info. Tech. Dept. \$1,001.00, 16092 Kapp, James \$328.32, 16093 Galen Mack \$428.11, 16094 Dan Marquardt \$214.70, 16095 NCRAAO \$260.00, 16096 NDSU \$22,402.32, 16097 N.D. Telephone Co. \$291.38, 16098 ND TWP Assoc. \$5,500.00, 16099 Newburg United School Dist. \$2,500.00, 16100 O'Keeffe Oil \$2,313.96, 16101 Ottertail Power Co. \$5,317.23, 16102 Radisson Hotel Bismarck \$69.30, 16103 Roughrider Industries \$2,454.50, 16104 St. Andrew's Health Center \$108.00, 16105 Swanston Eq. \$628.39, 16106 Tennyson Garage \$849.39, 16107 Tesoro Credit Card \$552.87, 16108 3D Specialties \$1,925.13, 16109 Tri-County Meals \$29,033.69, 16110 US Food Service \$564.40, 16111 Westhope Airport Authority \$3,126.47, 16112 Wold Engineering \$14,850.00, 16113 Baker & Taylor \$236.38 (3/19), 16114 Bottineau Hometown Market \$26.91, 16115 Broad Reach Books \$217.48, 16116 Gale/Cengage \$70.82, 16117 Info. Tech. Dept. \$30.00, 16118 Learning Opportunities \$87.11, 16119 NDACo \$14.00, 16120 North Dakota State Library \$60.00, 16121 Souris River Coop. \$72.74, 16122 Spectrum \$119.12, 16123 Theel Inc. \$43.88, 16124 Turtle Mtn. Communications \$90.64, 16125 American Family Insurance \$130.90 (3/27), 16126 Benson Law Office \$1,704.56, 16127 Bottineau After Prom Party \$350.00, 16128 Colonial Life & Accident \$1,411.52, 16130 Custom Critters \$55.50, 16131 Gustafsons Oil \$51.87, 16132 Gustafsons Oil \$213.03, 16137 Vernetta Kirk \$567.70, 16138 MoJo Roast Inc. \$82.80, 16139 Ann Monson, Co. Treas. \$3,432.90, 16139 Ann Monson, Co. Treas. \$3,434.85, 16141 NDPERS Retirement \$400.00, 16142 NDPERS \$1,503.06, 16143 ND Public Employee Retirement \$3,005.146, 16144 NDPERS-Dakota Plan \$39,908.48, 16145 NDPEA \$238.14, 16146 New York Life Insurance \$142.89, 16147 Northern Fuel Partners \$23,389.60, 16148 O'Keeffe Oil Co. \$11,044.89, 16149 Ottertail Power Co. \$331.32, 16150 Quilt Inn & Suites \$35.00, 16152 Sher's Café \$154.20, 16153 Team Electronics \$4,125.00, 16154 UNUM Life Ins. Co. \$264.98, 16155 Wenck Associates Inc. \$6,909.00, 900518 Pitney Bowes \$2,500.00 (3/14), 900519 IRS \$26,941.27 (3/27), 900520 IRS \$31,649.96, 900519 IRS \$26,941.27, 900520 IRS \$31,649.96, 900521 IRS \$13,822.04, 38156-38233 Payroll \$180,093.12 (2/26), and a motion was made to pay the bills with the exception of the Wenck bill by Rude, seconded by Streich. Motion carried unanimously.

April is County Government Month and it was decided to have a pancake breakfast on April 12<sup>th</sup>, 2013 from 7:00 to 11:00 am. at the Newburg Senior Citizens Center. As the theme for this year is "Smart Justice; Creating Safer Communities," the Sheriff's Department will be asked to have information available for the public.

A motion was made to approve a Raffle Permit for the Bottineau Winter Park by Kjelshus, seconded Marquardt. Motion carried unanimously.

Brad Robertson, Wold Engineering, discussed the projects planned for the 2013 year. A motion was made to sign the contracts for the Construction Engineering Services on Projects BRO-0005(028) and BRO-0005(030) by Streich, seconded by Rude. Motion carried unanimously.

Discussion was also held on the Box Culvert - #05-140-04.0 which could be federally funded with an 80/20 split.

An application has been applied through the TAP grant program for an overlay on the bike path also with an 80/20 cost to be done in 2014 with an estimate of \$208,000.00.

