

BOTTINEAU COUNTY  
COMMISSIONER PROCEEDINGS  
FEBRUARY 5th, 2013  
7:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. by Chairman Jeff Beyer following the Social Service Meeting. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Jeff Beyer, Vice-Chairman Dan Marquardt, Commissioners Todd Streich, LeRoy Rude, Lance Kjelshus, Assistant States Attorney, Swain Benson and County Auditor, Lisa Herbel.

A motion was made to approve the January 8<sup>th</sup> and January 15, 2013 minutes by Marquardt, seconded by Streich. Motion carried unanimously.

The Agenda was approved as presented.

Brad Robertson, Wold Engineering, attended the meeting by conference call. Brad talked about the different bills that are coming before the legislation that effect our County. Brad feels we need to talk to our legislators as he feels Bottineau County is not getting our fair share considering the amount of oil that Bottineau County produces.

Cam Erickson, Kramer Elevator, met with the Commissioners to let them know the Elevator is interested in purchasing the gravel and the recycle that will be available from the project between Kramer and Russell.

Brad presented a **change order** for \$20,954.50 on the Townline Project #SC-0547(059). A motion was made to sign the change order on the Townline project was made by Rude, seconded by Streich. Motion carried unanimously.

Lisa Peterson, Bottineau County Tax Director, presented two **abatements**. The first abatement was for Lonnie Legg. The application was due to the removal of a structure in Westhope. A motion was made to approve the Lonnie Legg abatement by Streich, seconded by Kjelshus. Motion carried unanimously. Lisa presented a second abatement for Herb Huber, as his homestead credit was received late. A motion was made to approve the Herb Huber abatement by Kjelshus, seconded by Marquardt. Motion carried unanimously.

9:30 am. – **County Property Bids** – A motion was made to open the bids by Kjelshus, seconded by Streich. Motion carried unanimously. A motion was made to accept the high bids by Rude, seconded by Streich. Motion carried unanimously. A motion was made by Kjelshus to donate any remaining bid items to any non-profit organizations that might be interested, seconded by Rude. Motion carried unanimously.

10:00 am. – **Gravel Bids** – A motion was made to open the gravel bids by Marquardt, seconded by Streich. Motion carried unanimously. Bids were received from -

Farden Construction                      Pinky's Aggregate  
Mikkelsen Aggregate                      Johnson Hoe Service  
Stan Bergstrom Construction

A motion was made to accept all bids received by Marquardt, seconded by Streich. Motion carried unanimously.

10:15 am. – **Machine Hire Bids** – A motion was made to open the machine hire bids by Rude, seconded by Marquardt. Motion carried unanimously. Bids were received from -

Mikkelsen's                                      Pinky's                                      Johnson's Hoe Service  
Stan Bergstrom                                      Farden Construction

A motion was made to accept all bids received by Kjelskus, seconded by Streich. Motion carried unanimously.

10:30 am. – **Bridge Material Bids** – A motion was made to open the machine hire bids by Kjelskus, seconded by Streich. Motion carried unanimously. Bids were received from -

Wheeler Lumber, LLC

A motion was made to accept the bid received from Wheeler Lumber, LLC by Kjelskus, seconded by Marquardt. Motion carried unanimously.

Mike Nero, **County Coroner** requested payment for his services as there are new continuing education requirements that are requiring his time and his services are also requiring more time. A motion was made to pay Mike Nero 100.00 per call, plus mileage at the state rate, by Streich, seconded by Marquardt. Motion carried.

Two **raffle permits** were received from the Lake Metigoshe Lions Club and the Bottineau Jaycees for fundraising for their organizations. A motion was made to approve both applications by Kjelskus, seconded by Marquardt. Motion carried unanimously.

10:45 am. – **Concrete/Metal Culvert bids** – A motion was made to open the concrete/metal culvert bids by Rude, seconded by Kjelskus. Motion carried unanimously. Bids were received from:

Northern Soil & Water Management  
True North Steel  
Cretex

A motion was made to accept all bids received for concrete/metal culverts, by Streich, seconded by Kjelshus. Motion carried unanimously.

