

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
JUNE 5TH, 2013
7:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. by Chairman Jeff Beyer following the Social Service Meeting. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Jeff Beyer, Vice-Chairman Dan Marquardt, Commissioners Todd Streich, LeRoy Rude, Lance Kjelshus, Swain Benson, States Attorney and County Auditor, Lisa Herbel.

The Agenda was approved with Long Lake Road, and graveling in Pickering Township, added to other business.

Brad Robertson, Wold Engineering discussed the COIA-0527(053) Newburg North project that was bid at the May meeting. Brad has been in conversation with the legislators and the Governor's office regarding the timing and the shortcoming regarding funding for Bottineau County. A letter has been received in the Auditor's Office stating funding would not be made available until February, 2014. A motion was made to proceed with the COIA-0527(053) project using a line of credit from the Bank of North Dakota and available County funding by Streich, seconded by Marquardt. Motion carried unanimously. A motion was made to accept the low bid from Mayo Construction for Project COIA-0527(053) for \$2,018,678.46 by Rude, seconded by Streich. Motion carried unanimously. The Construction Contract for the COIA-0527(053) project was presented for signature and a motion was made to sign the contract by Marquardt, seconded by Streich. Motion carried unanimously.

The Newburg bridge project and grant was discussed which will have a February 2014 bid opening with approximately \$300,000.00 cost to the county.

The box culvert by Glenn Berge's homestead was discussed and the County has not heard when the contractor is going to start. A TAP grant for the bike trail going from the State Park entrance south to the Christian Center was discussed as this grant is looking promising for 2014.

Testing has been done on County Road 6 and results are pending. Crack sealing should be done in the fall and Ritchie will contact Zimmerman's to schedule a fall date.

Commissioner Rude discussed the Long Lake road and it was decided to move ahead with the road improvements for next year and bring the project to the NDDOT.

Commissioner Marquardt discussed problems with water in Ketterling's Junkyard lot. Discussion was held with Brad regarding possible solutions including a detention pond.

Lisa Peterson, Tax Director, presented an abatement for Michael Belcourt, for property located in Lewis Township. The property was assessed by Lisa and it was her recommendation to decrease the value from \$230,800.00 to \$197,000.00 based on her inspection. A motion was made to decrease the value of Michael Belcourt's property to \$197,00.00 by Marquardt, seconded by Streich. Motion carried unanimously.

Rick Hummel presented a list of emergencies where he would like the Sheriff's Department to notify him when they occur. The policy was presented for signature and a motion was made to sign the policy that would require the Sheriff's Department to notify the Emergency Manager for emergencies that occur in the county by Rude, seconded by Kjelshus. Motion carried unanimously.

9:30 Motor grader bids – A motion was made to open bids on the Lansford motor grader by Streich, seconded by Marquardt. Motion carried unanimously. Two bids were received. The first bid opened was from Mikkelsen's for \$126,000.00, and the second bid opened was from Butler Machinery for \$125,500.00. A motion was made to accept Mikkelsen's bid of \$126,000.00 by Marquardt, seconded by Rude. Motion carried unanimously.

9:45 am. – Motor grader ripper bids – A motion was made to open the ripper bids by Kjelshus, seconded by Streich. Motion carried unanimously. Two bids were received. The first bid opened was from Butler Machinery for \$7,300.00. The second bid was from Mikkelsen's for \$7,400.00. A motion was made to accept the \$7400.00 bid from Mikkelsen by Rude, seconded by Marquardt. Motion carried unanimously.

10:00 am. – Police vehicle bids - A motion was made to open bids on a police vehicle by Kjelshus, seconded by Marquardt. Motion carried unanimously. The only bid received was from Theel Inc. for \$33997.00 for a 2014 Chevrolet Tahoe. A motion was made to accept the \$33,997.00 bid from Theel Inc. for a 2014 Chevrolet Tahoe by Marquardt, seconded by Rude. Motion carried unanimously.

A motion was made to call for bids at the August 2013 meeting for purchasing the motor graders rentals located in Bottineau and Lansford by Streich, seconded by Kjelshus. Motion carried unanimously.

A motion was made by Kjelshus to earmark \$500,000.00 from the Howard Long Bequest to fix bridges and roads in the area where he farmed, seconded by Streich. Motion carried unanimously.

