

BOTTINEAU COUNTY
COMMISSIONER PROCEEDINGS
APRIL 2nd, 2013
7:30 A.M.

The Commissioner Meeting was called to order at 8:30 am. by Chairman Jeff Beyer following the Social Service Meeting. A meeting of the Board of Bottineau County Commissioners was held in the Commissioner Room at the Courthouse with the following members present: Chairman Jeff Beyer, Vice-Chairman Dan Marquardt, Commissioners Todd Streich, LeRoy Rude, Lance Kjelshus, Swain Benson, States Attorney and County Auditor, Lisa Herbel.

The Agenda was accepted with dust control and township meetings being added under other business.

A motion was made to approve the minutes from March 2nd, March 8th, March 21st and March 22, 2013 by Rude, seconded by Kjelshus. Motion carried unanimously.

Brad Robertson, Wold Engineering, introduced Greg Hagen, as a new employee. Project CER-0520(056) for 4 miles W & 1 mile S of Kramer Road was discussed. A motion was made to request proposals for Construction Engineering Services for the Project CER-0520(056) by Streich, seconded by Marquardt. Motion carried unanimously.

The Chip Seal Project bid date has a bid date of April 19th, 2013. Brad will keep us posted as to the results of the bid process. The Preliminary Engineering Services agreement for the bridge project BRO-0005(032), to bid in the fall with construction scheduled for next year, was presented for signature and a motion was made by sign the agreement by Kjelshus, seconded by Streich. Motion carried unanimously.

The COIA-0527(053) Project, 3" Hot Bituminous Pavement Overlay from Newburg North 7 miles to NDSH 5, with a chip seal included, was estimated at \$2,204,625.60. A motion was made to call for bids for this project for the meeting on May 7th, 2013 at 10:00 am. by made by Kjelshus, seconded by Marquardt. Motion carried unanimously. Preliminary and Construction Engineering Agreements on this project were presented for signature and a motion was made to sign the contracts by Streich, seconded by Rude. Motion carried unanimously.

Discussion was held on the Newburg bridge.

A motion was made to contact Zimmerman Construction to get an estimate on crack sealing County Road 6 by Kjelshus, seconded by Marquardt. Motion carried unanimously.

Lisa Peterson, Tax Director, presented a petition from Harvey Shultz and Richard Hartle to amend zoning regulations for Outlots 1 & 2 of Govt Lots 1 thru 5, Section 25, Township 164 North, Range 74 West, from an agricultural district to a rural recreational district and approval of the subdivision plat. No opposition has been heard in either the Tax Director or Auditor's

Offices. A motion was made to approve the petition and the subdivision plat for Harvey Shultz and Ritchard Hartle by Streich, seconded by Marquardt. Motion carried unanimously.

Rick Hummel, Emergency Manager, met with the Board to advise that the Governor has signed an Executive Order for 2013 declaring a flood emergency for some of the Counties in the State which included Bottineau County. HB 1149, which relates to emergency response to hazardous chemicals, oil, gas and salt water spills, did receive a do pass in the legislation, which Rick feels is a pretty good conclusive bill. The water boards met on the 1st and will meet again on the 15th to monitor the flooding.

Lisa Peterson, Tax Director, presented an abatement for Lester & Barb Dickinson, requesting the true and full value on their addition to be reduced to \$13,700.00 based on her inspection. A motion was made to allow the abatement to Lester and Barb Dickinson by Kjelshus, seconded by Streich. Motion carried unanimously. Lisa also presented a second abatement for a mobile home belonging to Howard Erickson requesting to reduce the true and full value to \$11,400.00 based on her inspection. A motion was made to allow the abatement to Howard Erickson by Marquardt, seconded by Streich. Motion carried unanimously.

Ritchie Gimbel, Road Superintendent, gave an updated map on the grading districts. The load restrictions were discussed. Legacy Oil is asking the County to keep working as long as they repair any damage they cause to the roads. Discussion was held on the mowing in the County.

Darwin Peterson and Warren Engstrom, representing the Antler Outlaws, spoke about the need for additional camping spots to accommodate the increasing number of people who want to camp at the park. As there is limited County Park funds available, grants funds will be sought.

Terry Volk, 911 Coordinator, explained the Bulberry Insight System, a locator program for all the Sheriff's patrol vehicles which will be paid for out of the 911 budget, for a one-time cost of \$5500.00. Terry will also be purchasing an Airprinter for the ipads for \$109.00. The Sidwell GIS training was also discussed.

Department Head meeting – a summary of the meeting was given and the department heads each gave an update of their departments activity.

Steve Watson, County Sheriff, discussed closing the courthouse for storms. It was the consensus of the board that for every hour the courthouse is closed, employees who work during the closure hours will get the same amount hours off at another time. This clarification will be added to the personnel policy.

Ritchie Gimbel submitted a letter to the board advising of his decision to step down as the Road Superintendent into his former position as Road Foreman. A motion was made to accept Ritchie's resignation by Rude, seconded by Streich. Motion carried unanimously.

Before the Trimble is updated in the motorgraders, the new system is going to be tested in Guy's new machine before all machines are updated.

Cell phone reimbursement was discussed and tabled until the April meeting.

A discussion was held on the condition of the bridges in the County. A motion was made to begin to develop a plan to upgrade bridges in the County by Marquardt, seconded by Kjelshus. Motion carried unanimously.

A motion was made to call for bids on one used Caterpillar 160M Motor Grader SN #B9L00361 (Guys blade) with a bid opening date of May 7, 2013 at 11:30 am. by Streich, seconded by Marquardt. Motion carried unanimously.

Commissioner Rude requested signs on the corner west of Willow City at the turn to go to Towner showing how many miles to Towner. Ritchie will order signs. Signs will also be ordered for County Road 6.

Discussion was held on county employees renting county machinery for private use and a motion was made to change the personnel policy that employees pay township rates for equipment rental by Rude. Motion was withdrawn for lack of second.

Commissioner Kjelshus discussed concerns from Elysian, Scotia and Kane Townships.

Consent Agenda – Reports were reviewed and a motion was made to accept the consent agenda by Streich, seconded by Marquardt. Motion carried unanimously.

A review of Lisa Herbel's job performance was conducted by the Board of Commissioners.

James Condit was asked to join the Commissioner Meeting and give his version about what had happened in the Landa County shop incident.

As there was no further business, a motion was made to adjourn the meeting at 2:20 pm. by Streich, seconded by Marquardt. Motion carried unanimously.

Jeff Beyer, Chairman

Lisa Herbel, Auditor