11:00 am. - **Engineering Services Proposals** – A motion was made to open the Engineering Services Proposals for the BRO-0005(028) and BRO-0005(030) projects by Streich, seconded by Marquardt. Motion carried unanimously. The only proposal received was from Wold Engineering. A motion was made to accept the proposal from Wold Engineering by Marquardt, seconded by Rude. Motion carried unanimously.

The 2011 State Auditor's report was reviewed and discussed. A motion was made to approve the 2011 Audit by Kjelshus, seconded by Streich. Motion carried unanimously. Discussion was also held regarding the 2012 Audit and a motion was made to have the State Auditor's complete the audit by Kjelshus, seconded by Streich. Motion carried unanimously.

Bottineau County Road bills for Whitby Township for \$1731.25 and for Cecil Township for \$1895.00 for the 4<sup>th</sup> Quarter, 2012, were presented for payment. A motion was made to pay both bills by Streich, seconded by Marquardt. Motion carried unanimously.

Department Head meeting – Drug testing is currently being done for all employees who drive county vehicles and it was decided to leave the policy the same. All department heads gave an update on their office's activity.

The Smoke Free law was also discussed. All County vehicles and every entrance of County buildings will be signed once the weather permits.

Al Wondrasek – Veteran's Memorial Building – gave an update on the Veteran's Memorial Building. They are having a raffle on a 4-Wheeler as a fundraiser. Discussion was held again on who will own the building, as well as the ownership of the land.

Jason Kersten, Bottineau and Newburg School Superintendent, spoke about the Gross Production Tax bills that are before the legislation. Mr. Kersten also discussed the ad hoc committee formed by the Bottineau School Board to improve the security at the schools. Mr. Kersten spoke about the discussion their board has had regarding the possibility of sharing a deputy with the county. The County and the School will work together to improve the safety of all buildings.

Chairman Beyer adjourned the meeting at 12:20 pm.

The meeting was reconvened at 1:20 pm. by Chairman Beyer.

The March meeting date was discussed and it was changed to March 8<sup>th</sup> at 7:30 am.

Animal control issues were discussed. It was decided to talk to the city about the possibility of working with them on a joint effort.

Ritchie Gimbel, Road Superintendent, spoke about the road department staff using their cell phones for use during work hours as this is the best form of communication. Cell phone reimbursement was tabled until the March meeting.

**Road Superintendent Salary** – A motion was made to follow the Bottineau County Pay Plan and move Ritchie Gimbel to a Step 8 on the Road Superintendent salary range effective January 15, 2013 by Marquardt, seconded by Streich. Ritchie made a salary increase request for Tim Condit, that he be moved to an Operator III, Step III, based on his years of experience, and equipment operation, effective February 1<sup>st</sup>.

Trimble – Ritchie discussed the availability of updating the Trimble equipment in the motorgraders. It was the consensus of the Board to look into the system further. The NDDOT has a County Road Safety Program available for the oil impacted counties and Bottineau County has submitted a project for their approval.

Another raffle permit was received for Family Crisis Center and a motion was made to approve the permit by Kjelshus, seconded by Streich. Motion carried unanimously.