10:15 am. – Tim Sanderson, Diane Lorenz representing the City of Bottineau, Jamie and Scott Smith, and Diane Olson, EDC Director, met with the Board to discuss the collaboration of a Dog Pound for the cities in the County and for the County. Jamie and Scott are requesting the

County and Cities share a \$250.00 cost per month for maintenance fees. Additional costs will include Euthanizing. Diane will be working with the Smith's to contact the other cities in the County to work on a joint effort with them.

Diane Olson, EDC, met with the Commission to advise that the EDC had rejected all day care bids as bids came in too high and more time is needed to seek more funding options. A motion was made to allow the \$14817.20 grant to pay for costs occurred for engineering and architect services for the day care, by Streich, seconded by Marquardt. Motion carried unanimously.

Lisa Peterson, Tax Director, presented a variance from Warren & Leanna Emmer at Boundary Lake requesting to build a garage closer to the lot line than the required setbacks. A motion was made to accept the variance request from Warren & Leanna Emmer by Rude, seconded by Marquardt. Motion carried unanimously.

11:00 am. – The Bottineau County Equalization Meeting was called to order. There were no landowners in attendance. Lisa Peterson, Tax Director gave a summary of the current ratios for agricultural, commercial and residential property. The total taxable value increase for the County is \$173,384.00 or a 3.9% increase. A motion was made to accept the Tax Director's report and adjust the values as recommended, by Streich, seconded by Marquardt. Motion carried unanimously.

The regular Commissioner Meeting reconvened. The minutes from the May 7th, 2013 were reviewed and a motion was made to approve the minutes by Kjelshus, seconded by Streich. Motion carried unanimously.

11:15 – Department Head Meeting – A review was given regarding the commissioner meeting thus far. The department heads each gave a summary of their department's activity.

A Petition to vacate section line between sections 27 and 28, Township 163, Range 76 was received in the Auditor's Office from James Bowers and a hearing was set for July 2nd, 2013 at 10:30 am.

The meeting was adjourned at 12:00 pm. for lunch at reconvened at 12:45 pm.

The reports in the consent agenda were reviewed and a motion was made to approve the reports by Streich, seconded by Kjelshus. Motion carried unanimously.

The June bills were reviewed; 16537 Mark Adams \$41.95 (6/7) 16538 Advanced Business Methods \$686.90, 16539 Ag Communications \$200.00, 16540 ATCO International \$144.00, 16541 Lisa Atkinson \$175.72, 16542 AT&T Mobility \$659.61, 16545 Auto Value \$3.69, 16546 B&M Laundry \$342.46, 16547 Don Boardman \$25.00, 16548 Bottineau County Fair \$45.00, 16549 Bottineau Farmers Elevator \$9533.00, 16550 Bottineau Plumbing & Heating \$217.50, 16551 Bottineau Tech Center \$300.00, 16552