Discussion was held regarding County Road 6 and the cracking that has occurred with the low temperatures. Brad explained the transverse cracks which generally run perpendicular and longitudinal to the roadway centerline and he is recommending crack sealing the pavement in the spring and then chip sealing in 2014.

Brad talked about the bills before the legislation and how Bottineau County may be affected. He also discussed the Oil & Gas Funding Meeting on March 12<sup>th</sup> in Stanley and it was decided the Newburg North Project will be the project they will pursue on the 12<sup>th</sup> as it's the most affordable with the State funding the County may receive.

Diane Olson, EDC, presented a grant request of \$25,000.00 from St. Andrews Health Center as they for are looking to recruit another doctor and two nurse practitioners. A motion was made to approve the \$25,000.00 grant request for St. Andrews Health Center by Rude, seconded by Streich. Motion carried unanimously.

Diane also presented a \$5000.00 loan request from Dragon Spray Coatings, Kim and Adrian Zettell, a mobile and spray coating and insulation company. A motion was made to approve the \$5000.0 loan to Kim and Adrian Zettell by Kjelshus, seconded by Marquardt . Motion carried unanimously.

Diane presented a third request from NDA Aquaculture, Kim & Adrian Zettell, for a \$13,600.00 loan to help with the remodeling cost of their building. A motion was made to approve the \$13,600.00 loan to Kim & Adrian Zettell by Streich, seconded by Rude. Motion carried unanimously.

The bill for Wenck was discussed with Rick Hummel, Emergency Manager. This bill was for the school shooting exercise and is 100% reimbursable. A motion was made to pay the Wenck bill of \$6909.00 by Kjelshus, seconded by Marquardt. Motion carried unanimously.

The reports were reviewed in the Consent Agenda and a motion was made to approve the consent agenda by Streich, seconded by Kjelshus. Motion carried unanimously.

A letter was received from Carolyn Cobb authorizing the Snowmobile Club to continue to use the existing trail for access to Loon Lake, but it was decided to adhere to the previous motion made and use the section line instead of crossing over Ms. Cobb's property.

It was also noted that the Court Facilities Improvement Grant has been received, and Bottineau County was awarded \$5161.50 for renovations in the Courtroom.

Department Head Meeting/Courthouse Security – The House Bill that was in the Legislation to help with funding of courthouse security received a do not pass. Jeff Ofstedahl, Launch Technology, met with the board to explain the bid and services he would provide for \$9471.00, for door locks and remote openers for Clerk of Court, Auditor, Treasurer and County Recorder offices. Security for the Social Service Office was also discussed and it was the consensus of the board to ask Mattson for a consultation to look for options for the Social Service Office and table the lock system until the next meeting.

After discussion with the department heads, staff and Judge Sturdevant, a motion was made to remove all guns and knives from the courthouse for safety reasons by Marquardt, seconded by Streich. A roll call vote was taken with Streich, Kjelshus, Rude, Marquardt, and Beyer all voting yes.

Al Wondrasek met with the Board and gave an update on Veteran's Memorial Building.

The NDDOT Contracts for the Construction and Maintenance Agreements for the projects SC-0520(057) and CER-0520(056) were presented for signing. A motion was made to sign NDDOT contracts by Kjelshus, seconded Rude. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent met with the board to discuss updating the Trimble GPS system which tracks the whereabouts of the motorgraders. The system has an implementation cost, but would cut our monthly fee in half thereby paying for itself in two years. A motion was made to update the Trimble GPS system by Rude, seconded by Marquardt. Beyer, Marquardt, Streich and Rude voted yes, and Kjelshus voted no.

Discussion was also held regarding updating the radios in the County Road equipment as they are inoperable without being updated. Due to safety reasons, a motion was made to update the radios by Rude, seconded by Kjelshus. Motion carried unanimously.

Ritchie also discussed the need to replace a sander. He had received a bid for \$11,600.00 for a stainless steel sander. This will be discussed again in the summer months.

Joe Mayer, Butler Machinery, discussed the need for replacing the Lansford and Bottineau machines (Backman) with 140M motorgraders, and extending the warranty for the other two Bottineau machines. A motion was made to enter into a lease agreement for one Motorgrader (Backman) and a wing, by Marquardt, seconded by Streich. Motion carried unanimously.

As there was no further business, the meeting was adjourned at 12:30 pm.

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Jeff Beyer, Chairman

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Lisa Herbel, Auditor