The February bills were presented for payment; 15752 Ag. Communications \$240.00 (2/8), 15753 Anderson Welding \$89.25, 15754-15775 Assessor Training \$946.60, 15776 AT&T Mobility \$121.50, 15777 AT&T Mobility \$52.81, 15778 B&M Laundry \$256.77, 15779 Anthony Benson \$263.40, 15780 Addie Berg \$8.94, 15781 Bottineau Hometown Market \$291.79, 15782 Bottineau Farmers Elevator \$6,168.44, 15783 Bottineau Tech. Center \$300.00, 15784 Bottineau Co. Vet. Memorial \$47,000.00, 15785 Bottineau Co. \$28,584.41, 15786 Bottineau City Airport \$3,193.03, 15787 Bottineau Co. Road Dept. \$1,895.00, 15788 Bottineau Co. Road Dept. \$1,731.25, 15789 Butler \$2,540.93, 15790 Cenex Credit Card \$2,745.55, 15791 Century Link \$506.02, 15792 Circle Sanitation \$52.00, 15793 City of Bottineau \$359.97, 15794 City of Newburg \$32.50, 15795 Clute Office Equipment \$436.65, 15796 Clute Office Equipment \$76.20, 15797 Courant \$1,588.36, 15798 Custom Critters Taxidermy & Co. Variety \$87.00, 15799 Dakota Fire Extinguishers \$129.96, 15800 Ebel Integrators \$3,314.05, 15801 Family Bakery \$2,521.80, 15802 Farden Construction \$180.00, 15803 GE Capital \$610.00, 15804 Gooseneck Implement \$10,545.82, 15805 Handy Hitch Mfg. \$107.92, 15806 David Hance CPA \$75.00, 15807 Heart of America Comm. Service Program \$6,000.00, 15808 Linda Heidbreder \$25.00, 15809 Insight Public Sector \$805.98, 15810 Job Service of North Dakota \$36.50, 15811 Johnston Motor Co. \$455.52, 15812 Ketterling's Junkyard \$282.00, 15813 Lake Region Law Enforcement Center \$1,000.00, 15814 Lawson Products \$243.98, 15815 Marlin Leasing \$762.41, 15816 Mattson Construction \$3,671.00, 15817 MidContinent \$53.68, 15818 Mikkelsen Aggregate \$1,440.00, 15819 Moen Electric \$1,449.88, 15820 MoJo Roast Inc. \$41.40, 15821 Ann Monson, Co. Treasurer \$27,500.00, 15822 Ann Monson, Bottineau Co. Treas. Office \$250.00, 15823 Moum's Tesoro \$738.95, 15824 ND Assoc. of Counties \$400.00, 15825 ND Assoc. of Counties \$60.00, 15826 ND Clerk's Association \$60.00, 15827 ND County Recorder's Assoc.