Butler Machinery \$510.93, 16553 Century Link \$498.46, 16554 Circle Sanitation \$ 55.75, 16555 City of Bottineau \$342.33, 16556 Clute Office Equipment \$243.20, 16557 Clute Office Equipment \$524.98, 16558 CNH Capital \$703.26, 16561 Barb Cote \$96.05, 16562 Courant \$935.89, 16563 Crop Production Services \$11631.50, 16564 Ebel Integrators \$7496.83, 16565 Bottineau Economic Development Corp. \$2000.00, 16566 Family Bakery \$3260.40, 16567 Farmers Union Oil WC \$2.99, 16568 First District Health Unit \$141,763.98, 16569 Flink \$12735.60, 16570 GE Capital \$610.00, 16571 Gooseneck Imp \$48.20, 16572 Linda Heidbreder \$25.00, 16573 Lisa Herbel \$224.40, 16575 Eric Herbel \$315.00, 16576 Rod Hiatt \$25.00, 16577 Richard Hummel \$195.00, 16578 James Kapp \$127.13, 16579 Kelly Inn \$346.50, 16580 Steve Keller \$25.00, 16581 The Lake Metigoshe Mirror \$14.40, 16582 The Lake Metigoshe Mirror \$26.00, 16584 Lawson Products \$1731.20, 16585 Lexis Nexis \$251.62, 16586 Marlin Leasing \$762.41, 16587 Mikkelsen Aggregate \$884.00, 16589 ND Association of Counties \$50.00, 16590 NDACO Resources Group \$92.00, 16591 NDSU \$93.00, 16592 NDSU Extension Pesticide Program \$2100.00, 16593 ND Department of Transportation \$21160.00, 16594 Nodak Store \$815.45, 16595 Northern Fuel Partners \$6149.84, 16596 North Central Electric \$408.44, 16597 Northland Electric \$93.00, 16598 NXTEC Sales \$244.64, 16599 Pierce Co. Sheriff Dept. \$25.00, 16600 Quilt Inn & Suites \$35.00, 16601 Radisson Hotel Bismarck \$69.30, 16602 Rainbow Gardens \$130.00, 16603 Renville Co. Sheriff's Office \$25.00, 16604 Romfo Auto Repair & Sales \$953.34, 16605 Tim Sanderson \$25.00, 16606 Sawmill Corner \$182.30, 16607 Matt Schimetz \$248.60, 16608 Share Corp \$278.54, 16609 Sher's Café \$93.25, 16610 Souris River Telephone \$1318.59, 16611 Spectrum \$ 35.78, 16612 Spectrum \$1821.60, 16613 St. Andrews Clinic \$167.00, 16614 The Standard \$296.34, 16615 The Standard \$196.00, 16616 Sunny 101.9/KBTO \$ 203.75, 16617 Swanston \$9350.00, 16618 Take 5 \$240.00, 16619 TBA Supply \$ 34.95, 16620 Team Electronics \$2575.62, 16621 Team Electronics \$380.60, 16622 Team Laboratory Chemical Corp \$668.00, 16623 Glen Tenneson \$ 300.00, 16624 Theels \$782.74, 16625 3D Specialties \$238.42, 16626 Tooke Enterprises \$1720.00, 16627 Trimble Navigation \$489.30, 16628 True North Steel \$1360.40, 16629 Turtle Mtn Communications \$1611.35, 16630 Tweed Country Ag. \$1650.50, 16631 Uniform Center \$122.98, 16632 Visa \$411.11, 16633 Visa \$180.54, 16634 Waste Management \$271.17, 16635 Tanya Wieler \$1000.00, 16646 ND Department of Human Services \$14315.77, Social Services (6/7) \$ 5363.00, 16653 B&M Laundry \$85.54, 16654 Bottineau Hometown Market \$392.71, 16655 Bottineau Farmers Elevator \$305.21, 16656 Bottineau Plumbing & Heating \$583.22, 16657 Bottineau City Airport \$206.97, 16658 Burleigh County Sheriff Dept \$20.00, 16659 Cass County Sheriff Dept \$144.50, 16660 Cenex Credit Card \$3162.57, 16661 City of Newburg \$32.50, 16663 D&B Body Shop \$4009.05, 16664 Ebel Integrators \$229.00, 16665 ESCO Supply \$587.00, 16666 Farmers Union Oil-M \$115.00, 16667 Farmers Union Oil-W \$1762.54, 16668 HACTC \$330.00, 16669 Information Tech Dept \$751.00, 16671 James Kapp \$352.52, 16672 Lake Metigoshe Improvement Assoc. \$40.00, 16673 Midcontinent Cable \$56.81, 16674 Mikkelsen Agg. \$240.00, 16675 Karla Monson \$379.01, 16676 Moum's Tesoro \$627.95, 16677 ND Telephone Co \$291.38, 16678 ND Weed Control Assoc. \$275.00, 16679 O'Keeffe Oil \$367.65, 16680 Ottertail Power Co \$3394.36, 16681 Sawmill Corner Stop \$722.01, 16682 Souris River Coop. \$2148.66, 16683 Tesoro \$839.78, 16684 Tweed Country Ag \$39.80, 16685 United Laboratories \$623.28, 16686 US Foods \$968.86, 16687 Westhope Airport Authority \$206.97, 16688 Zee Medical \$487.55, 16689 Baker & Taylor (6/17) \$358.08, 16690 Birds & Blooms \$19.98, 16691 Marylyn Diebold \$26.56, 16692 Farmers Union Oil-W \$82.87, 16693 Gale/Cengage Learning \$47.43, 16694 Information Tech Dept \$30.00, 16695 Keller's Brite Way \$80.00, 16696 Lake Metigoshe Mirror