\$100.00, 15828 ND State Radio Communications \$156.00, 15829 Nodak Store Inc. \$3,485.18, 15830 North Central Electric \$642.76, 15831 Ottetail Power Co. \$94.08, 15832 Pitney Bowes \$648.18, 15833 Public Safety Center \$28.89, 15834 Radisson Hotel \$138.60, 15835 Sawmill Lumber \$9.00, 15836 Souris River Communications \$1,289.68, 15837 Spectrum \$2,271.85, 15838 St. Andrew's Health Center \$2,279.00, 15839 St. Andrews Clinic \$98.00, 15840 Tesoro \$616.00, 15841 Theels \$758.13, 15842 3D Specialties \$2,160.54, 15843 Trimble Navigation \$489.30, 15844 Trinity Health \$10.00, 15845 Turtle Mtn. Communications \$1,611.16, 15846 Turtle Mtn. Soil Cons. Dist. \$878.30, 15847 Turtle Mtn. Floral \$54.50, 15848 Tweed Co. Ag. \$3,818.55, 15849 United Laboratories \$629.52, 15850 U.S. Food Service \$447.21, 15851 Visa \$63.92, 15852 Visa \$330.42, 15853 Terry Volk \$678.00, 15854 Westhope Airport \$3,193.03, 15855 Tanya Wieler \$1,000.00, 15856 Wold Engineering \$13,972.44, 15857 Wold Engineering \$12,184.86, 15858-15871 Social Service Checks \$5,291.67 (2/11), 15872 Auto Value \$132.60 (2/14), 15873 Bottineau Plumbing & Heating \$77.88, 15874 Bottineau County \$9,880.96, 15875 Bottineau City Airport \$12,101.80, 15876 Ebel Integrators \$1,525.00, 15877 Farmers Union Oil Co. Mohall \$133.54, 15878 Farmers Union Oil Co. W. \$1,288.14, 15879 Farmers Union Oil Co. WC \$2,958.10, 15880 GCR Tire Center \$4,395.56, 15881 Information Tech. Dept. \$427.00, 15882 Johnson's Hoe Service \$3,050.00, 15883 Kane TWP \$6,000.00, 15884 James Kapp \$183.06, 15886 Lansford TWP \$1,612.00, 15887 Lorenz Jewelry \$14.00, 15888 MoJo Roast Inc. \$62.10, 15889 N.D. Assoc. of Counties \$977.30, 15890 N.D. Dept. of Transportation \$31,919.75, 15891 N.D. Dept. of Transportation \$39,397.55, 15892 N.D. Telephone Co. \$291.38, 15893 Northern Fuel Partners \$12,392.87, 15894 Office of State Tax Commissioner \$15,000.00, 15895 O'Keeffe Oil \$6,522.17, 15896 Ottetail Power Co. \$6,261.27, 15897 Radisson Hotel Bismarck \$133.25, 15898 Richburg TWP \$1,000.00, 15899 Schock's Safe & Lock Service, Inc. \$415.00, 15900 Scotia TWP \$1,000.00, 15901 Sidwell \$9,800.00, 15920 Simplex Grinnell \$187.00, 15903 Souris River Coop. \$573.60, 15904 The Standard \$564.34, 15906 Tesoro \$749.00, 15907 Thyssenkrupp Elevator Corp. \$761.05, 15908 Westhope Airport \$12,101.79, 15909 Ziliak, Ryan \$200.00, 15910 Baker & Taylor \$1,582.71 (2/19), 15911 The Computer Store \$1,631.75, 15912 Country Woman \$21.98, 15913 Demco \$1,069.39, 15914 Farmers Union Oil Westhope \$67.50, 15915 Farmers Union Oil WC \$71.85, 15916 Gale/Cengage \$141.64, 15917 Grand Forks Herald \$157.00, 15918 Info. Tech. Department \$30.00, 15919 Keller's Briteway \$80.00, 15920 Learning Opportunities \$949.19, 15921 MidAmerica Books \$217.19, 15922 Moum's Tesoro \$70.00, 15923 NDLA \$105.00, 15924 Penworthy Books \$329.13, 15925 Pierce Co. Tribune \$39.00, 15926 Spectrum \$73.18, 15927 TEI Landmark Audio \$1,555.00, 15928 Turtle Mtn. Communications \$90.64, 15929 American Family Insurance \$130.90 (2/26), 15930 Ameritas Life Insurance Corp. \$1,384.30, 15931 Benson Law Office \$1,704.56, 15933 Colonial Life & Accident \$1,411.52, 15935 Farmers Union Oil W \$6,370.00, 15936 Gustafson Oil \$347.51, 15937 Gustafson Oil \$49.99, 15940 Vernetta Kirk \$567.70, 15942 Ann Monson, Co. Treas. \$3,203.70, 15942 Ann Monson, Co. Treasurer \$3,432.90, 15944 ND Dept. of Human Services \$5,954.06, 15945 NDPERS Retirement \$400.00, 15946 NDPERS \$1,503.06, 15947 NDPERS Dakota Plan \$40,554.40, 15948 ND Public Employee Retirement \$30,185.71, 15949 NDPEA \$238.14, 15950 New York Life Insurance \$142.89, 15951 O'Keeffe Oil \$2,009.50, 15952 Ottetail Power Co. \$455.30, 15954 Sawmill Corner Stop \$477.00, 15955 UNUM Life Ins. Company \$264.98, 900516 IRS \$24,816.29, 900517 IRS \$30,449.40 38077-38155 Payroll \$176,276.25 (1/29), Total \$746,459.26; and a motion was made to approve payment of the bills by Marquardt, seconded by Streich. Motion carried unanimously.

Private Work - Danny Biberdorf asked the Board for clarification on how much private work the County roadmen are authorized to do. Private work will be done at the discretion of the Superintendent. A motion was made to use the lowest hourly rate from the bids of contractors for all similar county equipment for private work, with a discounted rate remaining the same for townships, by Kjelshus, seconded by Marquardt. Motion carried unanimously.

The reports in the Consent Agenda were reviewed and a Motion was made to accept the reports by Marquardt, seconded by Streich. Motion carried unanimously.

A special meeting was scheduled for February 15, 2013 at 8:30 to discuss the Peace Garden Trail Association using the section line as a snowmobile trail.

As there was no further business, the meeting was adjourned at 4:15 pm.

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Jeff Beyer, Chairman

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Lisa Herbel, Auditor