\$26.00, 16697 Minot Daily News \$189.80, 16698 NDACo Resources Group \$14.00, 16699 Spectrum \$263.10, 16700 Turtle Mtn. Communication \$90.42, 16701 American Family Life Ins. (6/27) \$101.60, 16702 Benson Law Office \$1704.56, 16703 Burleigh Co. Sheriff Dept. \$20.00, 16704 Cass Co. Sheriff Dept. \$51.00, 16705 Clute Office Eq. \$64.40, 16706 Colonial Life & Acc. \$1552.15, 16707 Companion Life Ins Corp. \$1632.25, 16709 Ebel Integrators \$1727.63, 16710 Gustafson Oil \$439.02, 16711 Gustafson Oil \$57.40, 16716 Vernetta Kirk \$567.70, 16715 Ann Monson Botno Co. Treasurer \$3642.90, 16715 Ann Monson Botno Co. Treasurer \$3081.43, 16716 Dwight Nahinurk \$20.00, 16717 NDPERS \$1373.06, 16718 NDPERS Retirement \$400.00, 16719 NDPERS-Dakota Plan \$43471.44, 16720 ND Public Employee Retirement \$30121.88, 16721 NDPEA \$238.14, 16722 New York Life Ins. 142.89, 16723 O'Keeffe Oil \$3863.91, 16724 Ottertail Power Company \$112.40, 16725 Pierce Co. Sheriff Dept. \$25.00, Tennyson Garage \$109.45, 16727 UNUM Life Ins. \$255.38, 900528 Internal Revenue Service \$24648.04, 900529 Internal Revenue Service \$34926.27, 38388-38466 Payroll (5/29) \$173678.59. GRAND TOTAL \$635563.48 and a motion was made to pay the bills by Rude, seconded by Streich. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, discussed the tiller needing \$1900.00 worth of repairs. The road department has no use for the tiller. A tiller is needed at the Carbury Dam for the cleaning weeds on the beach and for planting trees. A motion was made to sell the tiller and other unused road equipment/supplies by Rude, seconded by Streich. Motion carried unanimously. Other options were explored to accommodate the needs at Carbury Dam.

The NDDOT Contracts for projects SC-0520(057) and CER-0520(056) were presented for signature and a motion was made to sign the contracts by Marquardt, seconded by Streich. Motion carried unanimously.

Ritchie is getting a rough estimate on repairing the Code 3 Alert bridge from Swingen Construction, when they are in the area. Ritchie has been in discussion with Corinthian on the bridge north of Paul Berge's to work on a joint effort with Corinthian to eliminate the bridge and replace with pipe. A hydrological study will be requested per county policy.

Don Wolfe, Pickering Township, has asked for the County's assistance with the three miles west of the stop sign to Hwy 14 and 4 miles north of the stop sign on the truck route. Ritchie will contact the township. Arlan and David Larson, Wellington Township, are also asking for assistance for paying ½ of the inslope on our pavement side. Ritchie will also work with the township on this project. Ritchie will have a look at the holes on the railroad tracks in Willow City that need fixing. Ritchie has put together a policy regarding putting in approaches on county roads. Ritchie has also put together a fee system for road restricted roads for trucks running overweight over the county roads. Ritchie is setting up a gravel maintenance class for road employees and at least one supervisor from each township. Ritchie also advised that Bottineau County has met the threshold to qualify for 2013 FEMA.

Bottineau County received a notice from Surge Energy USA Inc. asking to extend the option on the Oil and Gas Lease for the property located in section 34, Township 163, Range 78. A motion was made to sign the notice to extend the lease for an additional two years with Surge Energy by Kjelshus, seconded by Rude. Motion carried unanimously.

Discussion was once again held regarding closing the courthouse for Friday, July 5th. The majority of courthouses in the State have decided to close for the 4th and the 5th of July. A motion was made to close the Courthouse for July 5th, 2013 by Kjelshus. Roll call was held with Streich, Kjelshus, Beyer, and Rude voting yes, and Marquardt voting no.

Commissioner Rude left the meeting at this time.

Mohall Country Club applied for a Raffle Permit and a motion was made to approve the permit by Streich, seconded by Marquardt. Motion carried unanimously.

A motion was made to appoint Tim Sanderson to the Bottineau County Zoning Board by Streich, seconded by Kjelshus. Motion carried unanimously.

The Westhope County Club applied for a Special Liquor permit for a wedding dance to be held on September 28, 2013. A motion was made to approve the special permit for the Westhope Country Club by Kjelshus, seconded by Streich. Motion carried. Marquardt abstained from voting.

Commissioner Rude rejoined the meeting at this time.

The Roof top repair quotes from Greenberg Roofing were discussed. The Courthouse roof needs some minor repairs and the library needs a total roof replacement. A motion was made to accept the Greenberg Roofing bids to repair both roof tops by Kjelshus, seconded by Marquardt. Motion carried unanimously.

As there was no further business the meeting was adjourned at 3:25 pm.

Jeff Beyer, Chairman

Lisa Herbel, Auditor